



Labour Department: Registration of Boilers Manufactures under The Boilers Act, 1923

*Provided as a service through
'SilpaSathi', the Online Single
Window portal of the State (West
Bengal)*

User Manual

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Table of Contents

Introduction	3
About the Service.....	3
Comprehensive Checklist of Documents to be submitted online	3
Timeline (WBRTPS).....	4
Instructions related to the application form	4
Application Process through SilpaSathi	5
1. Online Application submission along with online submission of documents	5
3. Online Payment of fees	17
3. Track Status of Application.....	18
4: Online Download of final approval certificate.....	19
5: Third Party verification details	23

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Introduction

This document is intended to serve as a User Manual for grant of the service “**Registration of Boilers Manufactures under The Boilers Act, 1923**” by **Labour Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Servic

Registration of Boilers Manufactures under The Boilers Act, 1923 aims to ensure public safety and prevent accidents by regulating the design, construction, and operation of manufacturing equipment. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents (only two documents) in order to apply for the service:

#	Documents Required	Detailed Description
1.	Upload Documents of office and works address	Any document related to address like Aadhaar card, driver's licence, passport, voter's ID, etc
2.	Upload Documents related to experience	Document used to demonstrate experience like Experience letter, Experience certificate
3.	Upload List of Machineries	Document describing the list of machineries

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

#	Documents Required	Detailed Description
4.	Upload list of manpower with documents	Document describing the manpower with documents
5.	Upload other documents (if any)	Additional documents

Timeline (WBRTPS)

Registration of Boilers Manufactures under The Boilers Act, 1923 has an WBRTPS timeline of 30 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
Applicants Basic Information		
1.	Select Establishment	Select from the list of options provided if it's an organisation/owner/authorised
2.	Manufacturer Firm Name	Enter Manufacturer Firm Name
3.	Year of Establishment	Enter Year of Establishment
4.	Gender	Enter Gender
5.	Email	Enter Email
6.	Phone	Enter Phone
Address		
1.	Police Station	Enter name of the police station
2.	Post Office	Enter name of the post office
3.	Address	Enter address
Workshop Address		
1.	Select district of workshop	Select from dropdown list
2.	Select subdivision of workshop	Select any additional type
3.	Select Areatype of workshop	Select Areatype
4.	Maximum Capacity	Maximum Capacity
5.	Classification	Enter Classification
6.	Maximum Working Pressure	Enter Maximum Working Pressure

User Manual

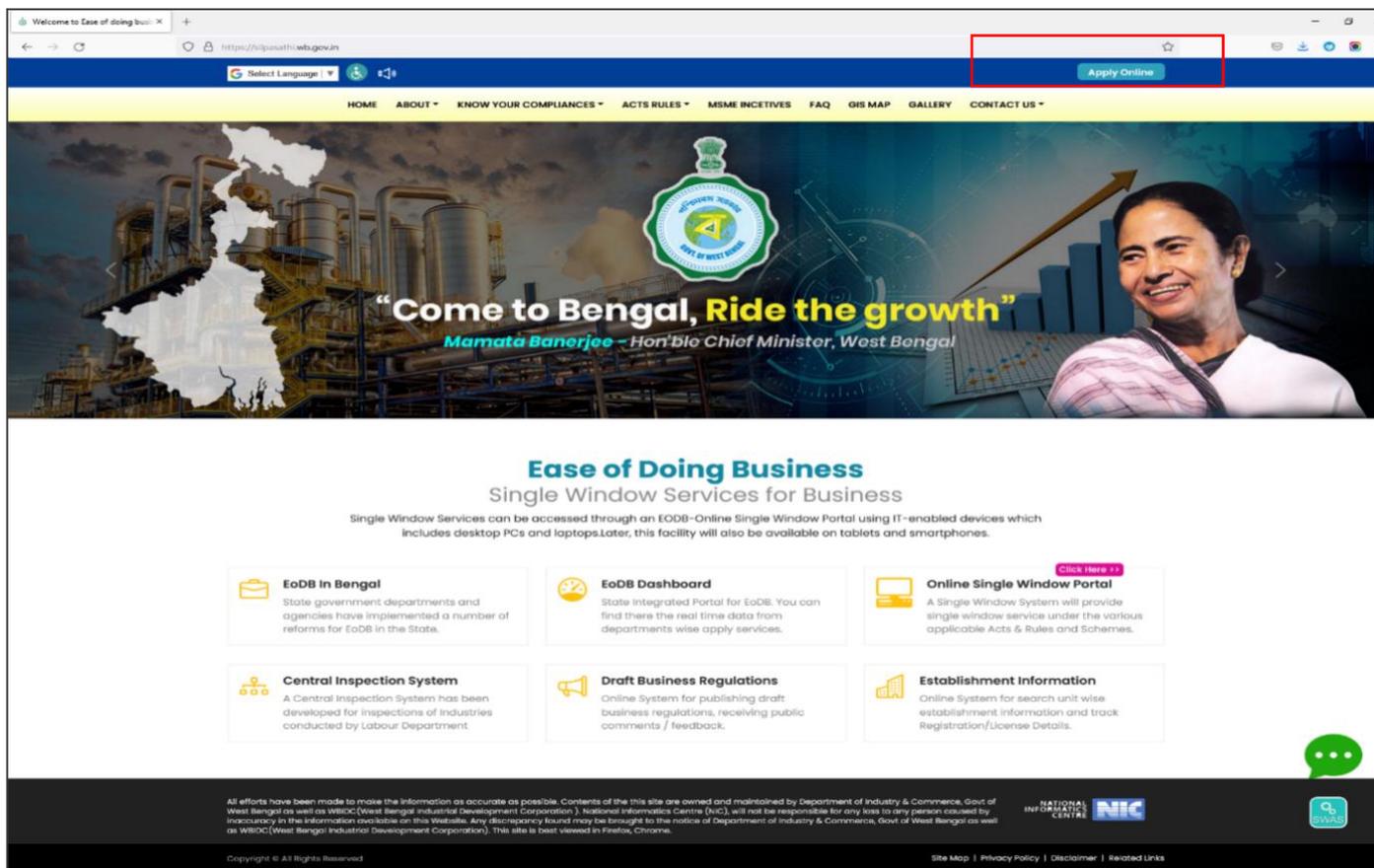
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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

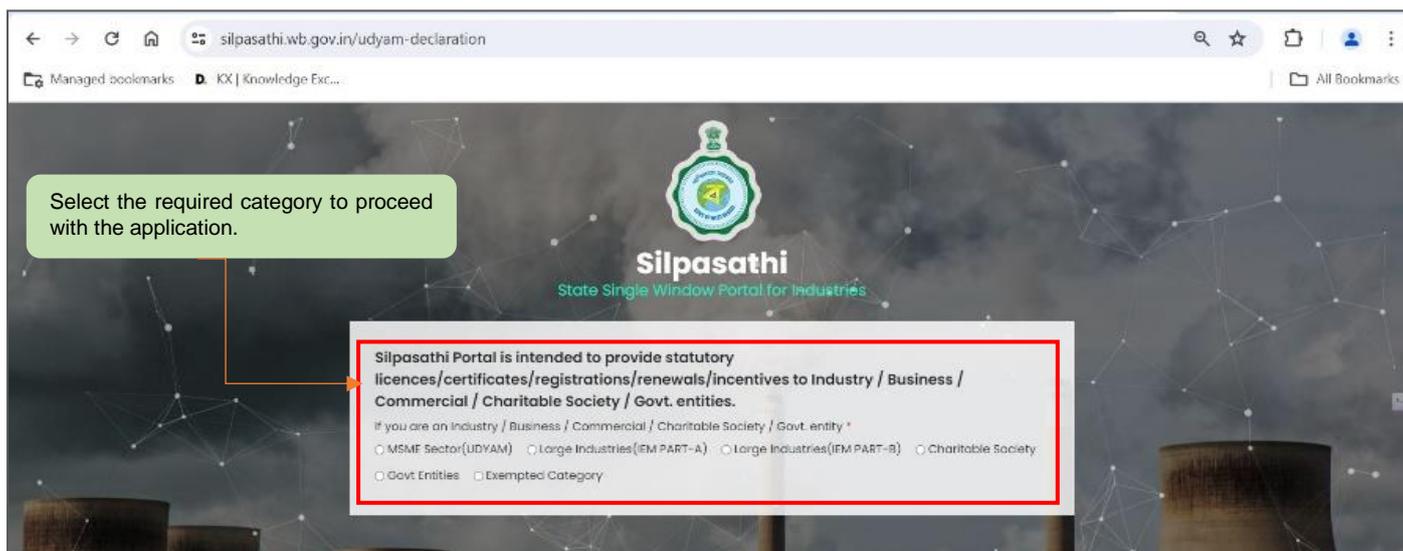


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

User Manual

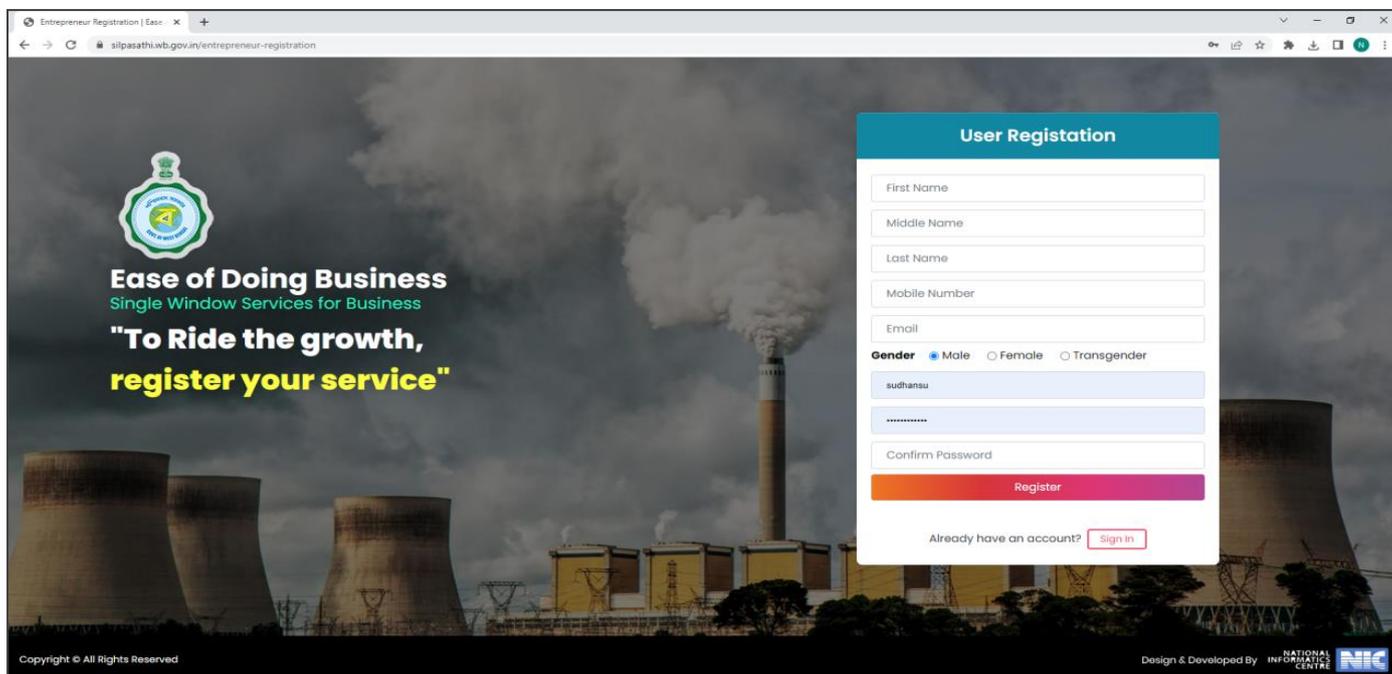
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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

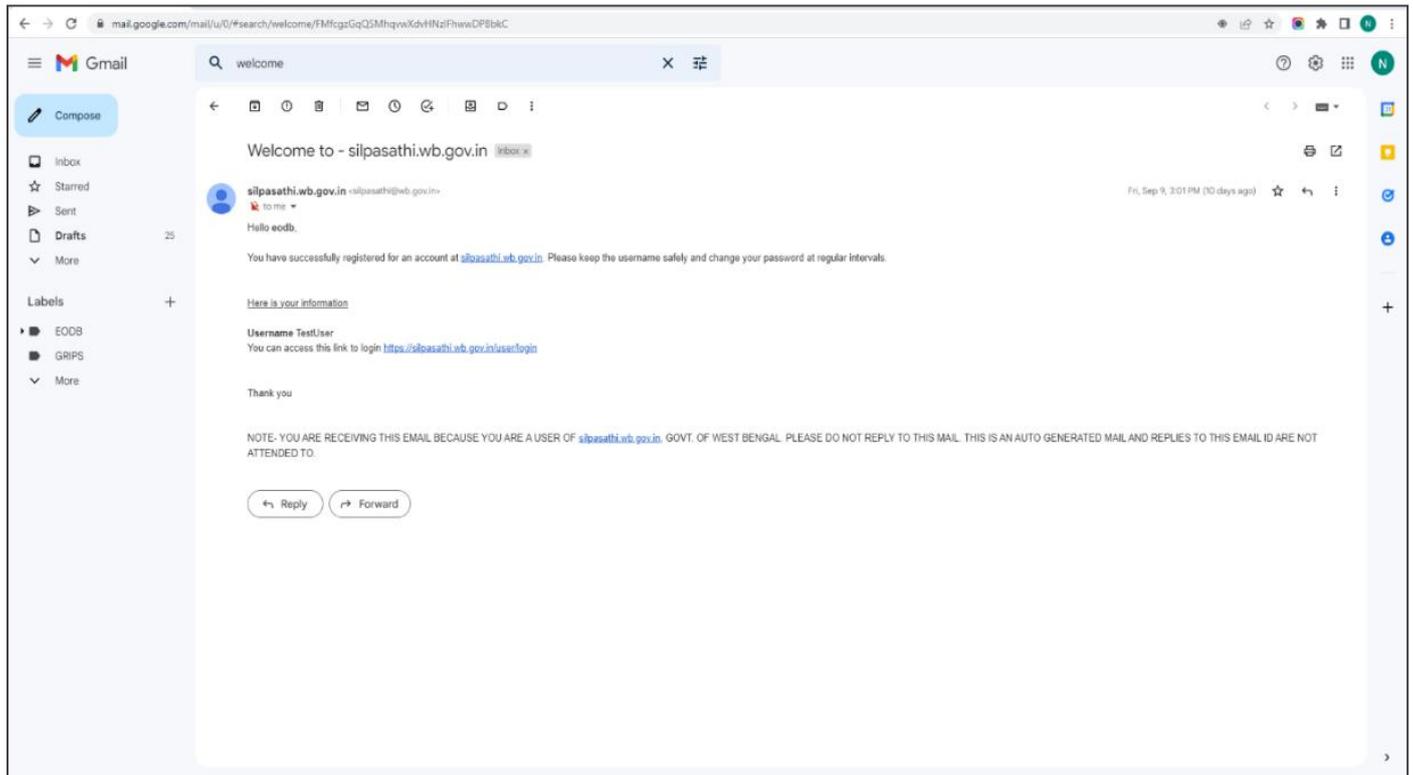


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

User Manual

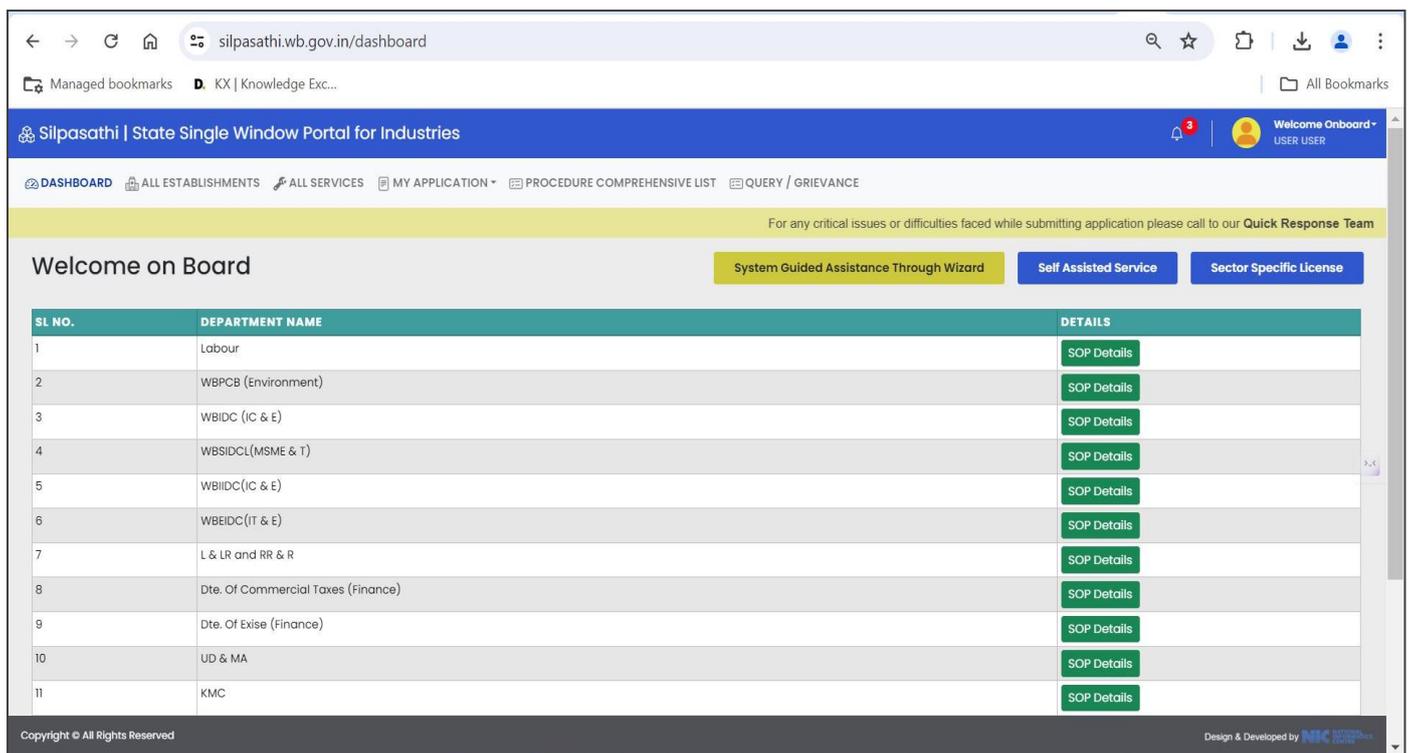
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

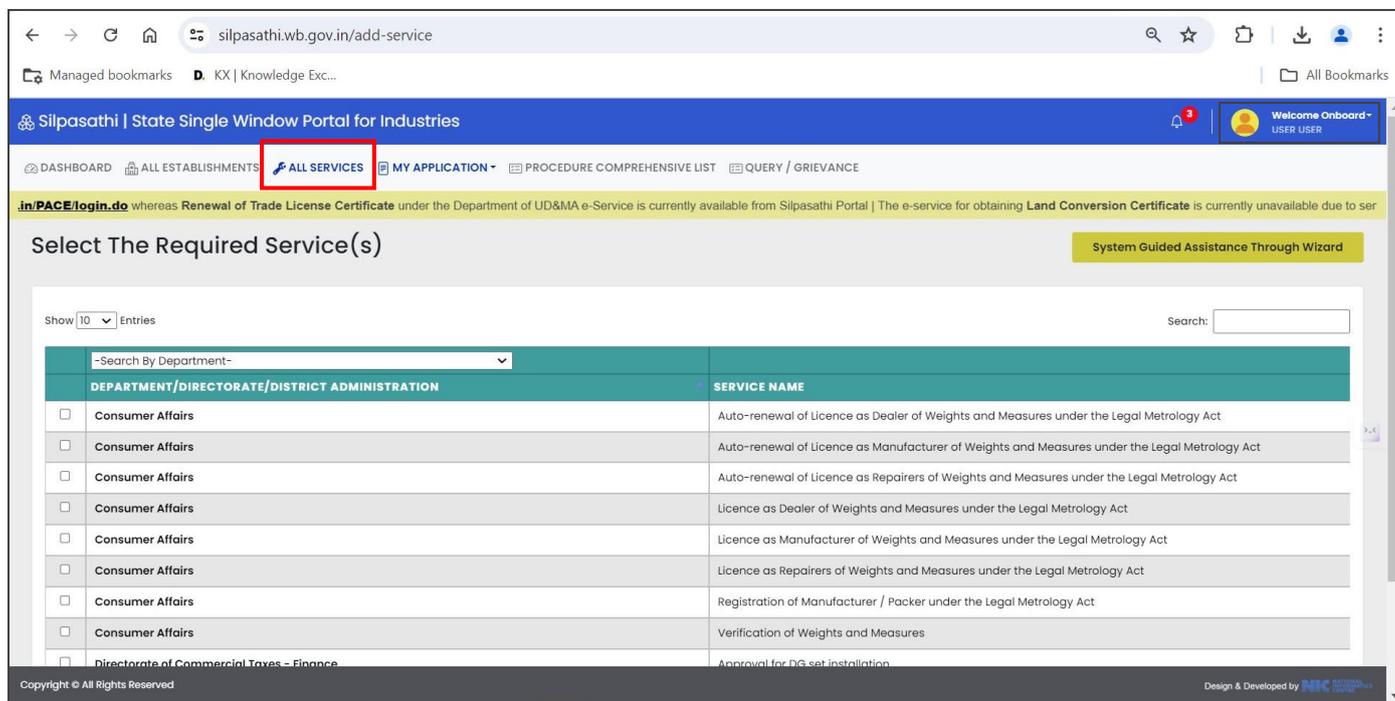


User Manual

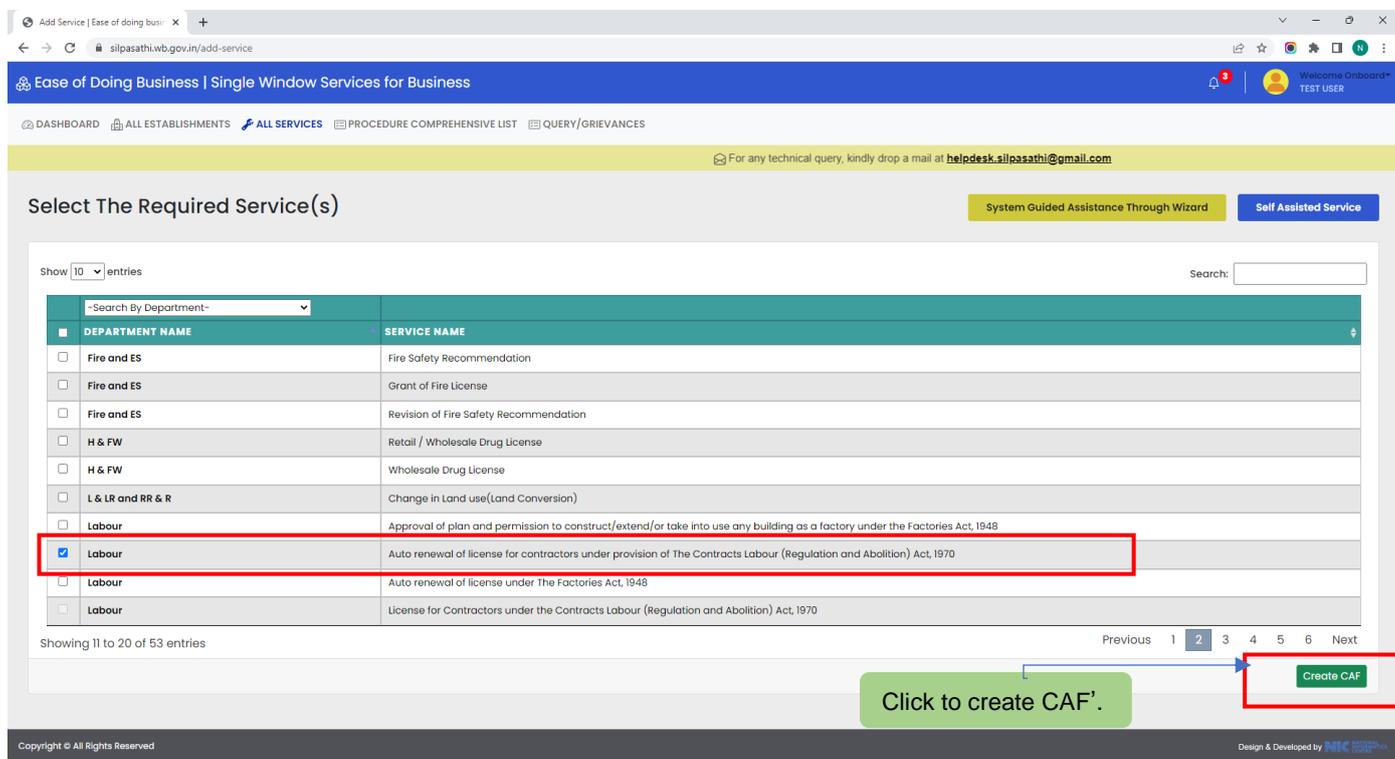
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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named '**Registration of Boilers Manufactures under The Boilers Act, 1923**'



After selecting the service **Registration of Boilers Manufactures under The Boilers Act, 1923**, the applicant has to click on '[Create CAF](#)'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

The screenshot shows the SilpaSathi dashboard with a green notification bar at the top stating "Service Added Successfully". Below this, there are several service tiles: "Add Establishment", "System Guided Assistance Through Wizard", "Self Assisted Service", "Licenses For Tourism Industry", "Query Submission / Tracking", and "Your Profile". Under the "Your Selected Service(s)" section, a blue bar displays "BUSINESS REFERENCE ID : CAF2022000624". To the right of this bar is a green "Apply Online" button with a dropdown arrow. Below the service bar is a table with the following content:

SL NO.	SERVICE	ACTION
1	Registration of Boilers Manufactures under The Boilers Act, 1923 (WBRTPS Timeline: 30 days) ● Basic Details Saved. Please Upload Questionnaire —● Application Submitted / Forwarded to Inspector —● Back for Correction (If Applicable) —● Approved / Completed	

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After clicking on 'Apply Online' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below): The applicant is required to upload Form V serial number after which the details are auto populated in the application form.

Ease of Doing Business | Single Window Services for Business

Dashboard | All Establishments | All Services | Procedure Comprehensive List | Query/Grievances

For any technical query, kindly drop a mail at helodesk_silpasathi@gmail.com

Common Application Form - CAF2022000624

10%

Select Establishment *
Sample establishment name

1. Manufacturer Firm Name *
Sample establishment name

2. Year of Establishment *
2022

3. Category of industry *
Small

Whether owner of the industry is female? *
 Male Female Transgender

Email *
test@gmail.com

Phone *
9098989895

Office Address:

Select District of Office *
Kolkata

Select Subdivision *
Kolkata

Select Areatype of Office *
Corporation

Select Area Name of Office *
Ward 9

Office Village/Premises *
Sample Address

Office Pin Code *
700009

Workshop Address

Select District of Workshop *
Howrah

Select Subdivision of Workshop *
Howrah Sadar

Select Areatype of Workshop *
Corporation

Select Area Name of Workshop *
Howrah Municipal Corporation (I)

test 700001

4. Classification Applied For *
 Boiler Manufacturer
 Components Manufacturer

4.a) Maximum Capacity (TPH): *
500

4.b) Maximum Working Pressure (kg/cm²): *
700

5. Number of qualified NDT Personnel with details of their name, educational qualification, certificate no and certificate validity date :

a) Personnel Name	b) Qualification	c) Certificate No	d) Validity Date
Personnel Name 1	Qualification 1	Certificate No 1	03-10-2022
Personnel Name 2	Qualification 2	Certificate No 2	05-10-2022

Add more field Remove Field

6. List of qualified welders employed with copies of current certificate issued by a Competent Authority under the Indian Boiler Regulations, 1950 :

a) Name	b) Certificate issued by Competent Authority
Name 1	TEST 123

Add more field

7. Detailed list of Technical Personnel with designation, educational qualification and relevant experience (attach copies of documents) who are permanently employed with the firm :

a) Name	b) Designation	c) Educational Qualification	d) Experience
name 1	Designation 1	Education Qualification 1	9

Add more field

8. Detailed list of design facilities available and its location within the firm :

a) Facility Name	b) Location
Facility Name	Kolkata

Add more field

9. Details of manufacturing facilities available within the works ? *
 Yes No

9. i) Give Details *
Details of manufacturing facilities available within the works

10. Details of testing facilities available within the works ? *
 Yes No

10. i) Give Details *
Details of testing facilities available within the works

11. Details of R&D facilities, if any? *
 Yes No

11. i) Give Details *
Details of R&D facilities, if any

12. Covered area available for manufacturing (sq. metre) *
500

13. Whether the firm has an internal quality control system for their own? *
 Yes No

14) Any other Relevant information? *
 Yes No

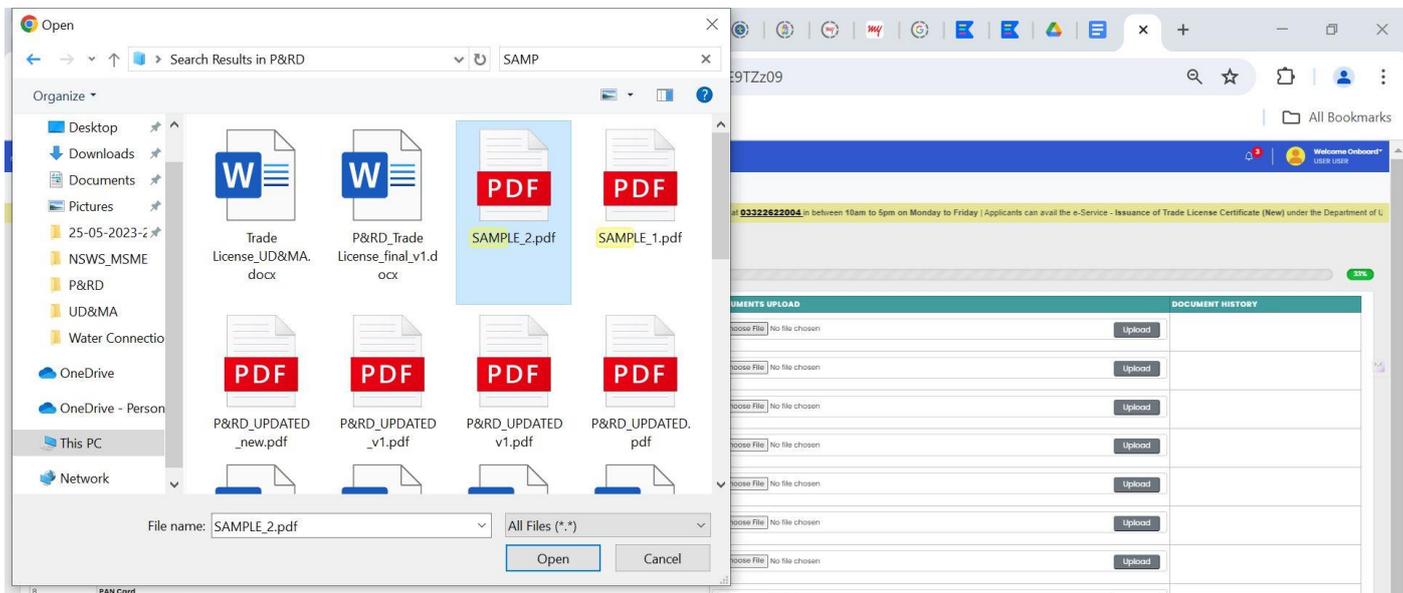
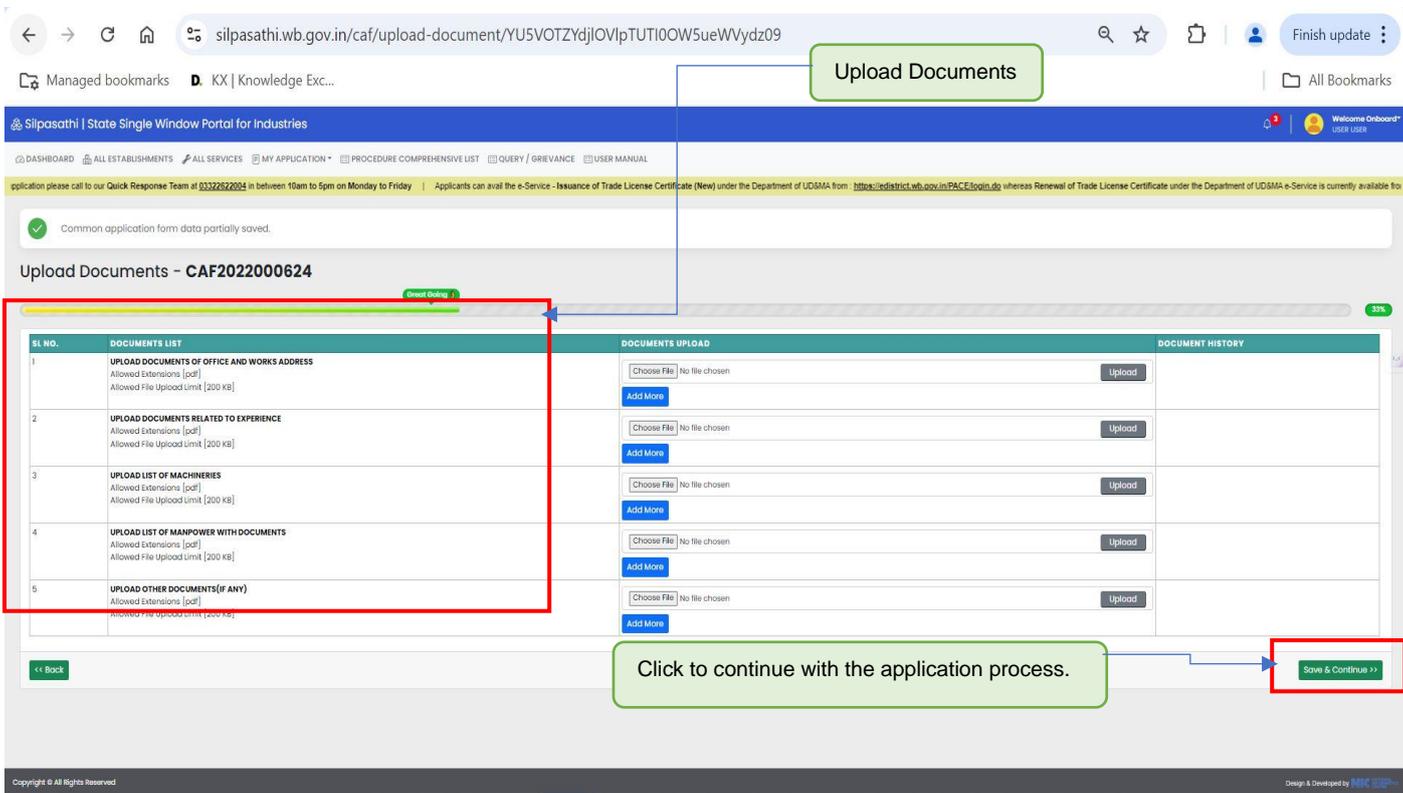
<< Back Save & Continue >>

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '**Choose File**'. Once the required file is selected, the applicant has to click on '**Upload**' button to upload the files successfully.

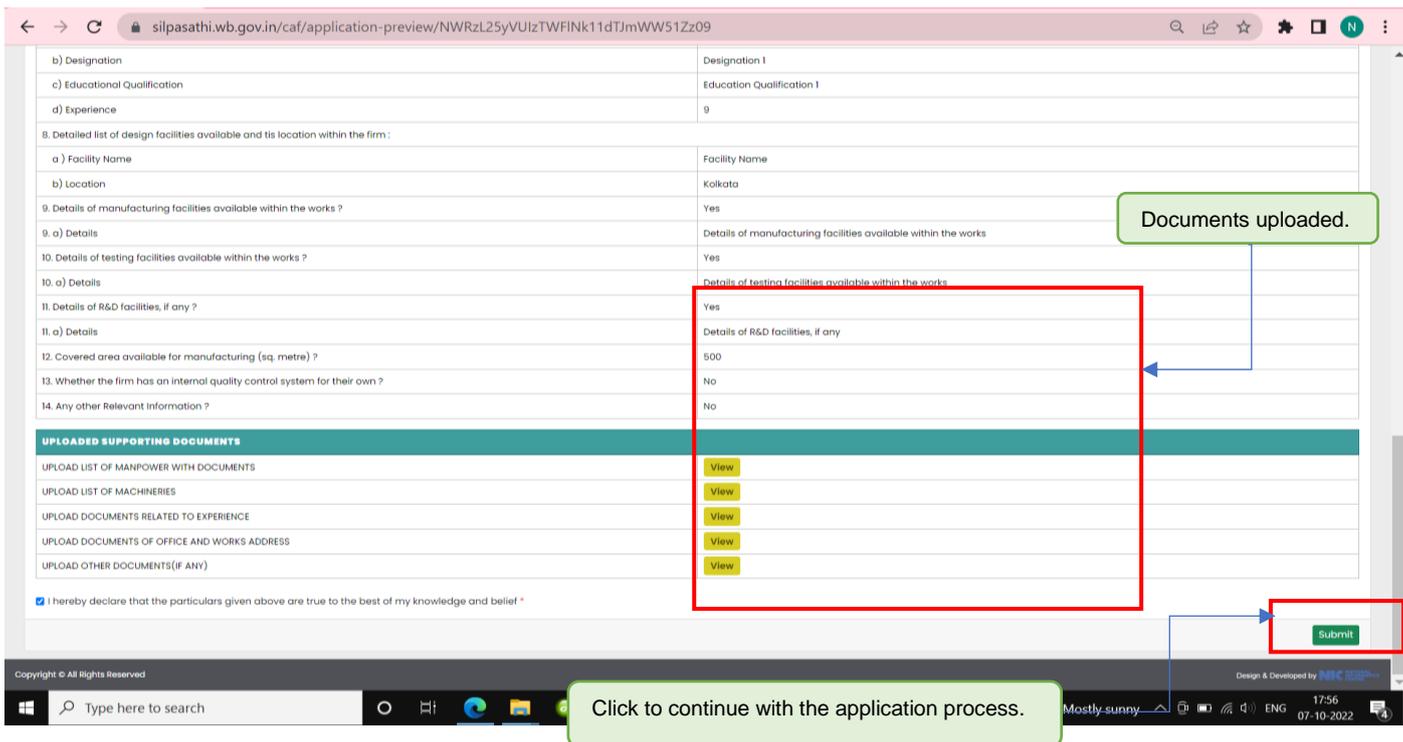


The applicant is required to upload **both the required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.

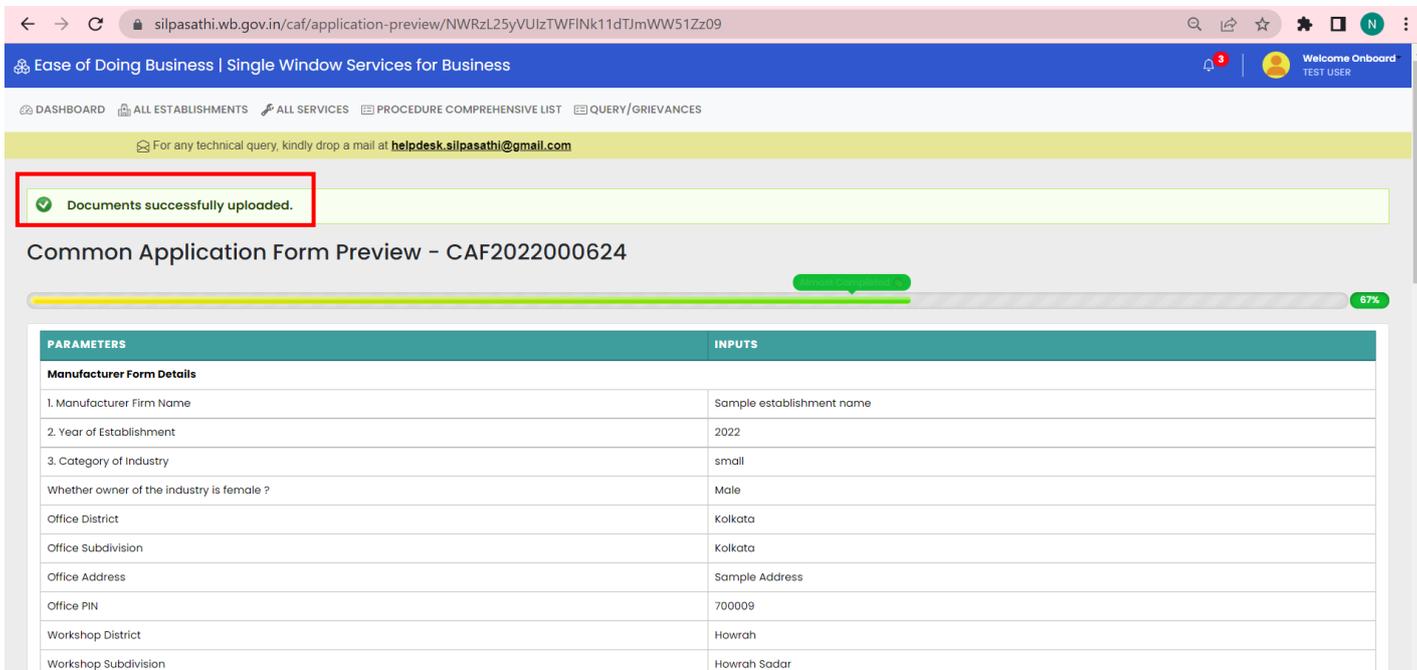
User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)



The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.



User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Common Application Form Preview

silpasathi.wb.gov.in/caf/application-preview/ct1WWMFNvekhGd0d4TK9DRW5aVUE2U09

Contribution made under the Employees State Insurance Act,1984	NIL
Whether the license of the contractor was suspended or revoked	22nd Sep, 2022
Contribution made under the Employees Provident Fund and Miscellaneous Provisions Act,1952	NIL
Maximum no. of contract labour employed by the contractor on any day	200 (Two Hundred) head(s)
4. Other Condition of service like leave, Holidays etc. of the contract labour	
Daily hours of work and spread over	5 hr(s) and NIL
Whether weekly holiday observed was on which day	Not Applicable
Whether weekly holiday so observed was paid holiday	NIL
Number of Annual leave	3
Number of Casual leave	4
Number of Earned leave	NIL
Number of Sick leave	3
Number of Maternity leave	5
Number of Other leave	6
5. Rate of Wages, DA and other cash benefits paid / to be paid to each category	
Rate of wages,DA and Other cash benefits paid/ to be paid to Unskilled of contract labour	1
Rate of wages,DA and Other cash benefits paid/ to be paid to Semi-skilled of contract labour	2
Rate of Wages,DA and Other cash benefits paid/ to be paid to Skilled of contract labour	3
Rate of Wages,DA and Other cash benefits paid/ to be paid to Highly-skilled of contract labour	4

UPLOADED SUPPORTING DOCUMENTS

Work Order [View](#)

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

[Submit](#)

Declaration statement

Click on submit for submission of application.

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Upon completion of the application process along with document submission, the applicant clicks on the **'Submit'** button for final submission of the application.

On clicking on **'Submit'** link, the following webpage appears post submission of application with updated Status.

silpasathi.wb.gov.in/caf/submitted/b2JsL1A1WEkrQ09hZFpNbkIIMVpUQT09/NWRzL25yVUJzTWFK11dTJmWW51Zz09

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Current Status-CAF2022000624

NAME OF THE SERVICES	CURRENT STATUS	DATE
Registration of Boilers Manufactures under The Boilers Act, 1923	Basic Details Saved. Please Upload Questionnaire	Completed
	Application Submitted / Forwarded to Inspector	Pending
	Back for Correction (If Applicable)	Pending
	Approved / Completed	Pending

Application status updated.

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User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The image shows two notification screenshots. The top one is an SMS message: "Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB". A red box highlights the CAF number and date. The bottom screenshot is an email from silpasathi.wb.gov.in with the subject "Common Application Submitted - silpasathi.wb.gov.in". The email body contains the same CAF number and date information. Two callout boxes with arrows point to the respective notification types: "Application status notified through SMS" and "Application status notified through email".

The applicant has to click on 'Click to Proceed' and upload the questionnaire as described in the screenshots below.

The image shows the SilpaSathi dashboard. At the top, it says "Ease of Doing Business | Single Window Services for Business" and "Welcome Onboard TEST USER". Under "Your Selected Service(s)", there is a table with application details. The first row is highlighted and has a "Click to Proceed" button highlighted with a red box. The table has columns for "Sl. No.", "Service", and "Action".

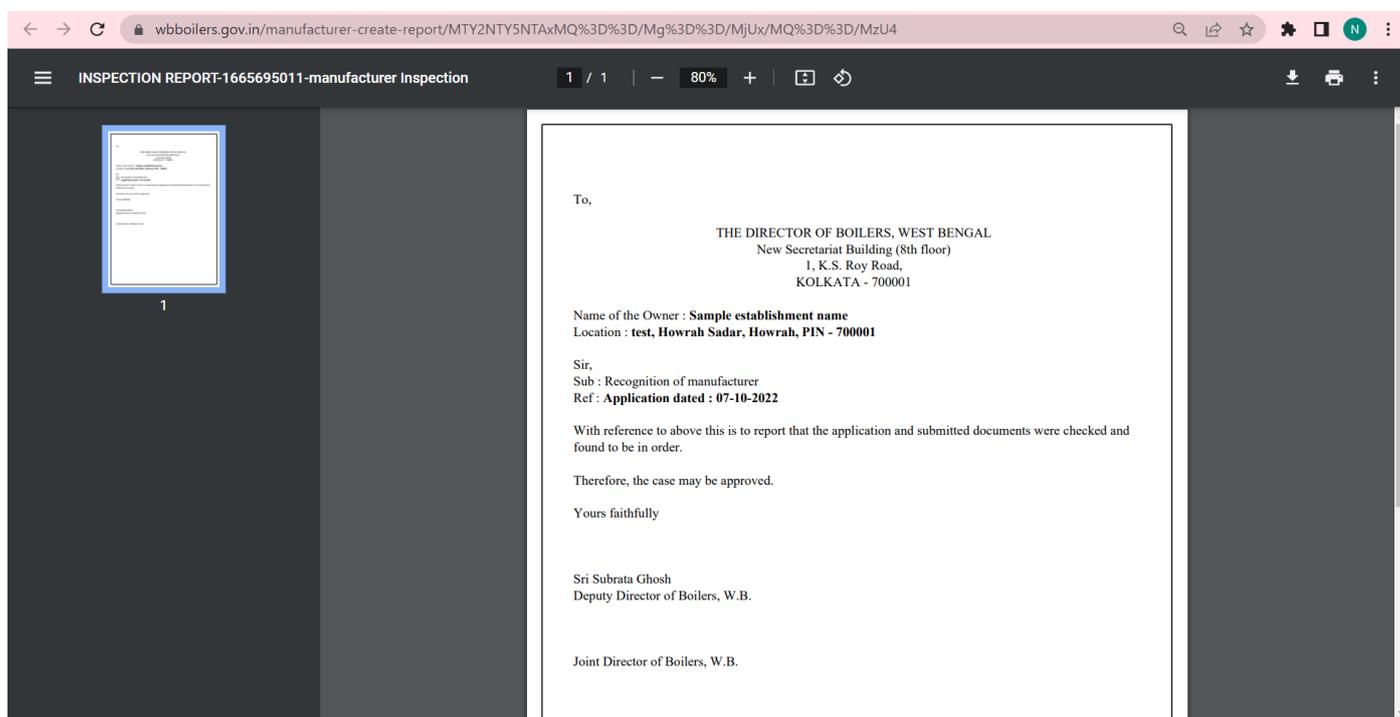
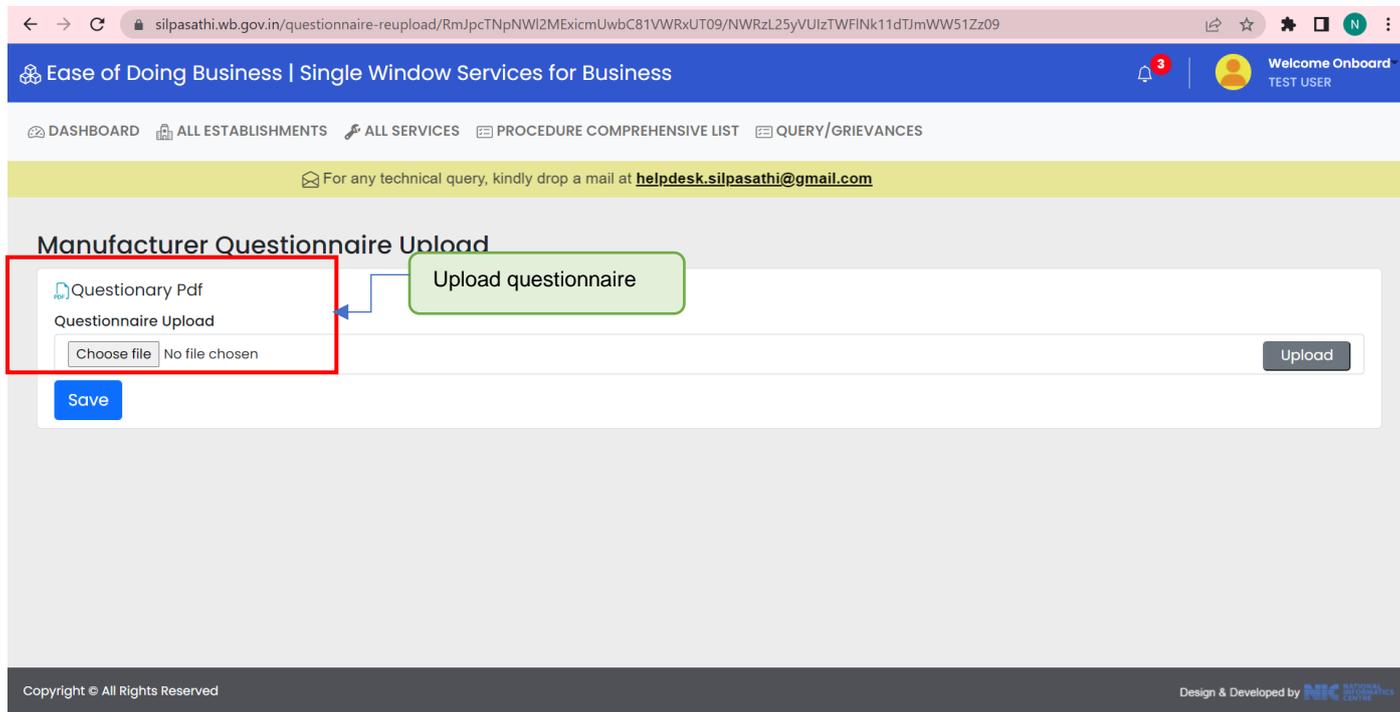
Sl. No.	Service	Action
1	Registration of Boilers Manufactures under The Boilers Act, 1923 (WBRTPS Timeline: 30 days) Basic Details Saved. Please Upload Questionnaire <input checked="" type="checkbox"/> Application Submitted / Forwarded to Inspector <input type="checkbox"/> Back for Correction (If Applicable) <input type="checkbox"/> Approved / Completed <input type="checkbox"/>	Click to Proceed
	BUSINESS REFERENCE ID : CAF2022000624	Check Status
	BUSINESS REFERENCE ID : CAF2022000605	Check Status
	BUSINESS REFERENCE ID : CAF2022000602	Apply Online
	BUSINESS REFERENCE ID : CAF2022000597	Check Status
	BUSINESS REFERENCE ID : CAF2022000596	Apply Online

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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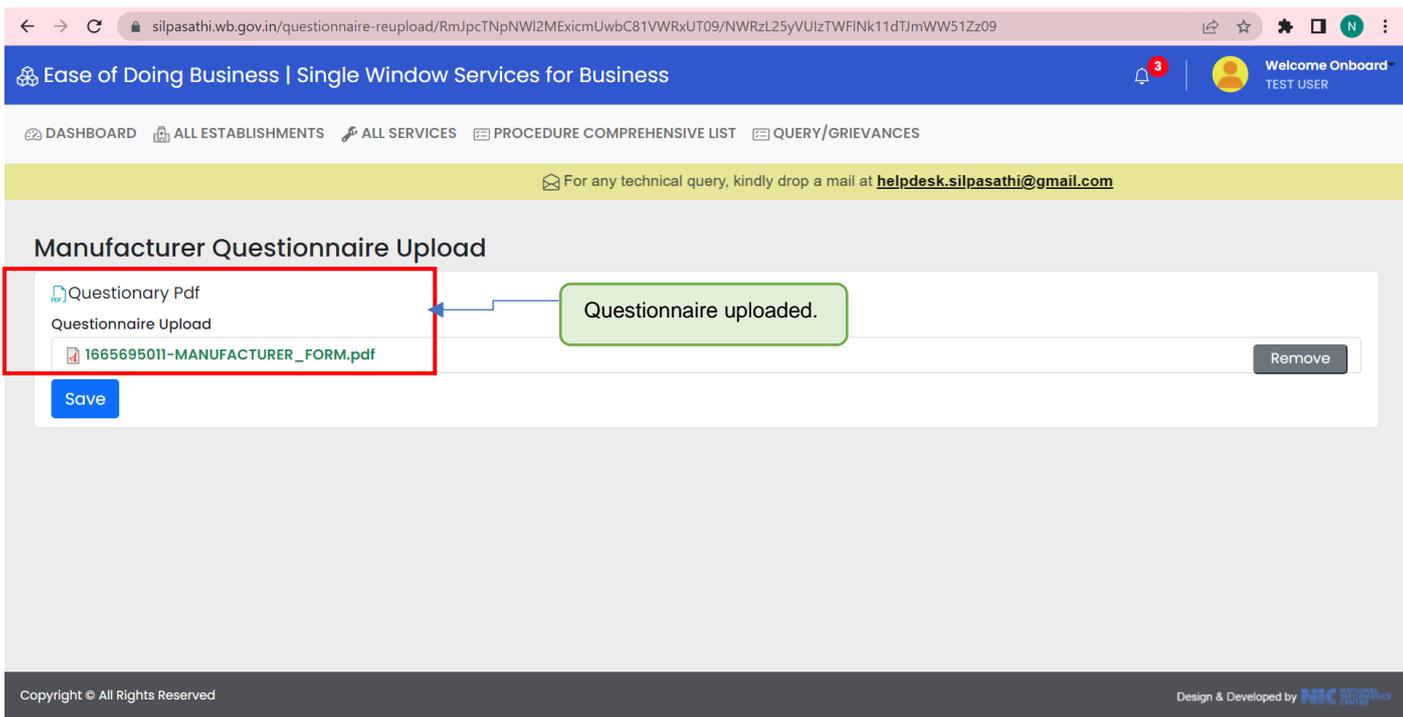
The applicant has to click on '**Choose File**' and upload the required questionnaire.



User Manual

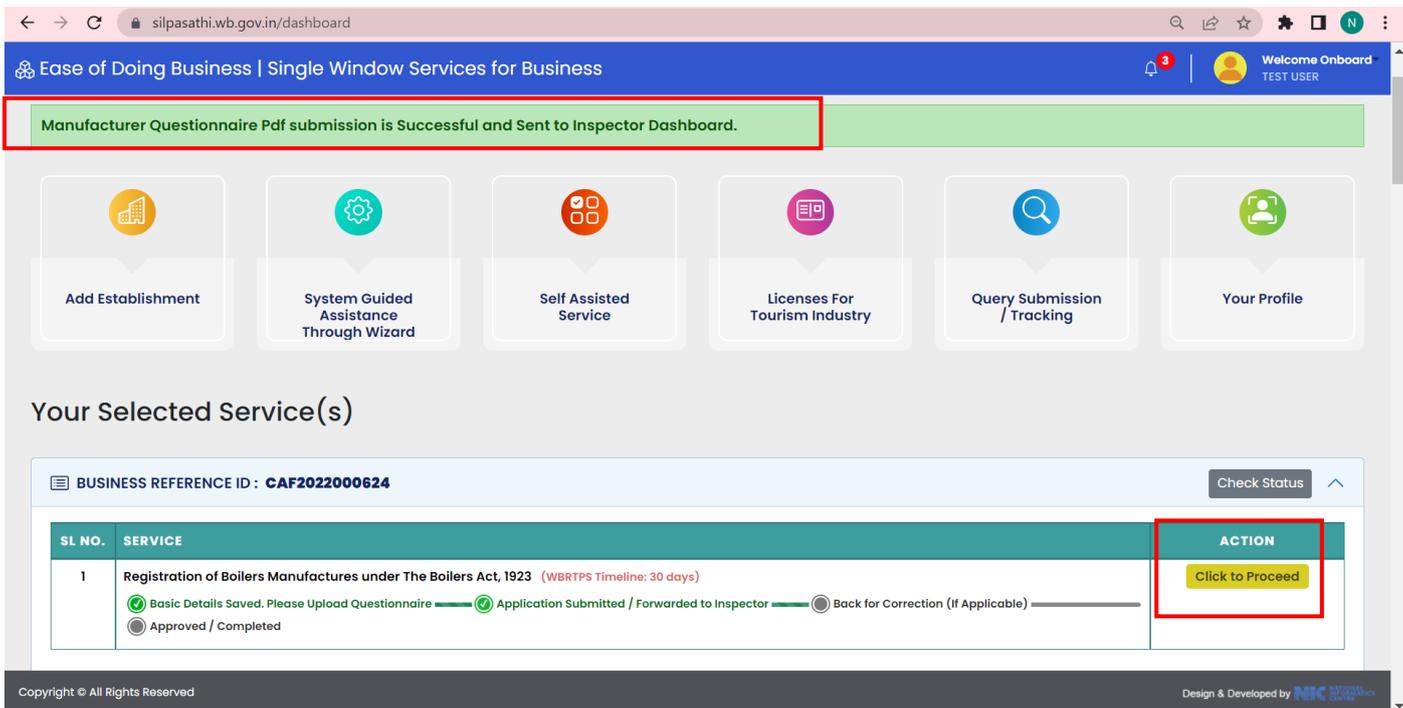
Registration of Boilers Manufactures under The Boilers Act, 1923

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After successful uploading of questionnaire, the applicant can move to the dashboard and proceed with the remaining procedure. The questionnaire is being forwarded to the Inspector.

The applicant shall click on '**Click to Proceed**'. Applicant will be redirected to the 'View details' page where they can download the Form I.



User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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The screenshot shows the 'Common Application Form - CAF2022000624' on the SilpaSathi portal. The page includes a navigation bar with 'Ease of Doing Business | Single Window Services for Business' and a user profile 'Welcome Onboard TEST USER'. Below the navigation is a message: 'For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com'. The main content area is titled 'Common Application Form - CAF2022000624' and features a 'Back to Dashboard' button. The 'APPLICATION SUBMITTED STATUS' section contains a table with the following data:

APPLICATION SUBMITTED STATUS	
Inspector Name	Sri Subrata Ghosh (Deputy Director of Boilers, W.B.)
Form 1	 
Manufacturer Questionaries	Date : 07-10-2022

A red box highlights the PDF icons, and a blue arrow points from a green callout box labeled 'Form 1 to be downloaded' to the right PDF icon. Below this is the 'PARAMETERS' section, which is a table with two columns: 'PARAMETERS' and 'INPUTS'.

PARAMETERS	INPUTS
Manufacturer Form Details	
1. Manufacturer Firm Name	Sample establishment name
2. Year of Establishment	2022
3. Category of Industry	small
Whether owner of the industry is female ?	Male

The footer of the page includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

The screenshot shows the 'Form 1 ACKNOWLEDGEMENT' document. The document is titled 'Form 1 [see rule 4] ACKNOWLEDGEMENT' and features a QR code on the right side. The text of the document is as follows:

From,
Name : Sri Subrata Ghosh
Designation : Deputy Director of Boilers, W.B.
(The designated Officer / Authorised Officer)

To ,
Sample establishment name,
Village/Premises - test,
District- Howrah,
Pin - 700001
(Name and Address Of The Applicant)
Sub: The West Bengal Right to Public Services Act, 2013 - Acknowledgement of application

Ref: Your application dated 07/10/2022

2. Online Payment of fees

The applicant is not required to pay any fees in the application process.

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

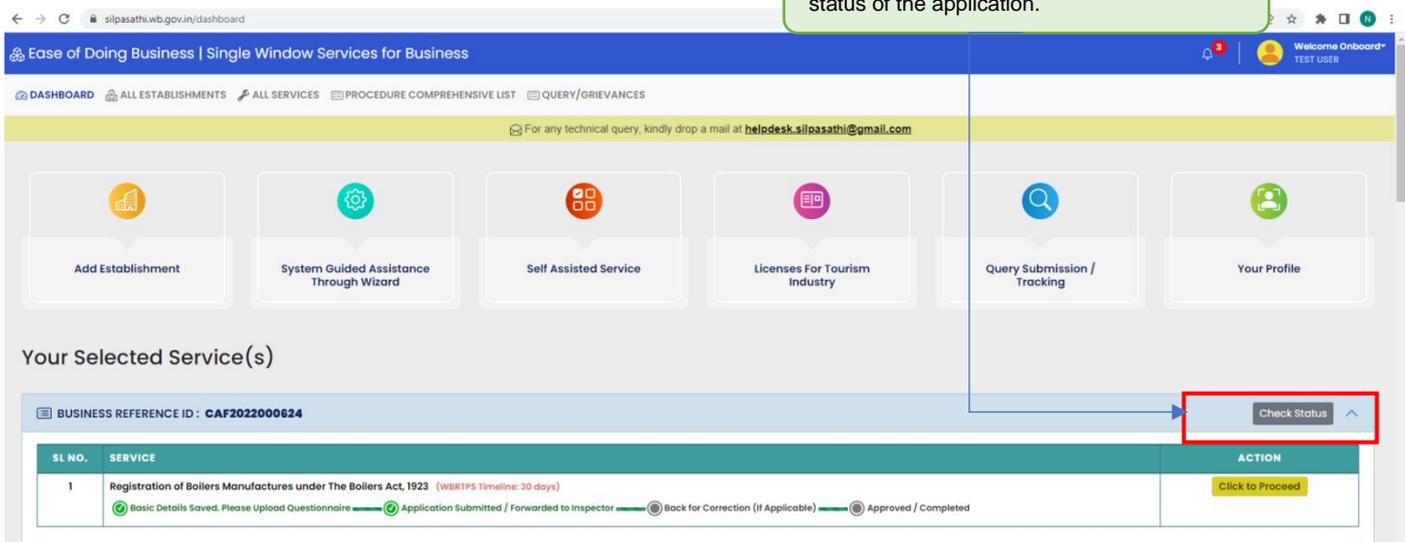
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3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

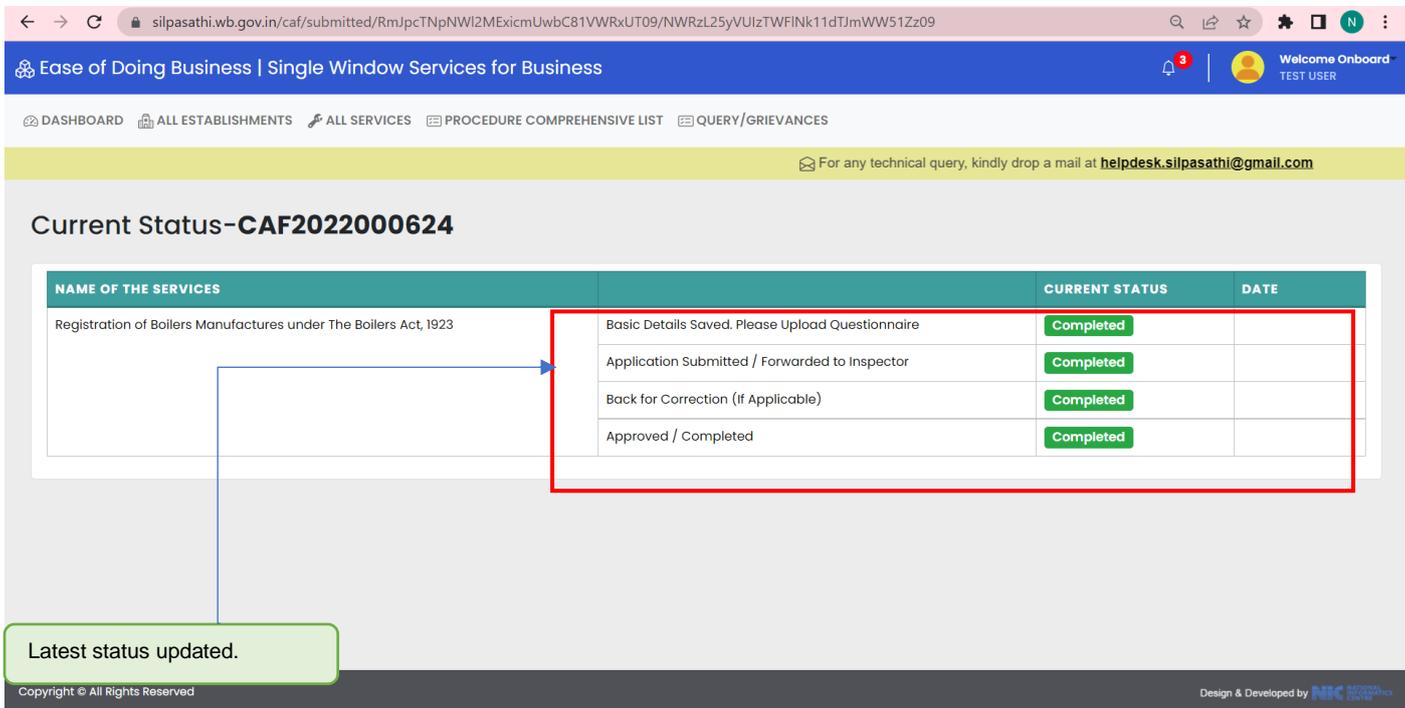
Applicant's Dashboard

Click on 'Check Status' to check the latest status of the application.



Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).



Note: Applicant can refer to the dashboard to view application status and proceed for next step that is 'Back for correction' if necessary. If not, the application will be successfully approved.

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

4. Online Download of final approval certificate

The applicant has to '**Click to Proceed**' to view further.

Applicant's Dashboard

Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on '**PDF**' icon to download the Final Approval Certificate issued.

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. The user is logged in as 'TEST USER'. The dashboard features several service tiles: 'Add Establishment', 'System Guided Assistance Through Wizard', 'Self Assisted Service', 'Licenses For Tourism Industry', 'Query Submission / Tracking', and 'Your Profile'. Below these is the 'Your Selected Service(s)' section, which displays a table for the service 'Registration of Boilers Manufactures under The Boilers Act, 1923' with a business reference ID of 'CAF2022000624'. The table has columns for 'SL NO.', 'SERVICE', and 'ACTION'. The 'ACTION' column contains a 'Click to Proceed' button, which is highlighted with a red box. A green callout box with an arrow points to this button, containing the text 'Click on 'Click to proceed''. The service progress bar shows: 'Basic Details Saved. Please Upload Questionnaire' (checked), 'Application Submitted / Forwarded to Inspector' (checked), 'Back for Correction (If Applicable)' (checked), and 'Approved / Completed' (checked). The footer includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

SL NO.	SERVICE	ACTION
1	Registration of Boilers Manufactures under The Boilers Act, 1923 (WBRTPS Timeline: 30 days) ✔ Basic Details Saved. Please Upload Questionnaire —✔ Application Submitted / Forwarded to Inspector —✔ Back for Correction (If Applicable) ✔ Approved / Completed	Click to Proceed

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Ease of Doing Business | Single Window Services for Business
Welcome Onboard
TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Common Application Form – CAF2022000624

<< Back to Dashboard

APPLICATION SUBMITTED STATUS	
Inspector Name	Sri Subrata Ghosh (Deputy Director of Boilers, W.B.)
Form 1	
Manufacturer Questionaries	Date : 07-10-2022
Report	
Final Certificate Number	WB/MANUFACTURER-FIN 1/2022/20 Click on pdf icon.
Final Certificate Approval Date	07-10-2022
Final Certificate	

PARAMETERS	INPUTS
Manufacturer Form Details	
1. Manufacturer Firm Name	Sample establishment name
2. Year of Establishment	2022
3. Category of Industry	small
Whether owner of the industry is female ?	Male
Office District	Kolkata
Office Subdivision	Kolkata
Office Address	Sample Address
Office PIN	700009
Workshop District	Howrah
Workshop Subdivision	Howrah Sadar
Workshop Address	test
Workshop PIN	700001
4. Classification Applied For	Boiler Manufacturer
4. a) Maximum Capacity	500
4. b) Maximum Working Pressure	700
5. Number of qualified NDT Personnel with details of their name, educational qualification, certificate no and certificate validity date	
a) Personnel Name	Personnel Name 1
b) Qualification	Qualification 1
c) Certificate No	Certificate No 1
d) Validity Date	03-10-2022
a) Personnel Name	Personnel Name 2
b) Qualification	Qualification 2
c) Certificate No	Certificate No 2
d) Validity Date	05-10-2022
6. List of qualified welders employed with copies of current certificate issued by a Competent Authority under the Indian Boiler Regulations, 1950 :	
a) Name	Name 1
b) Certificate issued by Competent Authority	TEST 123
7. Detailed list of Technical Personnel with designation, educational qualification and relevant experience (attach copies of documents) who are permanently employed with the firm :	
a) Name	name 1
b) Designation	Designation 1
c) Educational Qualification	Education Qualification 1
d) Experience	9
8. Detailed list of design facilities available and tis location within the firm :	
a) Facility Name	Facility Name
b) Location	Kolkata
9. Details of manufacturing facilities available within the works ?	Yes
9. a) Details	Details of manufacturing facilities available within the works
10. Details of testing facilities available within the works ?	Yes
10. a) Details	Details of testing facilities available within the works
11. Details of R&D facilities, if any ?	Yes
11. a) Details	Details of R&D facilities, if any
12. Covered area available for manufacturing (sq. metre) ?	500
13. Whether the firm has an internal quality control system for their own ?	No
14. Any other Relevant Information ?	No

DOCUMENTS UPLOADED	
UPLOAD LIST OF MANPOWER WITH DOCUMENTS	View
UPLOAD LIST OF MACHINERIES	View
UPLOAD OTHER DOCUMENTS(IF ANY)	View
UPLOAD DOCUMENTS RELATED TO EXPERIENCE	View
UPLOAD DOCUMENTS OF OFFICE AND WORKS ADDRESS	View
UPLOAD OTHER DOCUMENTS(IF ANY)	View
UPLOAD OTHER DOCUMENTS(IF ANY)	View

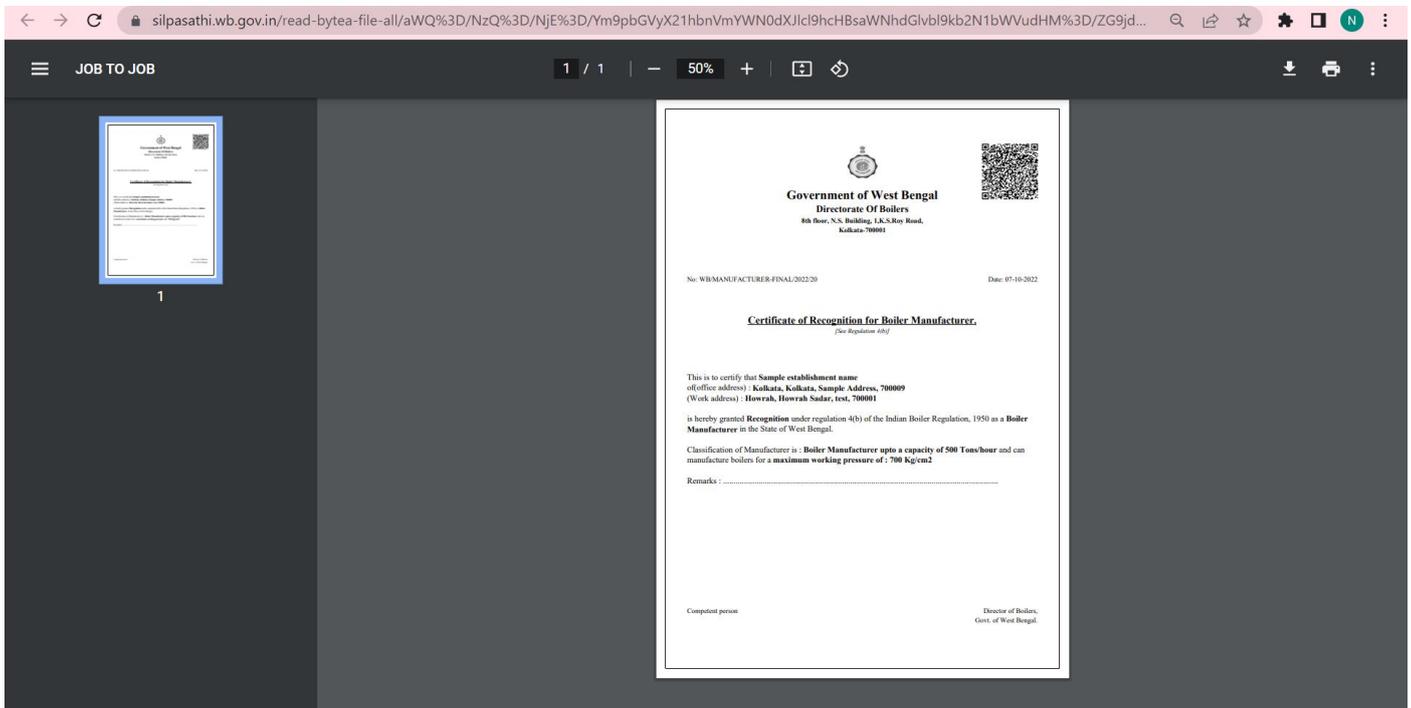
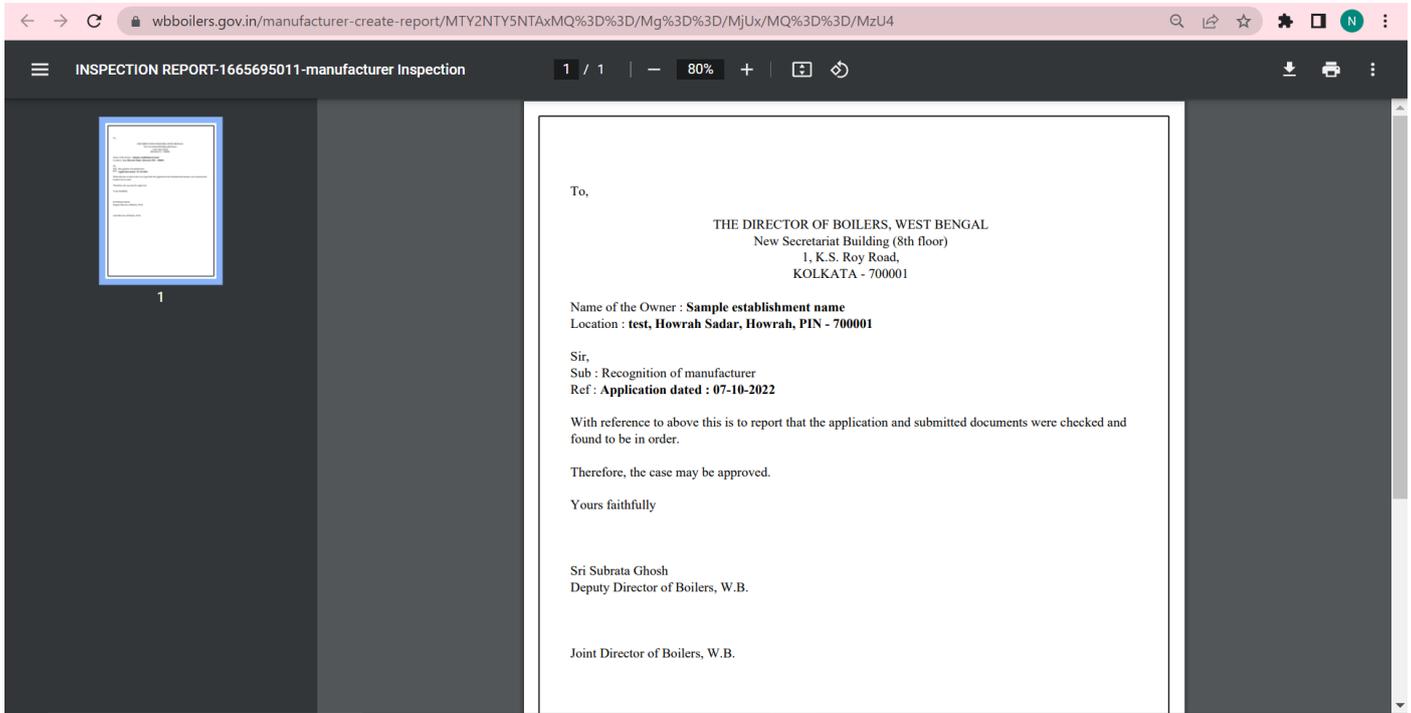
User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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The certificate as downloaded has been illustrated in the screenshot below:

The Final Certificate gets downloaded (Screenshot)



User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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One Approval certificate document has been illustrated below:

	
Government of West Bengal Directorate Of Boilers 8th floor, N.S. Building, 1,K.S.Roy Road, Kolkata-700001	
No: WB/MANUFACTURER-FINAL/2022/20	Date: 07-10-2022
<u>Certificate of Recognition for Boiler Manufacturer.</u> <i>[See Regulation 4(b)]</i>	
<p>This is to certify that Sample establishment name of (office address) : Kolkata, Kolkata, Sample Address, 700009 (Work address) : Howrah, Howrah Sadar, test, 700001</p> <p>is hereby granted Recognition under regulation 4(b) of the Indian Boiler Regulation, 1950 as a Boiler Manufacturer in the State of West Bengal.</p> <p>Classification of Manufacturer is : Boiler Manufacturer upto a capacity of 500 Tons/hour and can manufacture boilers for a maximum working pressure of : 700 Kg/cm²</p> <p>Remarks :</p>	
Competent person	Director of Boilers, Govt. of West Bengal.

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

5: Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

Third part verification process

The applicant or any user has to log in to www.silpasathi.wb.gov.in.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

SilpaSathi Homepage

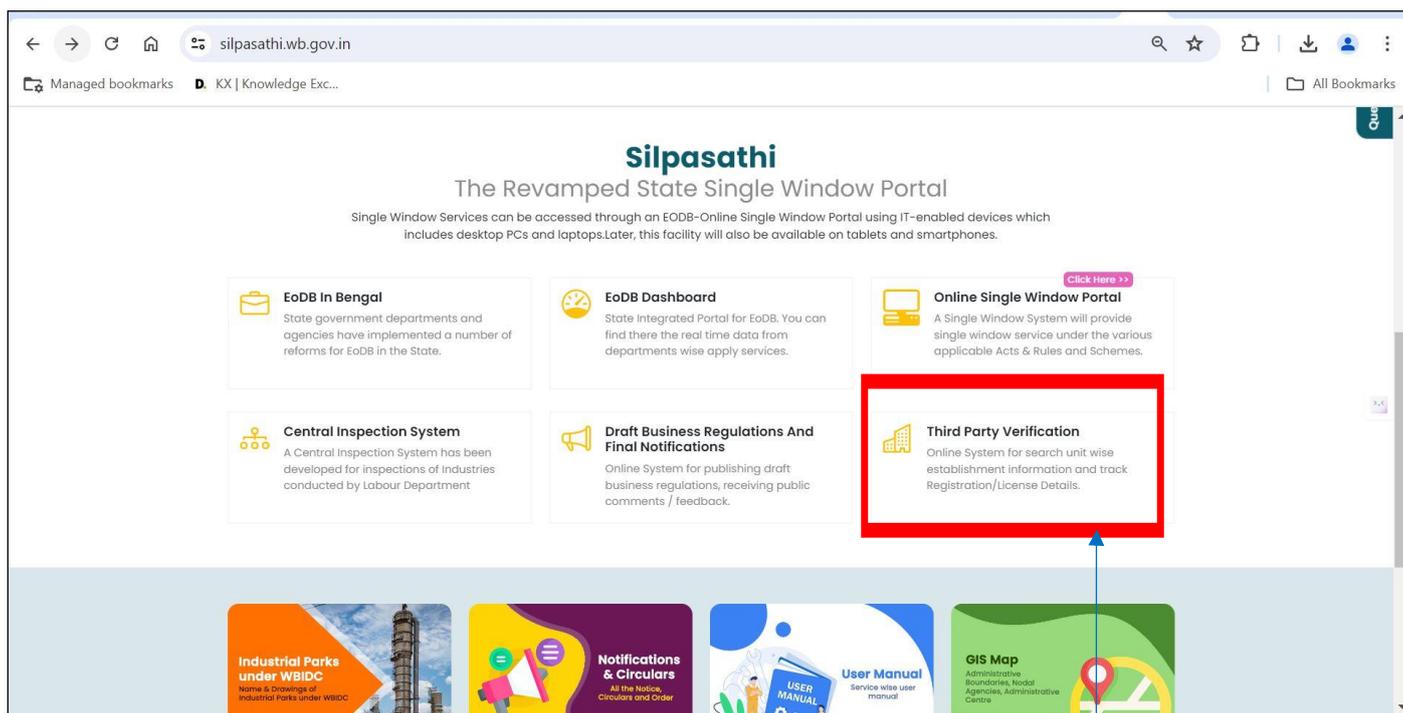
The screenshot shows the SilpaSathi homepage in a web browser. The address bar contains the URL silpasathi.wb.gov.in, which is highlighted with a red box. A green callout box with the text "Type the homepage Url" has an arrow pointing to this box. The homepage features a navigation menu with links like HOME, ABOUT, KNOW YOUR COMPLIANCES, ACTS & RULES, E-SERVICES, INCENTIVES/ SUBSIDIES/ SCHEMES, GIS MAP, NSW, SECTOR SPECIFIC LICENSES, and CONTACT US. A banner below the menu displays the West Bengal State Emblem and the slogan "Come to Bengal, Ride the growth" by Mamata Banerjee, Hon'ble Chief Minister, West Bengal. At the bottom, there is a statistics section with the following data:

20	118	269585	714374	679446	13580482
TOTAL GOVERNMENT ENTITIES	TOTAL SERVICES	TOTAL REGISTERED USERS	SUBMITTED APPLICATIONS	APPROVED APPLICATIONS	SITE COUNTER

User Manual

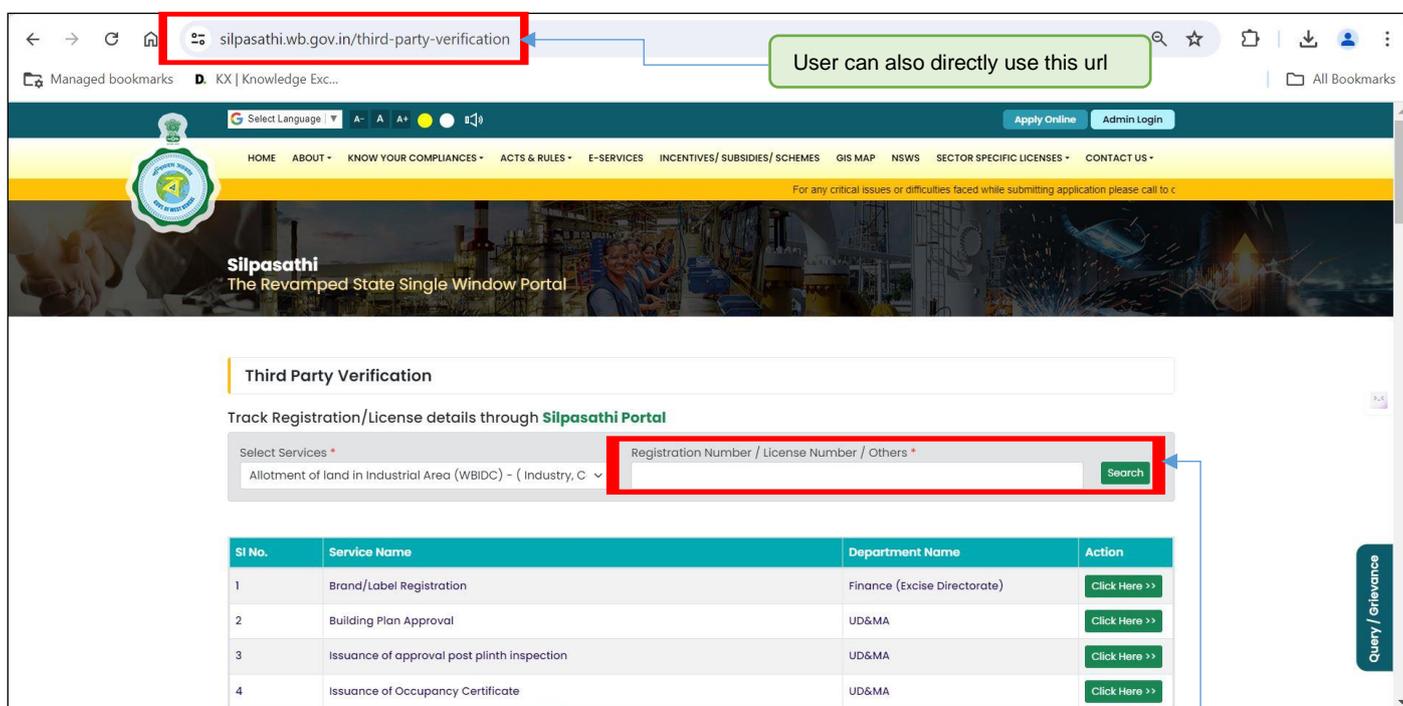
Registration of Boilers Manufactures under The Boilers Act, 1923

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Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

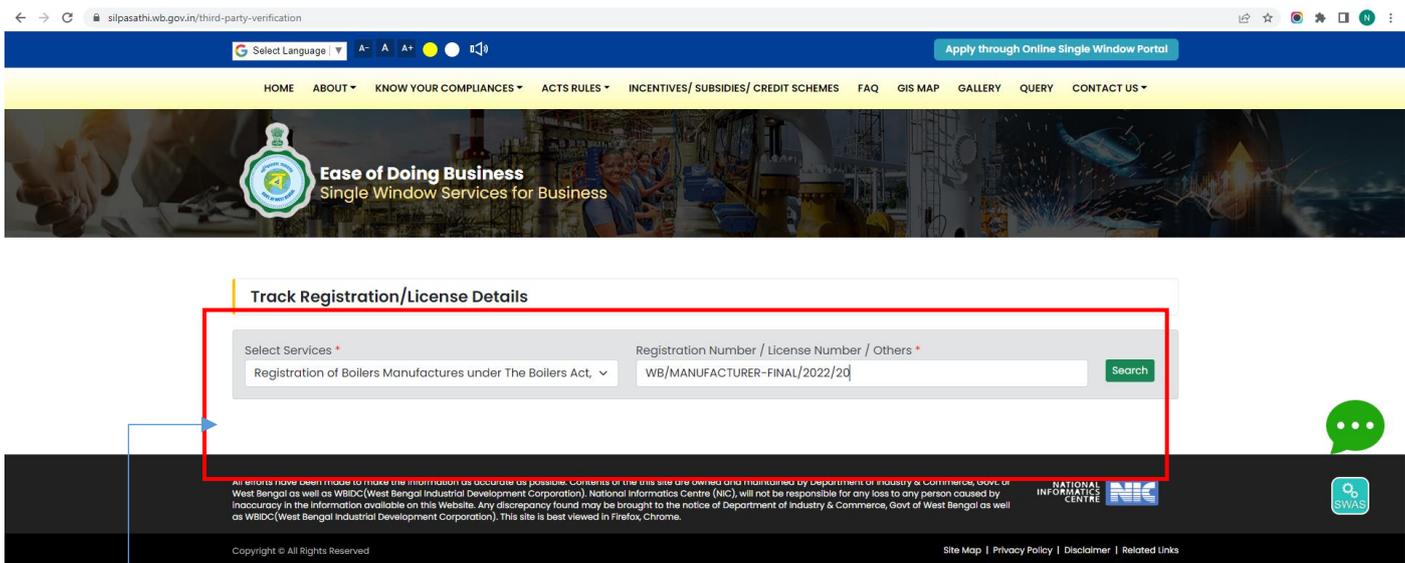


Enter Registration number/ License number to view details.

User Manual

Registration of Boilers Manufactures under The Boilers Act, 1923

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License details can be viewed after entering correct license number and clicking on Search.

The third party can view the details as illustrated below:

