



Labour Department:

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

*Provided as a service
through 'SilpaSathi', the
Online Single Window portal
of the State (West Bengal)*

User Manual

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Table of Contents

Introduction	3
About the Service.....	3
Comprehensive Checklist of Documents to be submitted online	3
Timeline (WBRTPS).....	3
Instructions related to the application form	4
Application Process through SilpaSathi	6
1. Online Application submission along with online submission of documents	6
3. Online Payment of fees	17
3. Track Status of Application.....	24
4: Online Download of final approval certificate.....	25
5: Third Party verification details	29

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Introduction

This document is intended to serve as a User Manual for grant of the service “**Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979**” by **Labour Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979 s to regulate the employment of inter-state migrant workers and to provide for their conditions of service. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents (only two documents) in order to apply for the service:

#	Documents Required	Detailed Description
1.	Articles of Association and Memorandum of Association / Partnership Deed	The memorandum of association (MOA) and articles of association (AOA) are legal documents that are essential for a company's formation and legal compliance
2.	Trade License	A trade license is a legal document that allows individuals or businesses to operate in a specific area

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

3.	Factory License	A factory license is a mandatory certification issued by the state government that allows a manufacturing unit to legally operate in India. The license ensures that the factory complies with safety, health, and environmental regulations
4.	Certificate issued by Authorities from other State	A proof that the firm has been registered by the Registrar of the State

Timeline (WBRTPS)

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979 has an WBRTPS timeline of 30 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
<i>Name and location of the establishment</i>		
1.	Establishment Name	Enter Establishment Name
2.	Type of the Establishment	Select Type of Establishment
3.	Address	Enter address
4.	Select Corporation	Select from dropdown list
5.	Select Ward	Select ward
6.	Pincode	Select pincode
<i>Registered Office address of the Establishment</i>		
1.	Police Station	Enter name of the police station
2.	Post Office	Enter name of the post office
3.	Address	Enter address
<i>Full name and address of the Employer</i>		
1.	Select district of workshop	Select from dropdown list
2.	Select subdivision of workshop	Select any additional type
3.	Select Areatype of workshop	Select Areatype
4.	Maximum Capacity	Maximum Capacity
5.	Classification	Enter Classification
<i>Full Name and address of the Manager</i>		
1.	Full Name of Manager	Enter Full Name of the Manager

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Sl. No.	Field Name	Instructions
2.	Address	Enter address
3.	Select Areatype	Select from dropdown list
4.	Select Ward	Select from dropdown list

User Manual

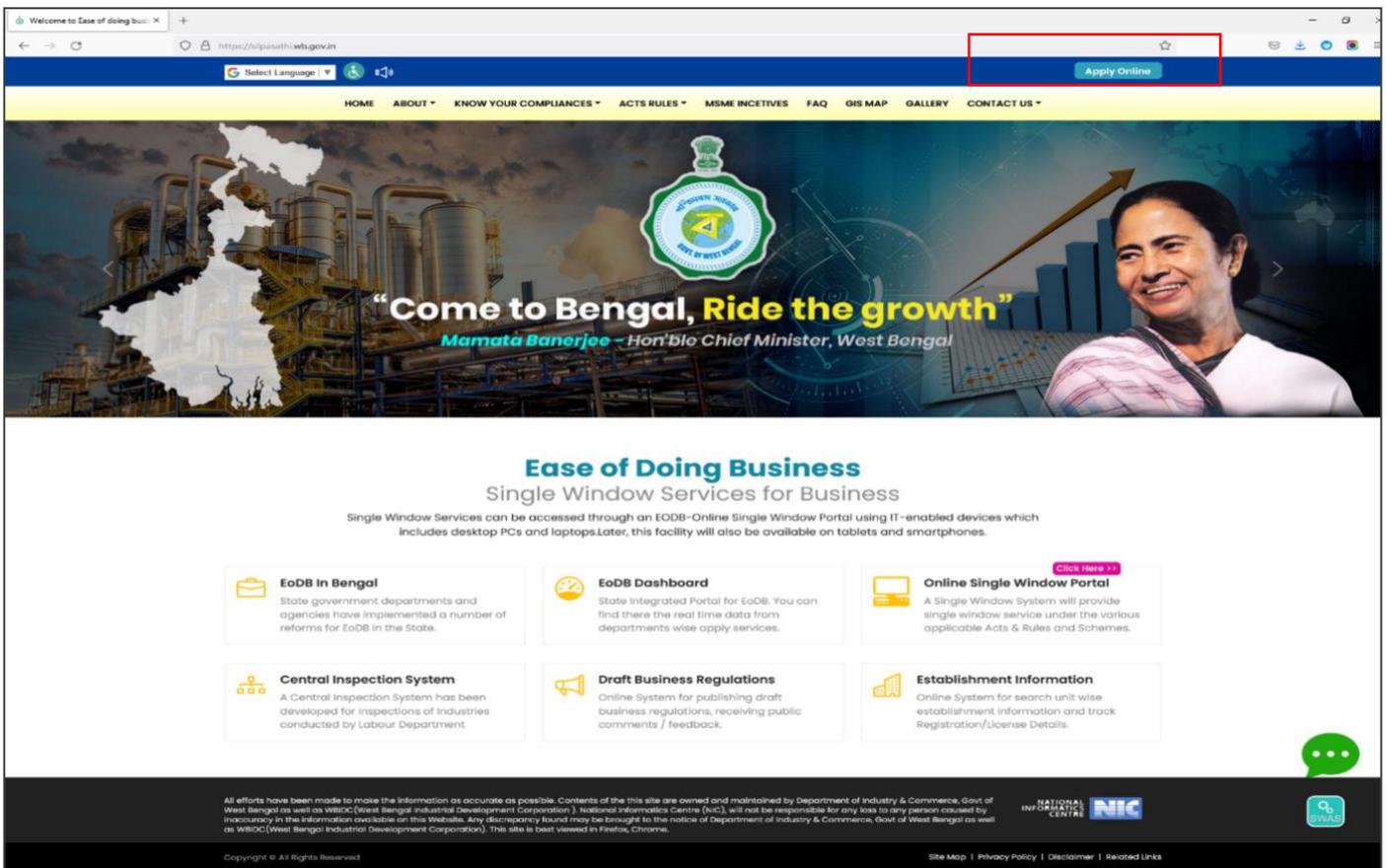
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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

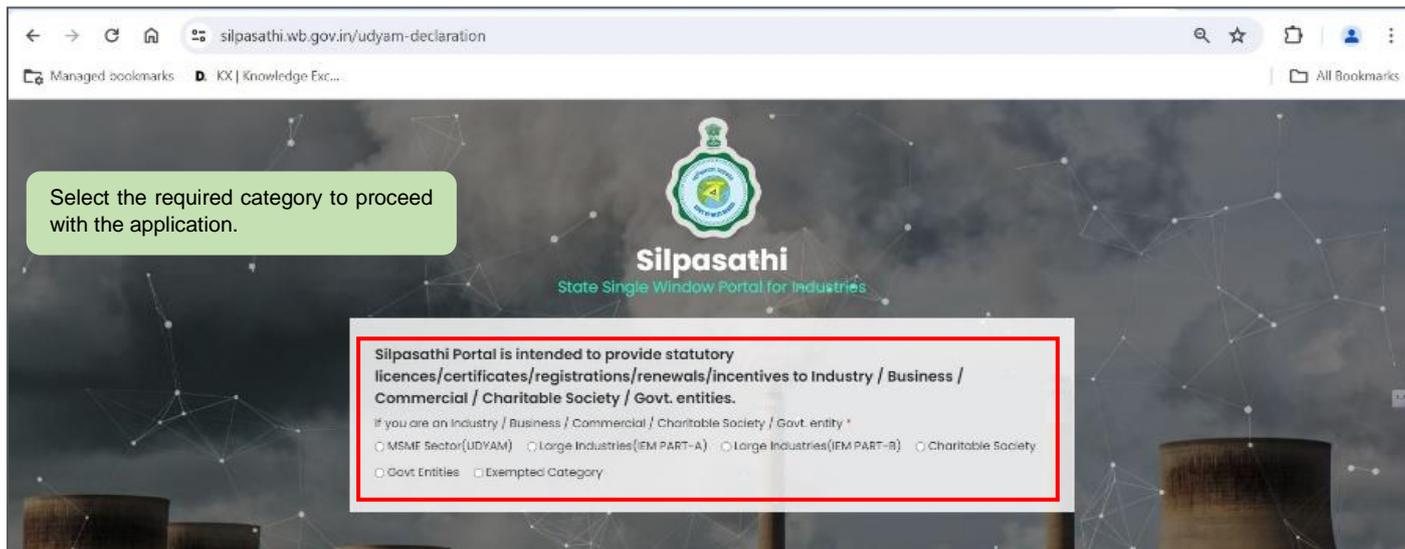


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

User Manual

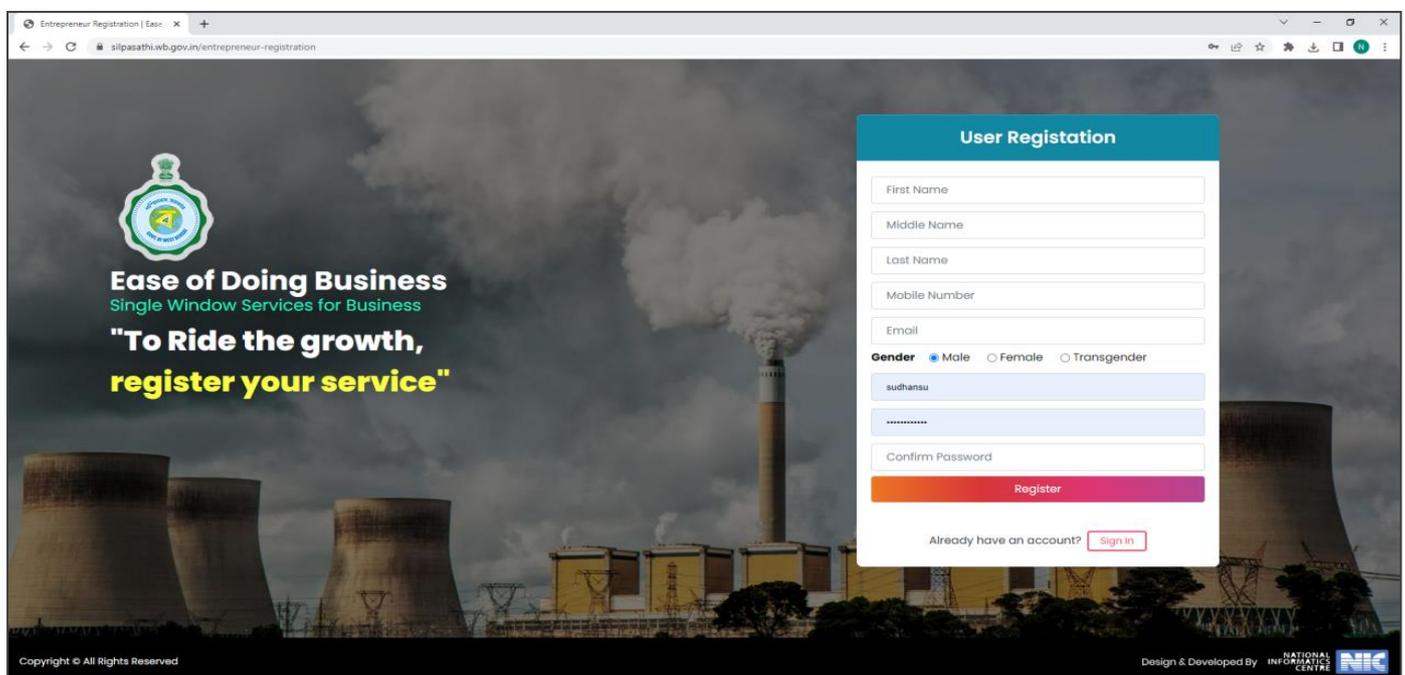
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A sign-up window appears on the screen. The user has to select 'Create New' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The 'User Registration' window will appear with the relevant fields that the applicant needs to fill accurately and click on 'Register' as shown by the below screenshot. In case the applicant already has an account, click on the 'Sign In' button and login using valid User ID, password and Captcha.

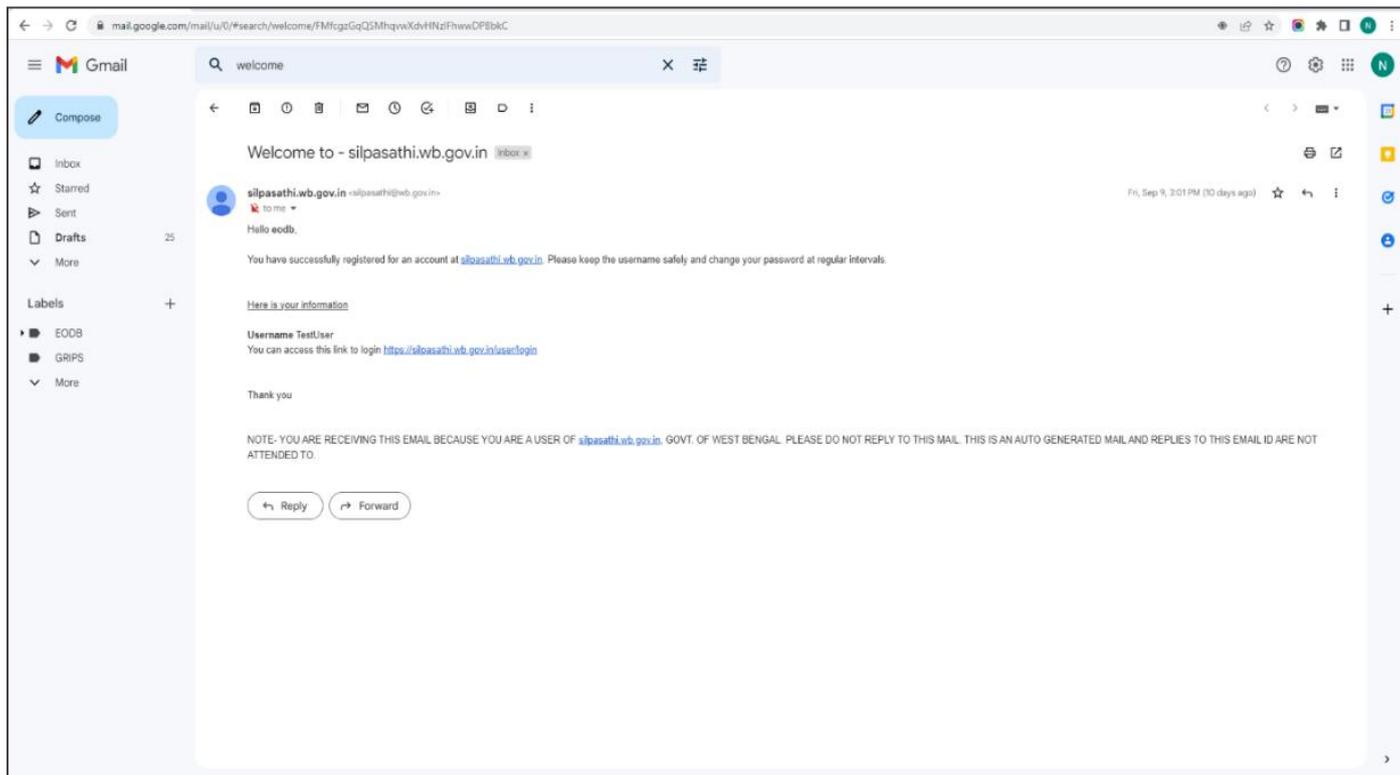


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

User Manual

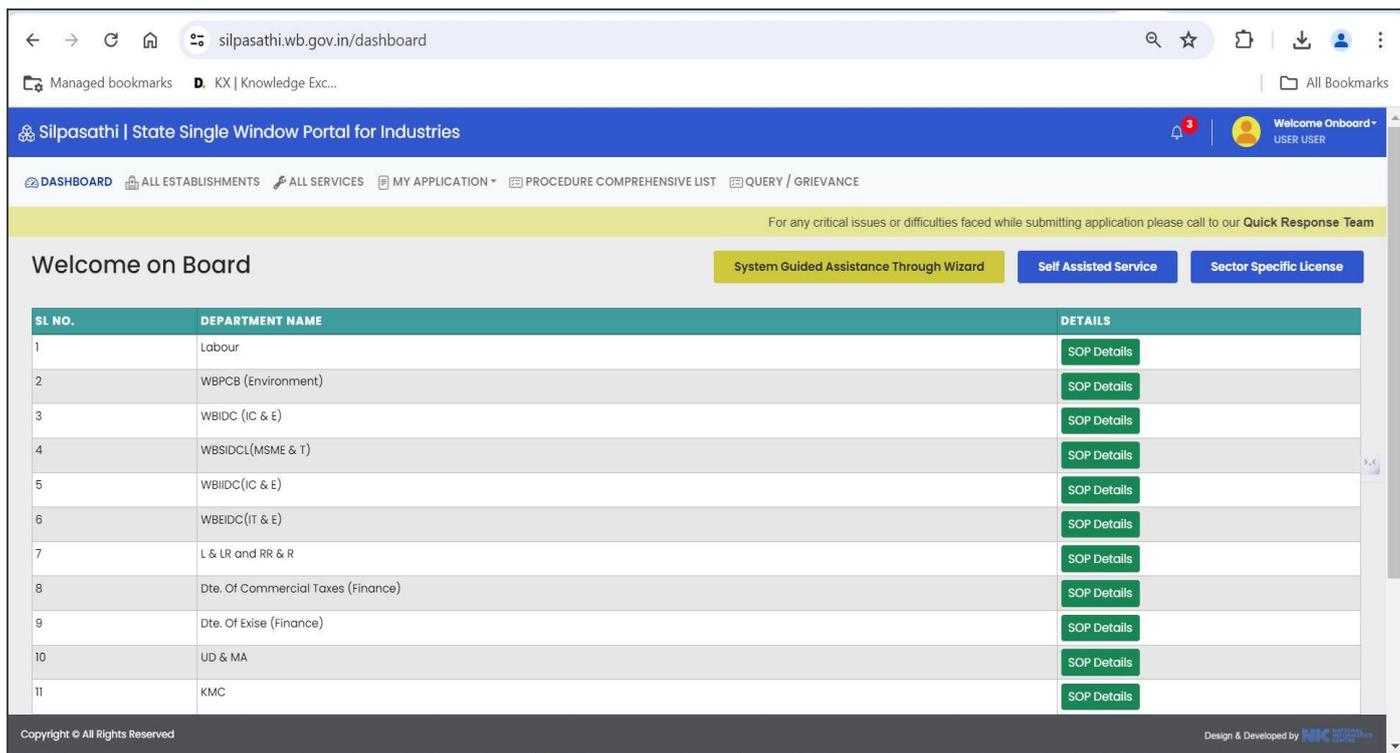
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

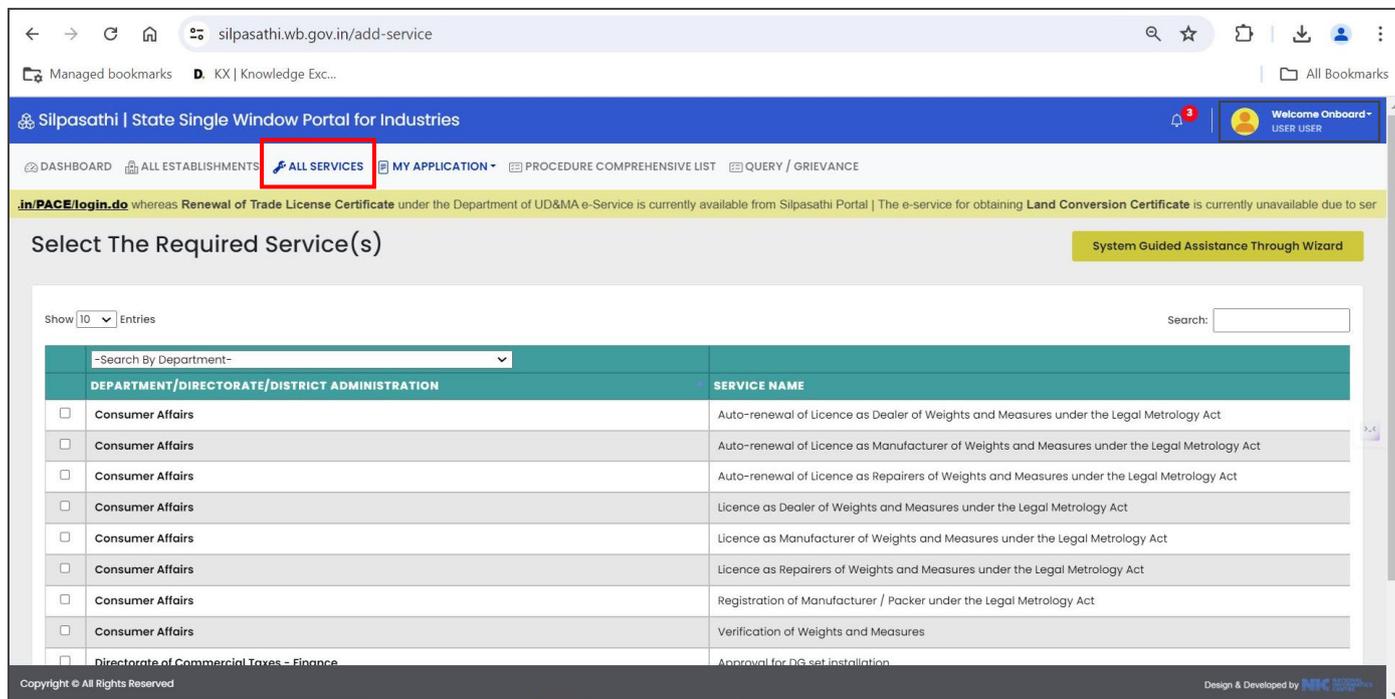


User Manual

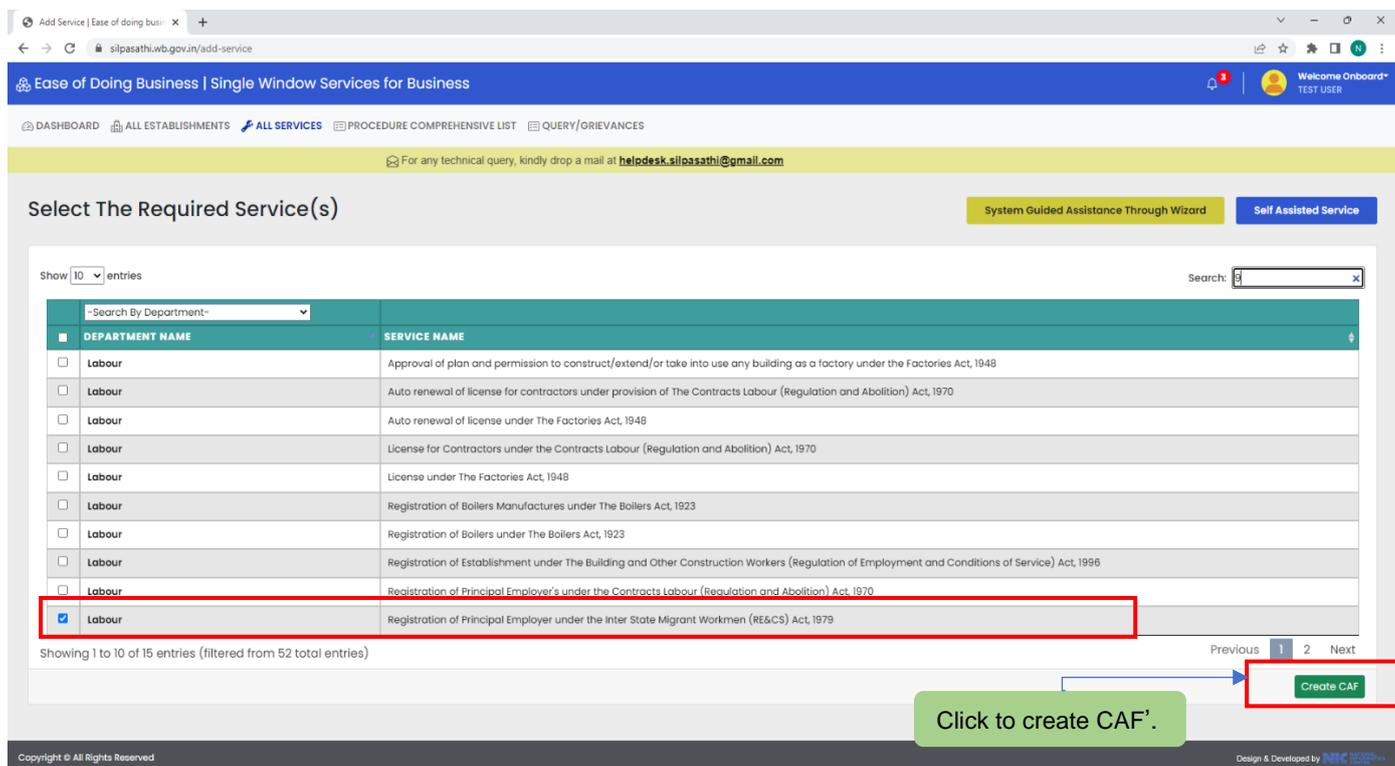
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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979**



User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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After selecting the service 'Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979', the applicant has to click on 'Create CAF'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Your Selected Service(s)

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTFS Timelime: 30 days)	Apply Online

After clicking on 'Apply Online' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

Common Application Form - CAF2022000597

10%

1. Name And Location Of The Establishment

Establishment Name *
Name of the Establishment

Type of The Establishment *
-- Select --

House No./Village Name/Street/Road *
House No./Village Name/Street/Road

Select District *
- Select District -

Select Subdivision *
- Select -

Select Areatype *
- Select -

Select Block/Municipality/Corporation/SEZ/Notified Area *
- Select -

Select Gram Panchayat/Ward *
- Select -

Select Police Station *
- Select -

Pin Code *
Pin Code

2. Registered Office Address Of The Establishment

House No./Village Name/Street/Road *
House No./Village Name/Street/Road

Select District *
- Select District -

Select Subdivision *
- Select -

Select Areatype *
- Select -

Select Block/Municipality/Corporation/SEZ/Notified Area *
- Select -

Select Gram Panchayat/Ward *
- Select -

Select Police Station *
- Select -

Pin Code *
Pin Code

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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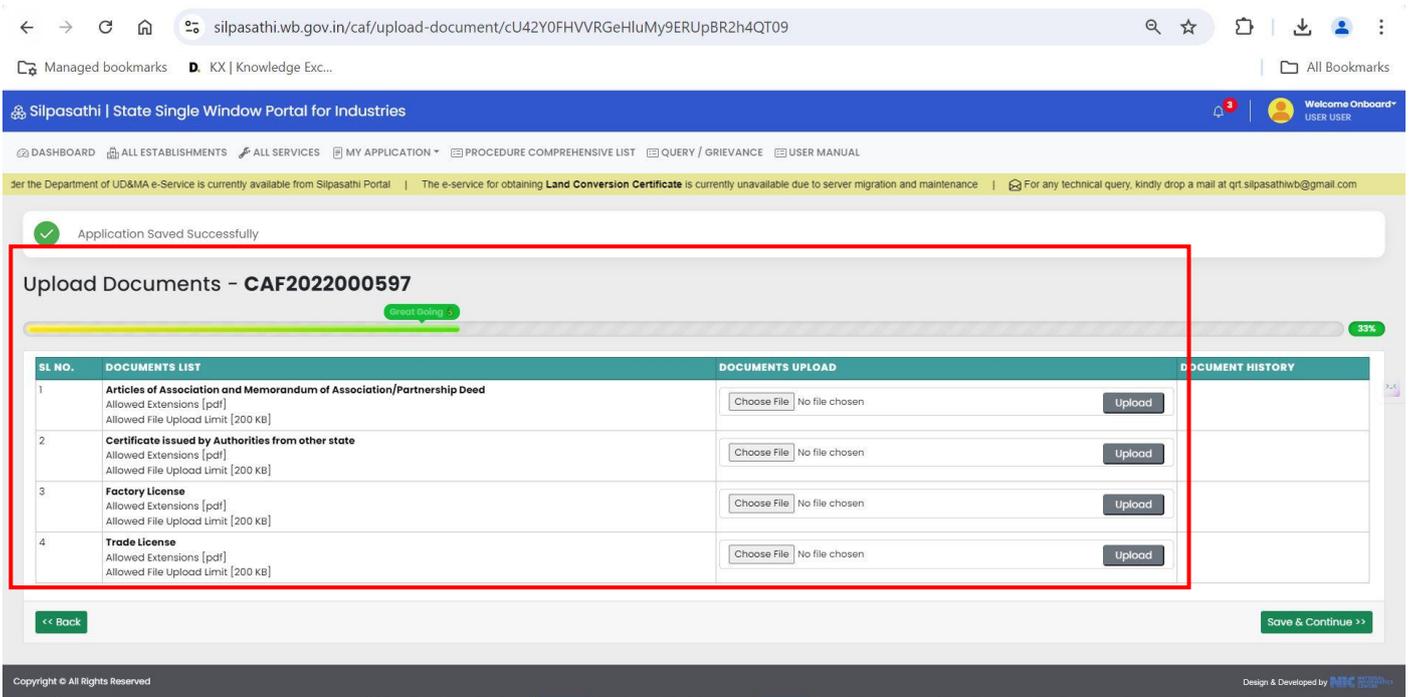
Upon completion of the application process along with document submission, the applicant clicks on the **'Submit'** button for final submission of the application.

User Manual

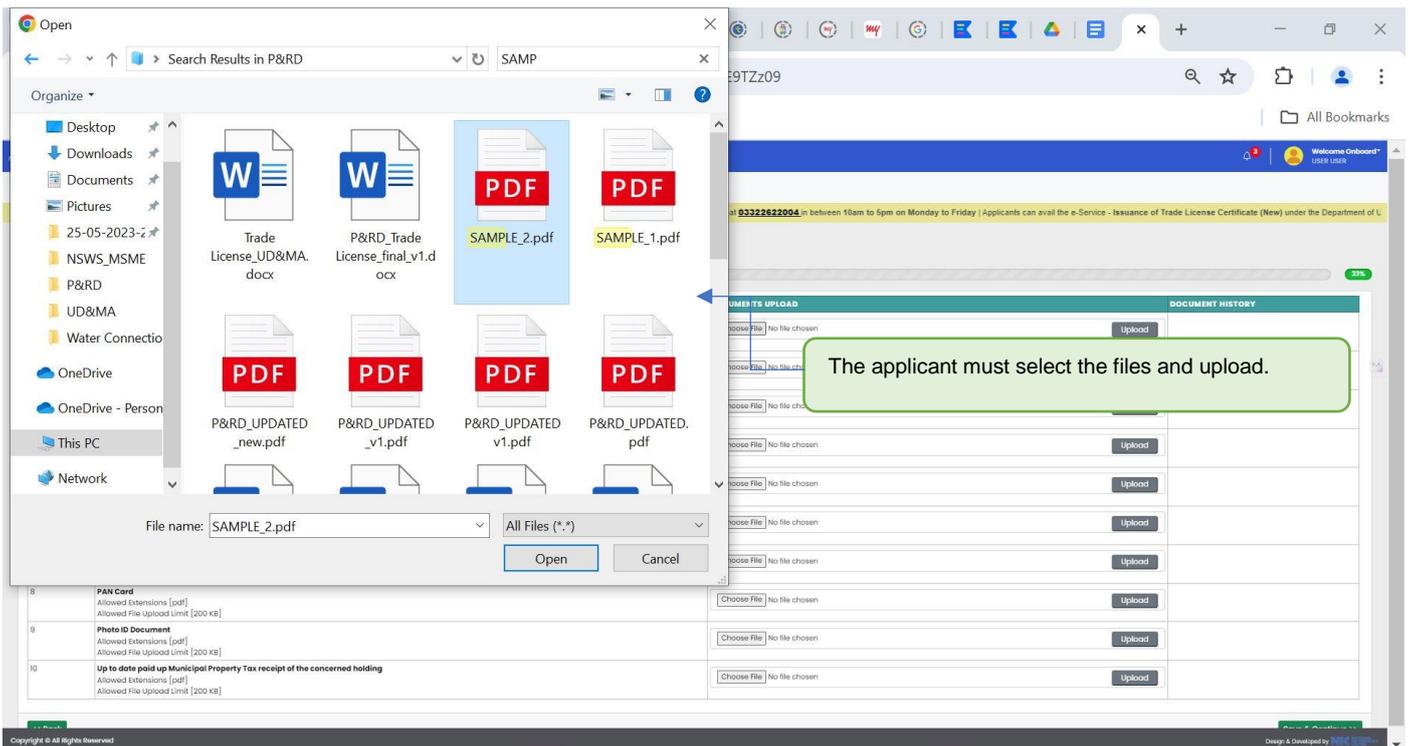
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The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.



The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on 'Browse'. Once the required file is selected, the applicant has to click on 'Upload' button to upload the files successfully.



User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The applicant is required to upload **both the required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.

Application Saved Successfully

Upload Documents - CAF2022000597

Great Going 33%

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	Articles of Association and Memorandum of Association/Partnership Deed Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
2	Certificate issued by Authorities from other state Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
3	Factory License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
4	Trade License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	

<< Back Save & Continue >>

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Click to continue with the application process.

The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to '**Submit**' button, as illustrated in the screenshots below.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Common Application Form Preview - CAF2022000597

Almost Completed 67%

PARAMETERS	INPUTS
1.Registration certificate(Form-II)	N/A
2.Uploaded Signed Application(Form-I)	N/A
3. Name And Location of the Establishment	
Establishment Name	ABC PVT LTD
Establishment Type	Medium
Location of the Establishment	34/A Abc Sarani kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi, PIN- 743316
4. Registered Office Address of the Establishment	
Registered Office Address of the Establishment	34/A Abc Sarani kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi, PIN- 743316

Common Application Form Preview - CAF2022000597

Almost Completed 67%

5. Full Name and Address of the Principal Employer					
Principal Employer Name	Sibham Kumar Day				
Principal Employer Guardian Name	Samim Kur Day				
Gender	Male				
Mobile No. of the Principal Employer	9832011233				
Address of the Principal Employer	34/A Abc Sarani Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal, India				
6. Full Name and Address of the Manager or Person responsible for the supervision and control of the Establishment					
Full name of the Manager or Person Responsible	Rajaram Sarkar				
Address of the Manager or Person Responsible for the Supervision and control of the Establishment	34/A Abc Sarani Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal, India				
7.Directors/Partners Information					
SL. NO.	DESIGNATION	NAME OF THE DIRECTOR/PARTNER	EMAIL	CONTACT NUMBER	ADDRESS
1	Director	Binay Charan Dey	binaycharandey2018@gmail.com	7608891224	DHB ROAD Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal,

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

SL. NO.	NAME OF CONTRACTOR	NATURE OF WORK	MIGRANT WORKMEN	WORKING PERIOD	DOWNLOAD	ACTION
No Data Found!!!						

9. Nature of work carried on in the establishment

Nature of Work Carried on in the Establishment	Loading And Unloading
--	-----------------------

10. Number and date of registration of the Establishment under the Contract Labour (Regulation & Abolition) Act, 1970

Registration Number	DHR05/CLR/000065
Date of Registration	15-06-2022

11. Maximum number of migrant workmen are to be employed on any day through each contractor

Maximum number of migrant workmen	100
-----------------------------------	-----

UPLOADED SUPPORTING DOCUMENTS

Trade License	View
Articles of Association and Memorandum of Association/Partnership Deed	View
Factory License	View
Certificate issued by Authorities from other state	View

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

[Submit](#)

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Ease of Doing Business | Single Window Services for Business

Ward-9, PS - Amherst street, Kolkata- 700009

Welcome Onboard*
TEST USER

5. Full name and address of the Manager or person responsible for the supervision and control of the Establishment

Full name of the Manager or Person Responsible for the Supervision and control of the Establishment	Sample name
Address of the Manager or Person Responsible for the Supervision and control of the Establishment	Sample village name Ward-9, PS - Amherst street, Kolkata- 700009

6. Nature of building or other construction work is to be carried on

	Sample nature of building
--	---------------------------

7. Maximum number of building workers to be employed on any day

	123
--	-----

8. Estimated date of commencement of building or other construction work

	12/09/2022
--	------------

9. Estimated date of the completion of building or other construction work

	12/09/2023
--	------------

10. Uploaded signed Application(Form-I)

	NA
--	----

11. Registration Certificate

	NA
--	----

UPLOADED SUPPORTING DOCUMENTS

Address Proof	View
Other certificates of registration in case of other than company, proprietorship or partnership firm like cooperative, Trustees etc.	View
Work Order	View
Form I for assessment of CESS	View
Documents in Support of Payment of CESS	View
Trade License	View
Articles of Association and Memorandum of Association/Partnership Deed	View
Any other licenses/registrations taken applied for on the establishment	View

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

[Submit](#)

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Declaration statement

Click on submit for submission of application.

On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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The screenshot shows the 'Current Status-CAF2022000597' page on the SilpaSathi portal. A table lists the application stages and their current status. The 'Applied' stage is highlighted with a red box and labeled 'Completed'. Other stages like 'Back for Correction', 'Accept for Fees Payment', 'Fees Paid/Form -I Upload Pending', 'Final Submit', 'Form -I Re-Upload', and 'Issued' are all labeled 'Pending'. A green box below the table states 'Application status updated.'.

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979	Applied	Completed	08/06/2023
	Back for Correction(if required)	Pending	
	Accept for Fees Payment	Pending	
	Fees Paid/Form -I Upload Pending	Pending	
	Final Submit	Pending	
	Form -I Re-Upload(if required)	Pending	
	Issued	Pending	

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The image shows two notification examples. The top one is an SMS from 'VM-WBGOVT' with the text: 'Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB'. A green box points to this SMS with the text 'Application status notified through SMS.' The bottom one is an email from 'silpasathi.wb.gov.in' with the subject 'Common Application Submitted - silpasathi.wb.gov.in'. The email body contains: 'Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No.: CAF2022000481 Dt: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB'. A green box points to this email with the text 'Application status notified through email.'

User Manual

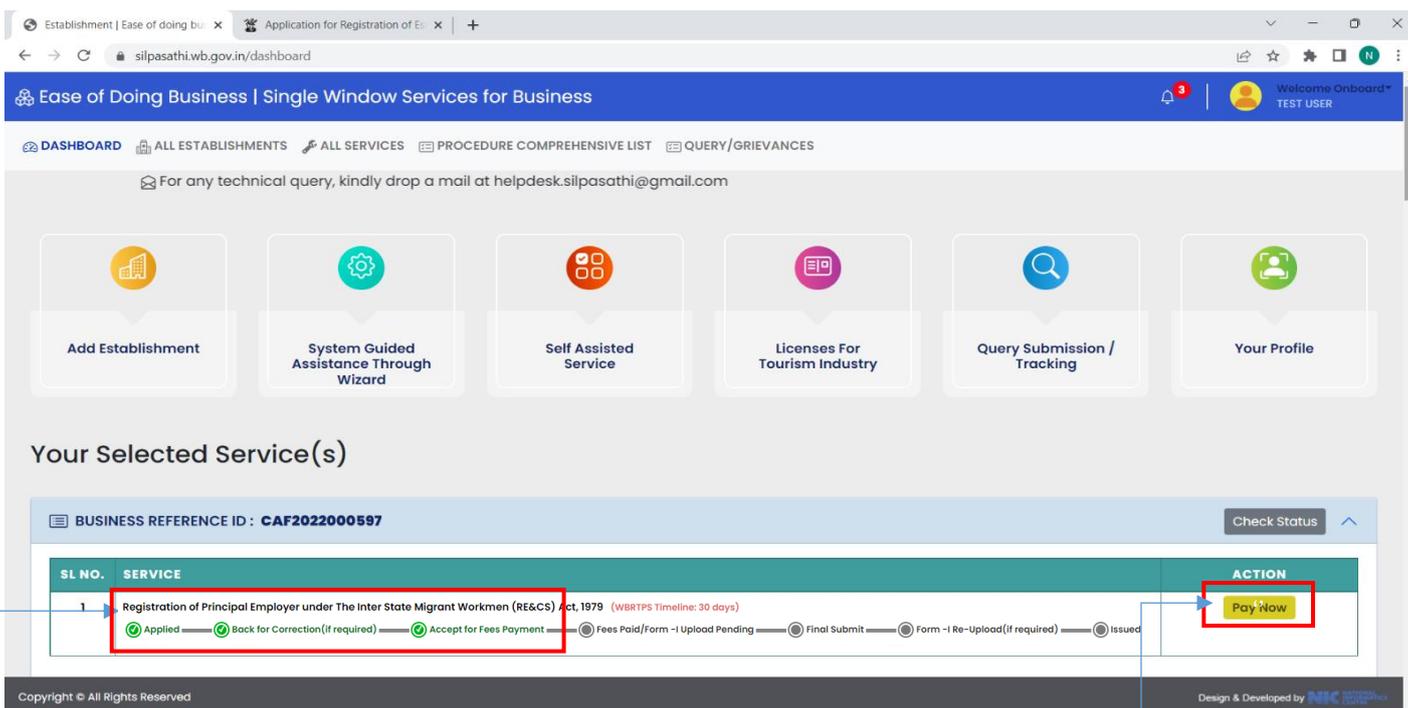
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on 'Pay Now' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard



Application status updated.

For proceeding with payment

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the 'Proceed to Pay' option.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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The screenshot shows the 'Payments Details-CAF2022000597' page on the SilpaSathi portal. It includes a header with 'Ease of Doing Business | Single Window Services for Business' and a navigation bar. The main content area is divided into two sections: 'Details of the depositor' and 'Service wise fees details'. The 'Details of the depositor' section contains a table with the following data:

Dept. Payment Reference Number	EODB8604143959189897
CAF Number	CAF2022000597
Name	Test User
Email	testuser@gmail.com
Mobile	8999999999

A note on the right side of this section reads: "Note: By pressing 'Confirm Payment' button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly." Below this is a table for 'Service wise fees details' with columns: SL. NO., NAME OF THE SERVICES, PURPOSE, HEAD OF ACCOUNT, and PAYABLE AMOUNT (RS.).

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	Registration of Principal Employer under the Inter State Migrant Workmen (RE&CS) Act, 1979	Registration Fees	0230-00-101-002-16	150
Total				150

At the bottom of the page, there is a green call-to-action button that says "Click here to proceed with the payment in GRIPS portal." and another button labeled "Proceed for Payment". A "Back" button is also visible on the left.

The applicant is redirected to the **GRIPS** portal to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

The screenshot shows the GRIPS portal interface. At the top, there are logos for 'iFMS WEST BENGAL Integrated Financial Management System' and 'GRIPS', along with the 'Finance Department Government of West Bengal' logo. The main content area is divided into 'DEPOSITOR'S DETAILS' and 'CHALLAN DETAILS'. The 'DEPOSITOR'S DETAILS' section contains a 'Details of Payment' table with the following data:

Department:	Labour Department	No. Of Head:	1
Depositor Name:	Test User	Address:	Kolkata
Mobile No:	8999999999	E-Mail:	testuser@gmail.com
Identification No:	05030120221664529833	Payment Ref. No.:	CAF2022000597
In favour of:	Labour	Payment Mode:	NA
Period From:	30/09/2022	Period To:	30/09/2022
Total Amount[₹]:	150	Remarks:	Payment for -Registration of Principal Employer under the Inter State Migrant Workmen (RE&CS) Act, 1979

The 'CHALLAN DETAILS' section contains a table with columns: SUB SERVICE, IDENTIFICATION NO, HEAD OF ACCOUNT, HEAD DESCRIPTION, and AMOUNT[₹].

SUB SERVICE	IDENTIFICATION NO	HEAD OF ACCOUNT	HEAD DESCRIPTION	AMOUNT[₹]
Migrant Workmen	05030120221664529833	0230-00-101-002-16	Interstate Migrant Workmen(Emp. Cnd. of service Act)1979-Other Fees	150

Below the challan details, there is a 'Select Payment Mode' dropdown menu with 'SBI Epay' selected. At the bottom, there are 'CONFIRM' and 'CANCEL' buttons. A green callout box points to the 'Total Amount: 150 IN WORDS: ONE HUNDRED FIFTY ONLY.' text in the challan details table, stating 'Payable amount displayed.'

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Payments through GRIPS portal
Labour Department

Payment Mode: SBI EPay

Select Bank to make payment

Bank Easy Search:

Select Bank: SBI EPay

RESET PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

Site Maintained by TATA Consultancy Services Ltd.

wbifms.gov.in says
Please note GRN: 192022230132128078 for future reference.

OK

DEPOSITOR'S DETAILS

Challan Details For GRN NO.: 192022230132128078

Payment Status:	Pending	Bank Name:	SBI EPay
GRN Date:	30/09/2022 14:54:55	BRN Date:	Pending
No. of Challan:	1	BRN:	Pending
Identification No:	05030120221664529833	Dept. Ref. No:	CAF2022000597
Depositor Name:	Test User	Address:	Kolkata
On behalf Of:	Labour	Depositor's Type:	Citizen
Mobile No.:	8999999999	E-Mail:	testuser@gmail.com
Period From:	30/09/2022	Period To:	30/09/2022
Total Amount[*]:	150	System Time:	30/09/2022 14:54:55

PAYMENT DETAILS

SERVICE TYPE	IDENTIFICATION NO	HEAD DESCRIPTION	HEAD OF ACCOUNT	AMOUNT[*]
Migrant Workmen	05030120221664529833	Interstate Migrant Workmen(Emp. Cnd. of service Act)1979-Other Fees	0230-00-101-002-16	150
Total Amount:				150
IN WORDS:				ONE HUNDRED FIFTY ONLY.

PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Please Don't Close The Browser and Confirm The Below Details

Govt. Reference No (GRN):	192022230132128078
Depositor Name:	Test User
Total Amount:	150
Bank:	SBI EPay
Payment Mode:	SBI Epay
Department Name:	Labour Department

Captcha: Captcha is case sensitive.

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities
Site Maintained by TATA Consultancy Services Ltd.

Choose payment method.

SBIePay

As per RBI Guidelines all

Payment Details

- Debit/Credit/Prepaid
- Cards
- Internet Banking
- BHIM UPI
- Wallets
- NEFT

Please enter your card details

Card Number:

Expiry Date/Valid Thru: /

CVV/CVC 4-DBC:

Name of the card holder:

Use your GSTIN for claiming input tax (Optional)

Order Summary

Order No.: 192022230132128078

Merchant Name: GRIPS Finance Dept West Bengal

Amount: 150.00

Processing fee: GST:

Total: APM ID: PG_TRANS_396

You can check the transaction status using the following link - [Click Here](#)

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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The screenshot shows a web browser window with the URL <https://wbifms.gov.in/GRIPS/gripsBankResponse.do>. The page header includes the iFMS WEST BENGAL logo, the text 'Integrated Financial Management System', the GRIPS logo, and the Finance Department Government of West Bengal logo. A notification bar at the top left says 'Transaction Successful!'. The main content area features a large blue box with the text: 'Please wait! You will be redirected to department portal in 10 sec. Don't refresh or close the browser.' Below this is a box titled 'GRIPS Payment Status' containing the following details: GRN: 192022230132134078, Depositor Name: Test User, Total Amount(₹): 1, Status: Successful, and Status Description: Your transaction is successful... There are two links: 'Click Here to download challan.' and 'Click Here to view the details.' A 'HOME' button is located at the bottom of the box. The footer contains navigation links: Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities, and the text 'Site Maintained by TATA Consultancy Services Ltd.'

The screenshot shows a web browser window with the URL <https://wbifms.gov.in/GRIPS/v2/#/g2-paymentresult?uuid=3128c95c-df81-4e36-9068-8bb3cc9c19c8&data1=9a50a2673c364899b02e3e7c4d1966e9424b30eae7>. The page header includes the GRIPS 2.0 logo, a search bar, a 'LOGIN' button, and the Finance Department Government of West Bengal logo. The main content area features a 'Transaction Status' section with a large white box containing a green header 'TRANSACTION MESSAGE'. Below the header is a green checkmark icon followed by the text 'Payment successful!'. The details provided are: Payment ID: 071020222013283898 and Amount: ₹2 (Rupees Two only). There are two buttons: 'VIEW CHALLAN DETAILS' and 'DOWNLOAD CHALLAN'. Below the box, a message says 'Please wait, redirecting to department portal in 8 seconds...'. A help icon is visible in the bottom left corner.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979	Applied	Completed	10/05/2023
	Back for Correction(if required)	Completed	04/04/2023
	Accept for Fees Payment	Completed	07/08/2023
	Fees Paid/Form -I Upload Pending	Completed	
	Final Submit	Pending	
	Form -I Re-Upload(if required)	Pending	
	Issued	Pending	

BUSINESS REFERENCE ID : CAF2022000597 Check Status

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTPS Timeline: 30 days)	View Details

Applied — Back for Correction(if required) — Accept for Fees Payment — Fees Paid/Form -I Upload Pending — Final Submit — Form -I Re-Upload(if required) — Issued

Click to upload Form I

The applicant shall now download Form I and upload it with signature.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Upload Application Form - CAF2022000597

Click to download Form I

Click here to Download Application(Form-I)

Upload Form-I :- *

Choose File No file chosen

NOTE: Form-I should be download and duly sign by Principal Employer and uploaded for successful submission of the Application.

<< Back

UPLOAD

Click to upload the signed Form I

FORM I
[See rule 3(1)]

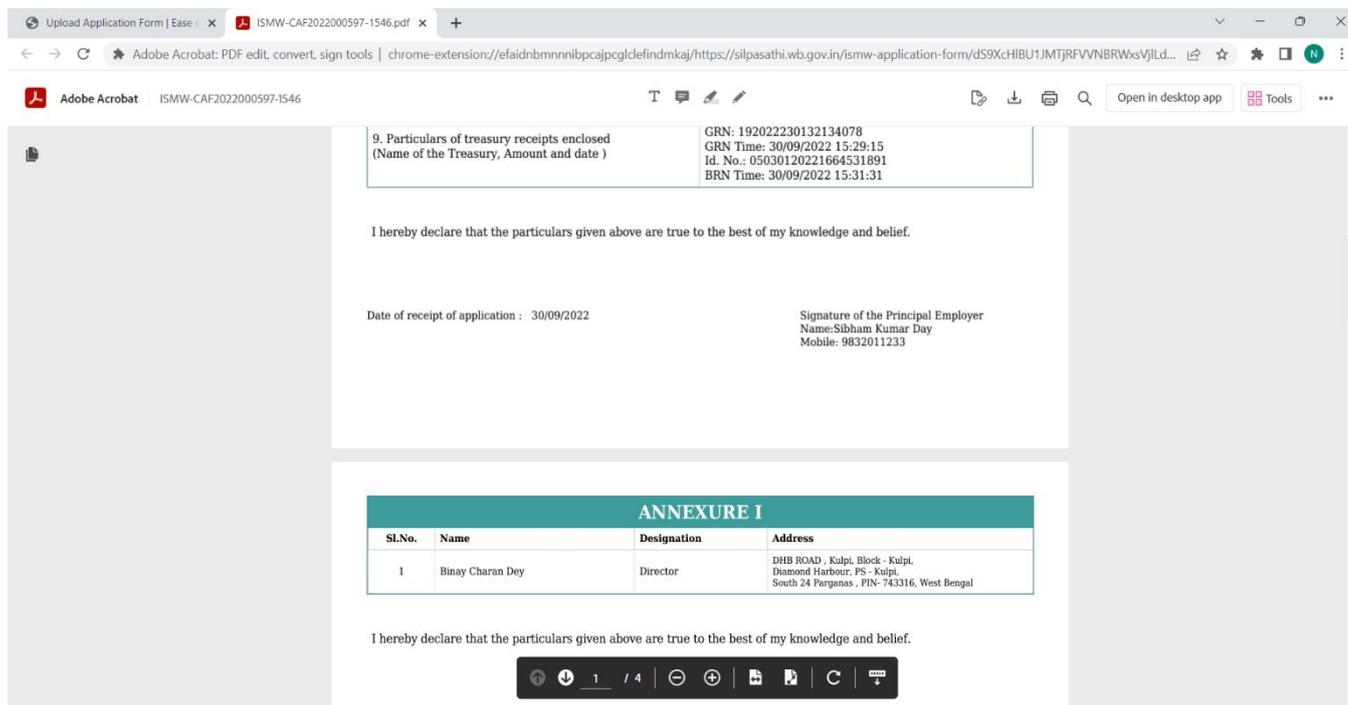
Application for Registration of Establishment Employing Migrant Workmen

1. Name and location of the establishment	ABC PVT LTD 34/A Abc Sarani , kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:- Kulpi , PIN- 743316
2. Postal Address of the establishment	34/A Abc Sarani , kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:- Kulpi , PIN- 743316
3. Full name and address of the Principal Employer [furnish father's / husband's name in the case of individuals]	Sibham Kumar Day, Samim Kur Day, Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal
4. Names and addresses of the Directors/ Particulars of Partners (in case of companies and firms)	Annexure I Attached
5. Full name and address of the Manager or person responsible for the supervision and control of the establishment	Annexure II Attached
6. Number and date of registration of the Establishment under the Contract Labour (Regulation & Abolition) Act, 1970	Registration No.: DHR05/CLR/000065, & Date: 15/06/2022
7. Nature of work carried on in the establishment	Loading And Unloading
8. Particulars of Contractors and Migrant Workmen	
(a) Names and addresses	
(b) Nature of work for which recruited or are employed	

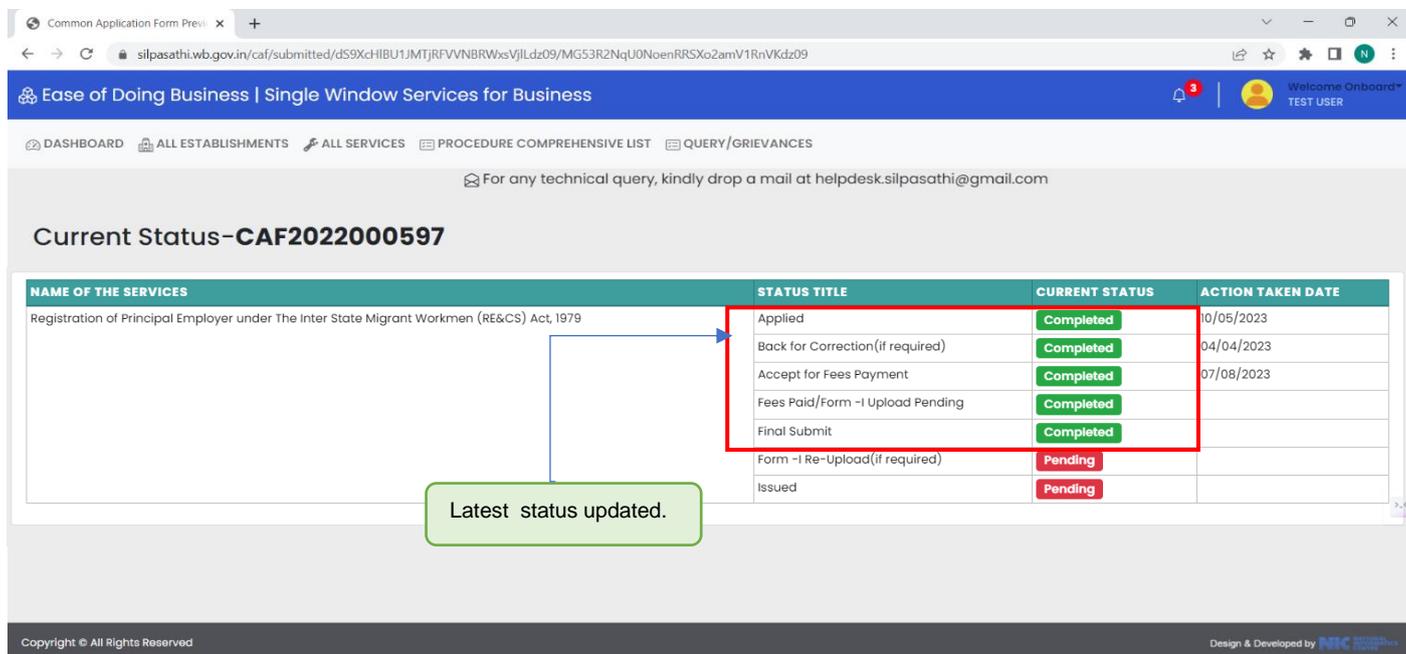
User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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After uploading Form - I , applicant will be auto redirected to the 'Check status' page. Please refer to the screenshot below:



3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

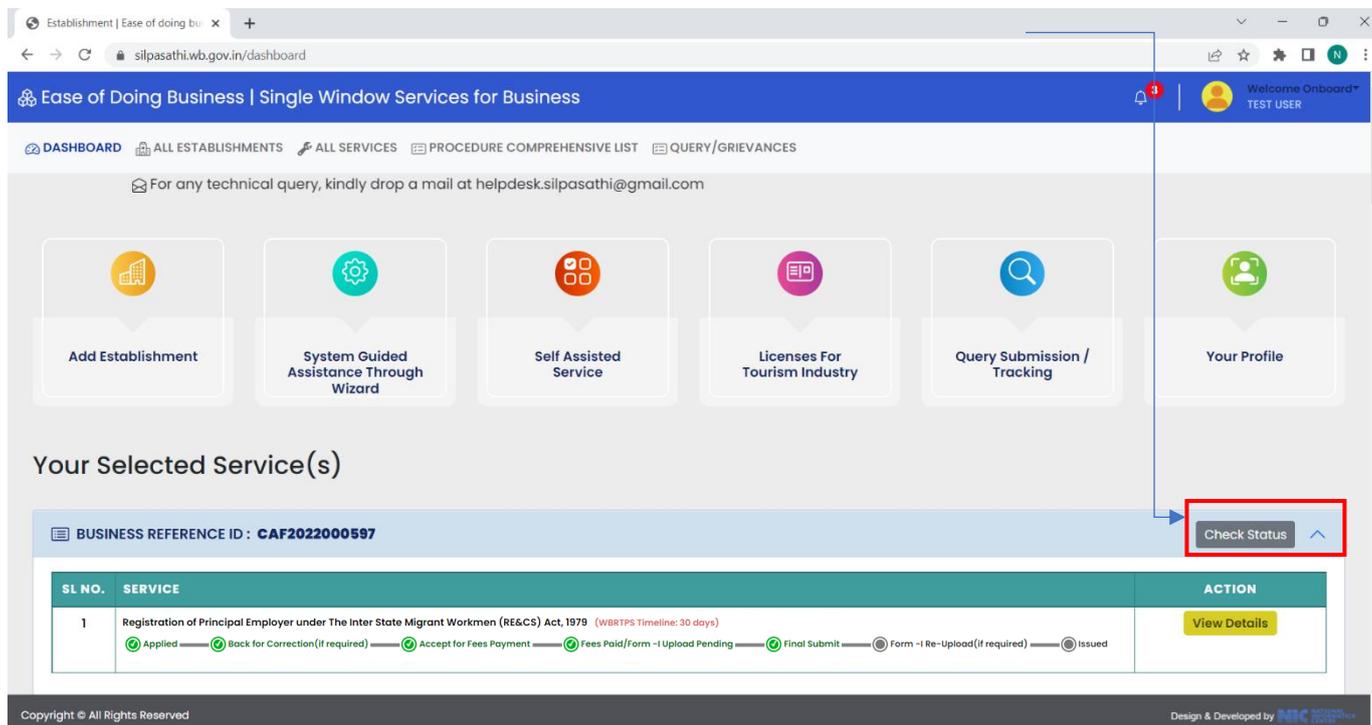
Applicant's Dashboard

Click on 'Check Status' to check the latest status of the application.

User Manual

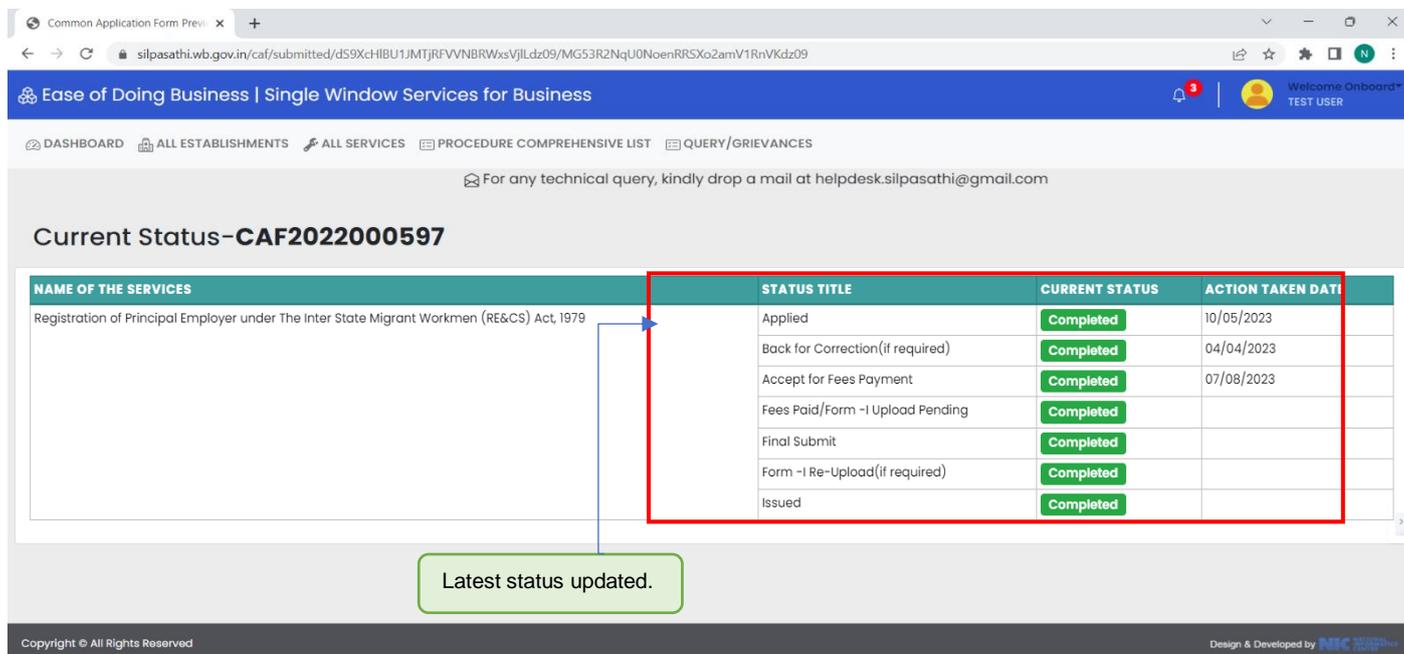
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).



4. Online Download of final approval certificate

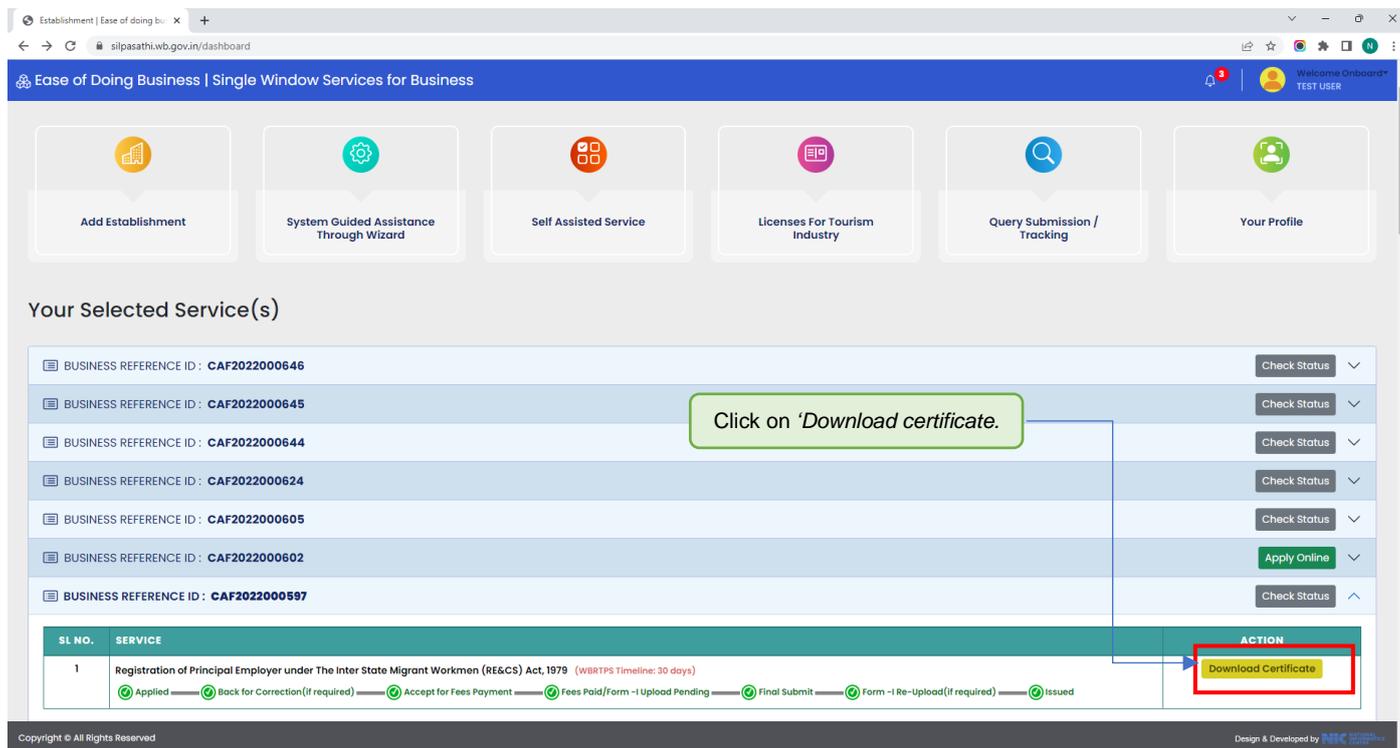
The applicant has to 'Click to Proceed' to view further.

Applicant's Dashboard

User Manual

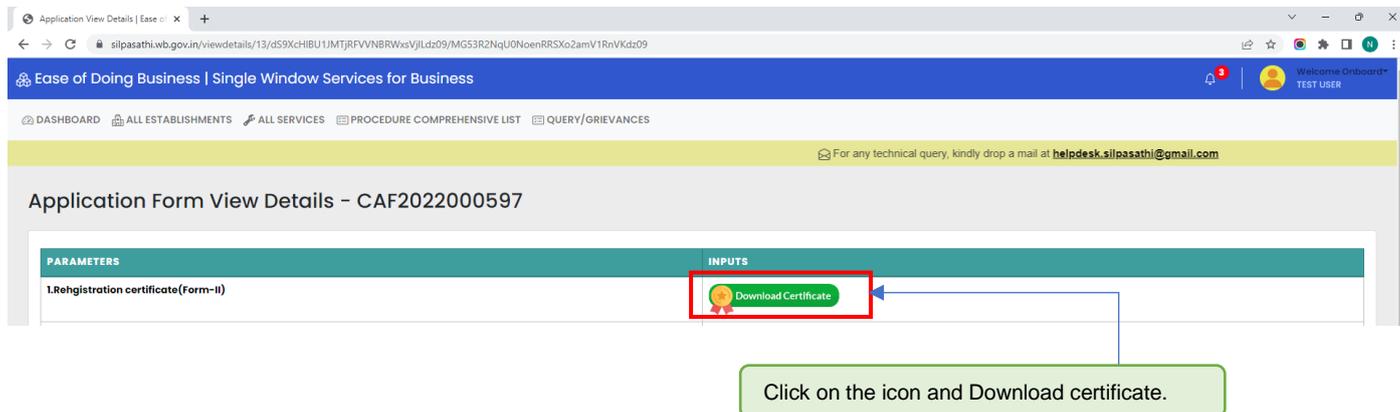
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on 'PDF' icon to download the Final Approval Certificate issued.



The certificate as downloaded has been illustrated in the screenshot below:

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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The Final Certificate gets downloaded (Screenshot)

The screenshot shows a web browser window with the URL `silpasathi.wb.gov.in/read-bytea-file-all/aWQ%3D/MjEx/NjE%3D/bF9zaWduZWVhbnRz/ZmlzZV9jb250ZW50cw%3D%3D/Q0FGMjAyMjAwMDU5Nj0xMS0yMTUucGRm`. The page content is a certificate from the Government of West Bengal, Office of the Assistant Labour Commissioner, Diamond Harbour. The certificate is titled 'FORM II' and 'CERTIFICATE OF REGISTRATION'. It includes the registration number 'DHR05/IMR/000012' and the date '07th Oct, 2022'. The certificate states that it is granted under clause (a) of sub-section (2) of Section 4 of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Services) Act, 1979. The certificate is for 'ABC PVT LTD, 34/A Abc Sarni, Kulpi, Block - Kulpi, Diamond Harbour - 743316, PS - Kulpi, South 24 Parganas'. A table with 5 rows and 2 columns provides details about the work and contractors. The table is as follows:

1	Nature of work carried on in the Establishment	
2	Name and Addresses of Contractors	NIL
3	Nature of Work for which migrant workmen to be employed or are employed	NIL
4	Maximum number of migrant workmen to be employed on any day through each contractor	100
5	Other particulars relevant to the employment of migrant workmen	

The certificate is signed by the Registering Officer, Assistant Labour Commissioner, Diamond Harbour, South 24 Parganas. A note at the bottom states: 'This is system generated certificate and does not require any signature. For authenticity, please scan the QR Code.' The page number '1 of 1' is visible at the bottom right.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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One Approval certificate document has been illustrated below:

		
GOVERNMENT OF WEST BENGAL		
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER , DIAMOND HARBOUR 1st floor of ABIRON, Roy nagar Rail Gate, Diamond Harbour, South 24 Parganas, Pin-743331		
FORM II [See Rule 4 (1)]		
<u>CERTIFICATE OF REGISTRATION</u>		
Registration No. : DHR05/IMR/000012		Date : 07th Oct, 2022
<p>A Certificate of Registration containing the following particulars is hereby granted under clause(a) of sub-section(2) of Section 4 of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act,1979 and the rules made thereunder to ABC PVT LTD, 34/A Abc Sarani , Kulpi, Block - Kulpi, Diamond Harbour - 743316, PS - Kulpi, South 24 Parganas.</p>		
1	Nature of work carried on in the Establishment	
2	Name and Addresses of Contractors	NIL
3	Nature of Work for which migrant workmen to be employed or are employed	NIL
4	Maximum number of migrant workmen to be employed on any day through each contractor	100
5	Other particulars relevant to the employment of migrant workmen	
<p>Registering Officer & Assistant Labour Commissioner Diamond Harbour, South 24 Parganas</p>		
<p>**This is system generated certificate and does not require any signature. For authenticity, please scan the QR Code.</p>		
		1 of 1

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

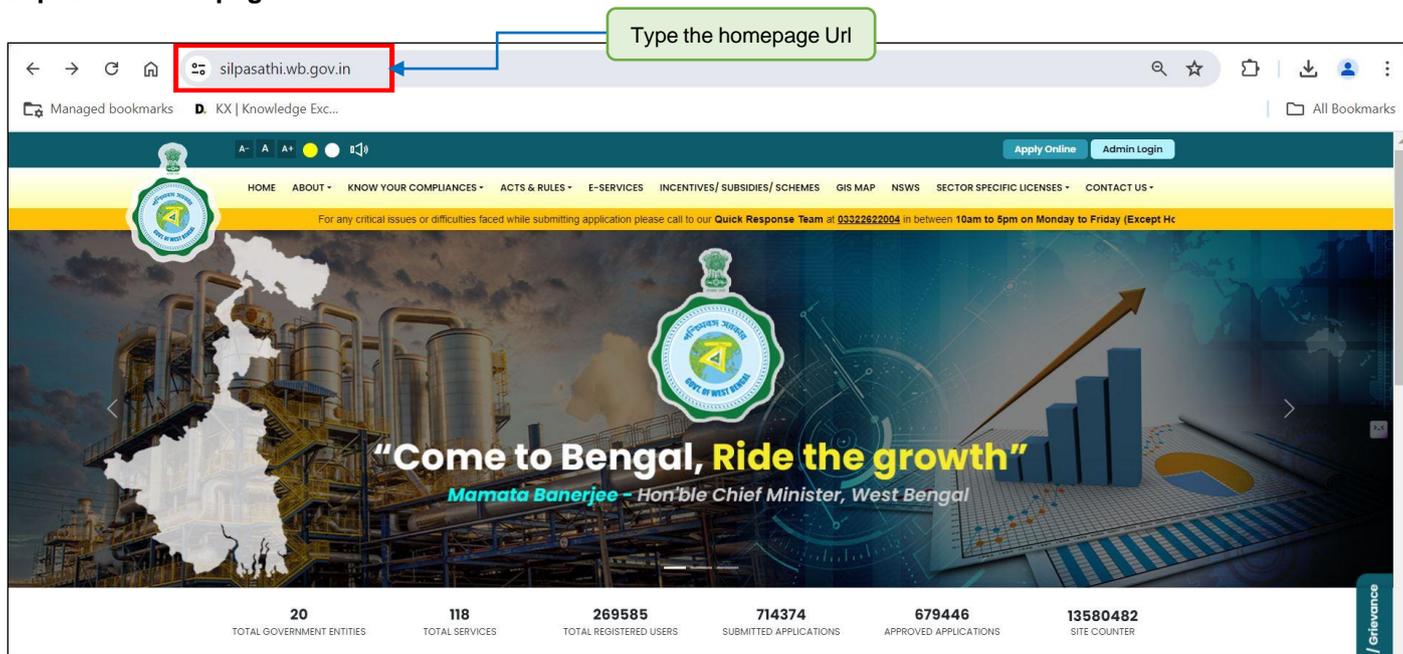
Third part verification process

The applicant or any user has to log in to www.silpasathi.wb.gov.in.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

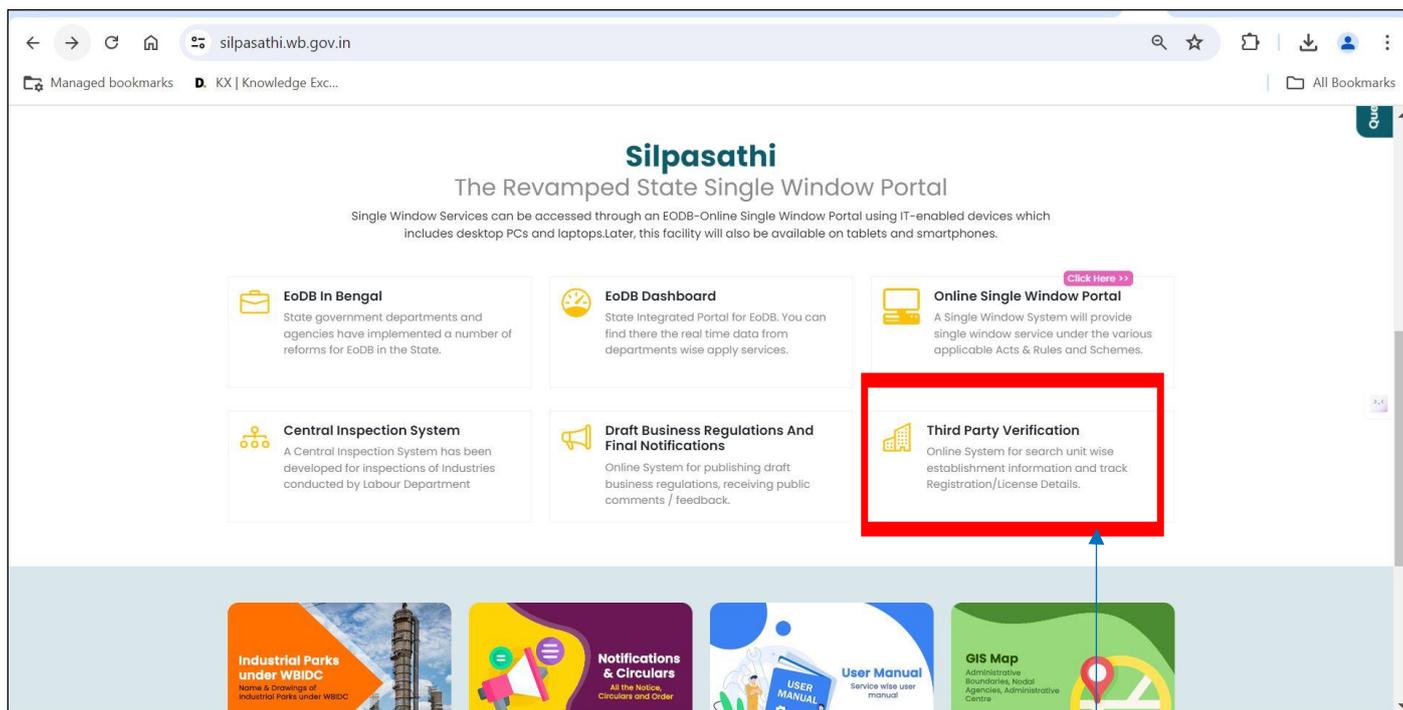
SilpaSathi Homepage



User Manual

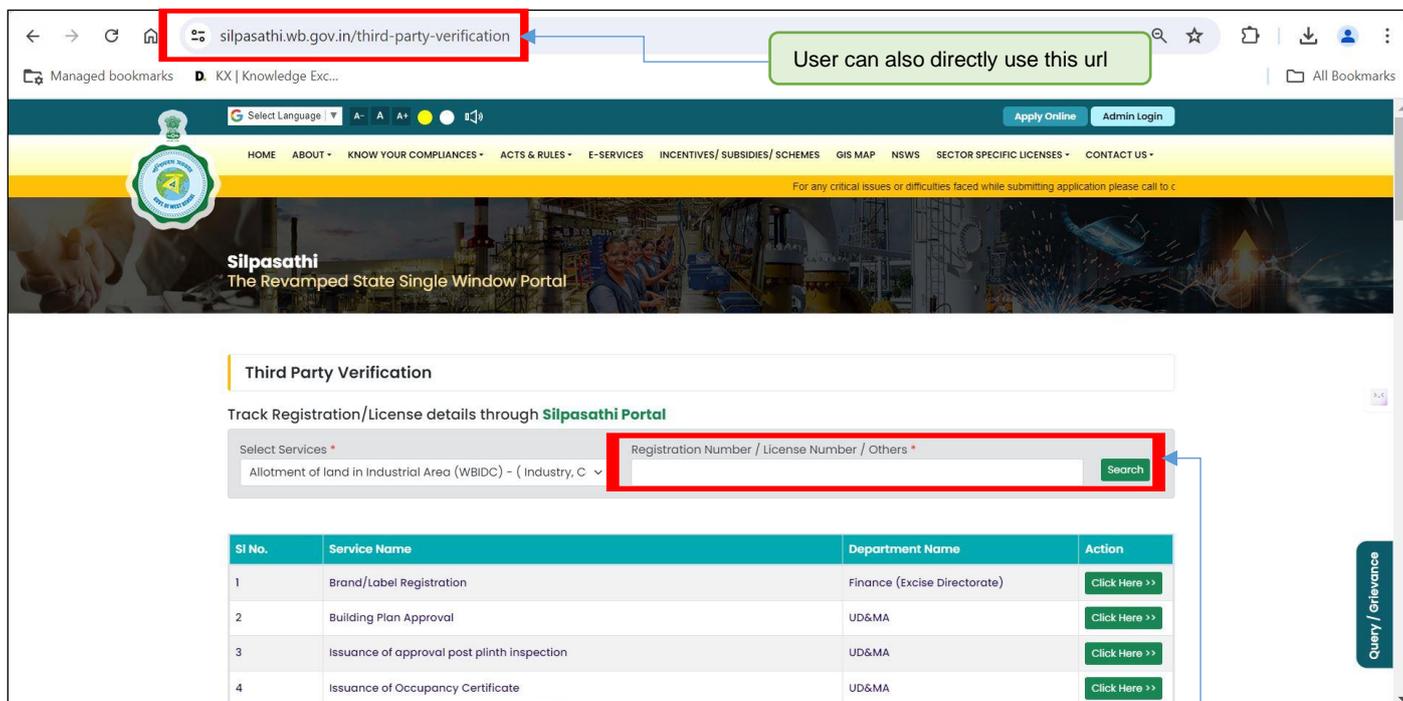
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.



User can also directly use this url

Enter Registration number/ License number to view details.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Track Registration/License Details

Select Services *
Water Connection - (UD & MA)

Registration Number / License Number / Others *
SWS-OBPAS/1101/2022/1375/WNS

Search

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85°F Rain showers

ENG IN 13:23 21-09-2022

License details can be viewed after entering correct license number and clicking on Search.

The third party can view the details as illustrated below:

Track Registration/License Details

Select Services *
Water Connection - (UD & MA)

Registration Number / License Number / Others *
SWS-OBPAS/1101/2022/1375/WNS

Search

Parameter	Output
AIN Number	SWS-OBPAS/1101/2022/1375/WNS
Date	21-09-2022
Name of Applicant	Sample Name
Building Particulars	Premises No: 123 Holding No 123 Mouza: Sample mouza Ward Location 0 Sample landmark,Asansol

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88°F Cloudy

ENG IN 15:38 21-09-2022