



**Labour
Department:
Auto-renewal of
license under The
Factories Act,1948**

*Provided as a service
through 'SilpaSathi', the
Online Single Window portal
of the State (West Bengal)*

User Manual

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Auto-renewal of License under The Factories Act,1948

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Introduction

This document is intended to serve as a User Manual for grant of the service **Auto-renewal of License under The Factories Act,1948** by **Labour Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

Auto-renewal of License under The Factories Act,1948 by Labour Department, Govt. of West Bengal is required for renewal for license under factories Act, 1948. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	For Ltd and Pvt Ltd Company – Authenticated copy of memorandum and Article of Association for Partnership Firm – Authenticated copy of Partnership Deed	Authenticated copy of memorandum and Article of Association for Partnership Firm

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#	Documents Required	Detailed Description
2.	Authenticated copy of purchase deed / Lease Deed / Rent Receipt	An authenticated copy of a purchase deed, lease deed, or rent receipt serves as proof of ownership or tenancy
3.	Authenticated copy of CTO issued by WBPCB	Authorization granted to a specific individual or institution, allowing them to operate and manage a particular industry, factory, or establishment in the state of West Bengal
4.	Declaration, duly signed by occupier	Declaration,
5.	Memorandum and Article of Association	A memorandum of association (MOA) and articles of association (AOA) are legal documents that are required for all limited companies
6.	Authenticated Document regarding deposition of fees	This type of document confirms that a payment has been made and is typically used in situations where proof of payment is required
7.	Previous Registration Certificate	The Previous Registration Certificate is a document issued by the relevant authorities, typically the government or the transportation department, that certifies the registration details of a vehicle at a specific point in time
8.	Ownership of the Factory	A factory owner is a person or entity that manages, uses, or possesses a factory
9.	Company PAN Card	A Company PAN Card is a mandatory requirement for any business entity in India
10.	NOC (WBPCB)	NOC (No Objection Certificate) from the West Bengal Pollution Control Board (WBPCB) is a mandatory document required for any industrial or commercial establishment operating in the state of West Bengal, India

Timeline (WBRTPS)

Auto-renewal of License under The Factories Act, 1948 by Labour Department, Govt. of West Bengal is a real time service and license is issued after payment of fees.

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Instructions related to the application form

Sl. No.	Field Name	Instructions
Apply for Verification		
1.	Trader's Name	Enter Trader's Name
2.	PAN No.	Enter Trader's Name
3.	Aadhar No.	Enter Aadhar No.
4.	Village / Street	Enter Village / Street
5.	Post Office	Enter Post Office
6.	Pin	Enter Pin
7.	Mobile Number	Enter Mobile Number
8.	Email	Enter Email
9.	District	Enter District
10.	Police Station	Enter Police Station
11.	ILM Unit	Enter ILM Unit
12.	Types of Weights	Enter Types of Weights

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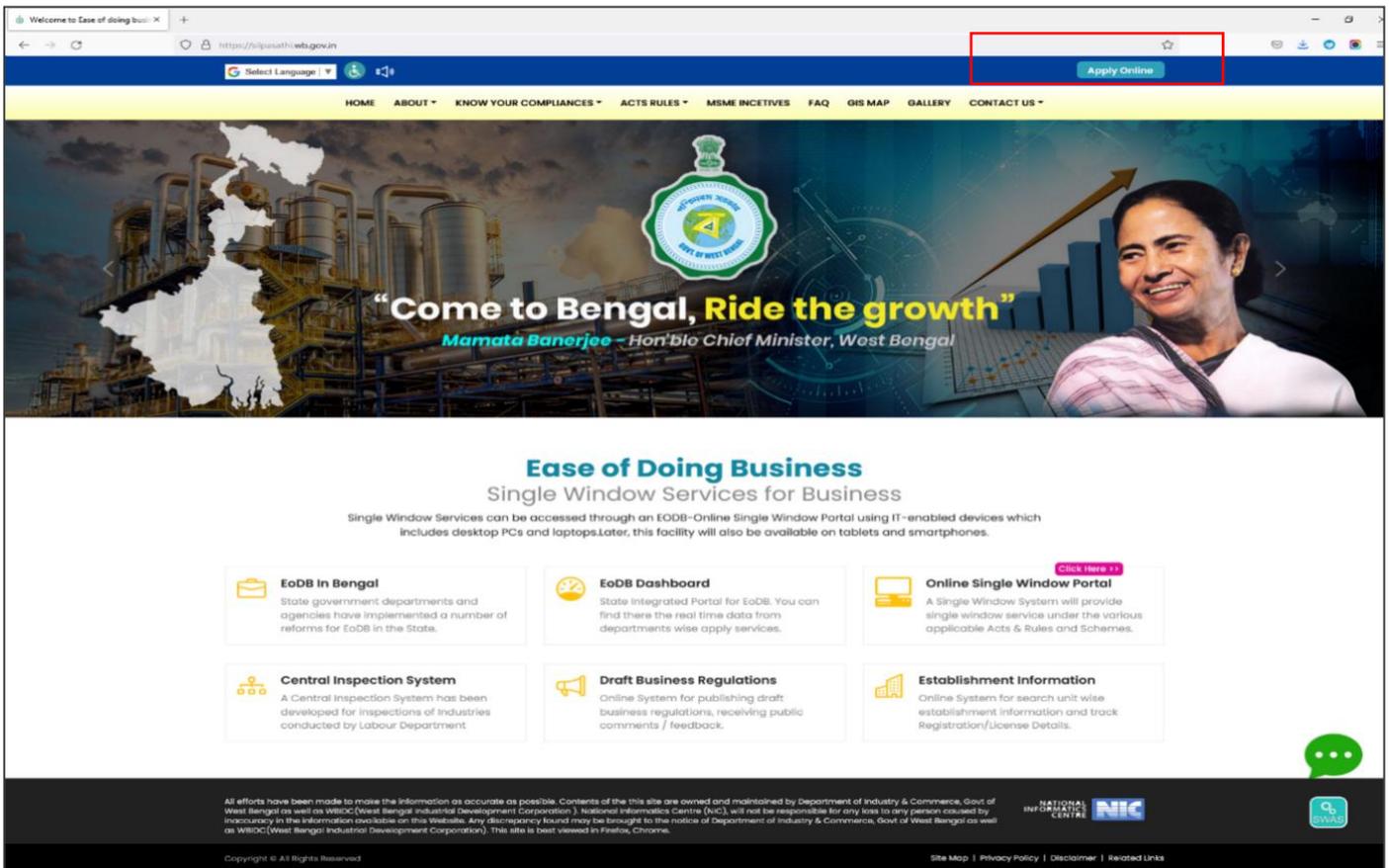
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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

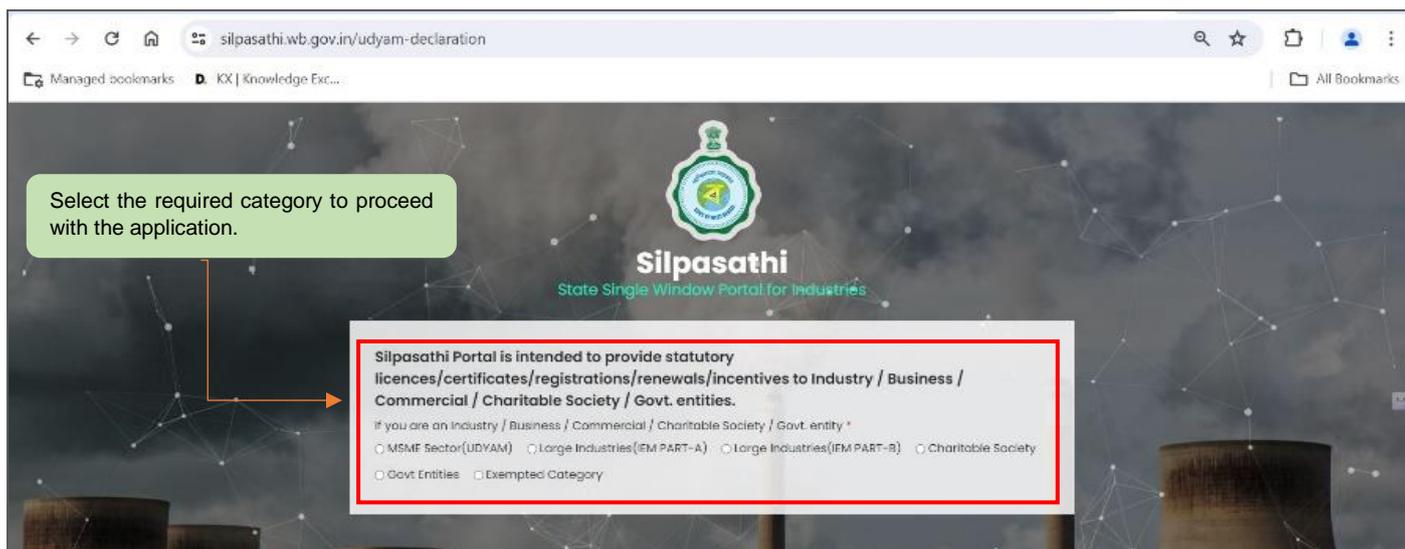


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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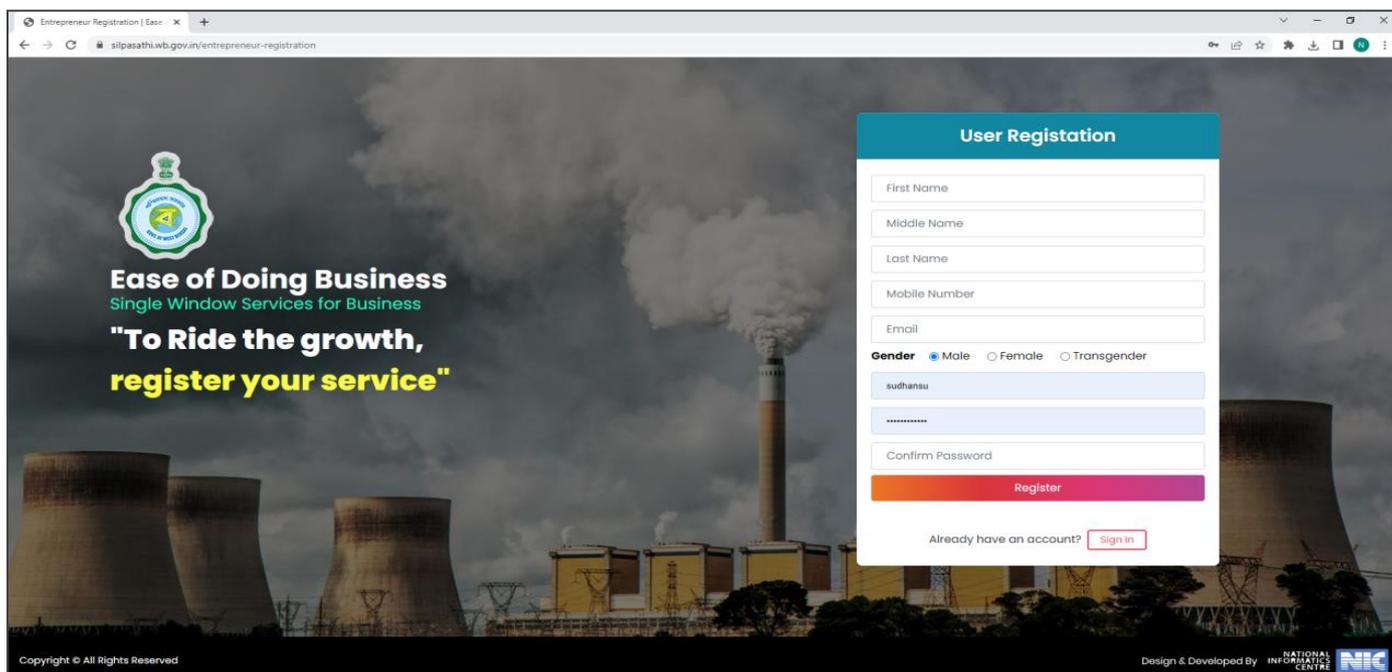
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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

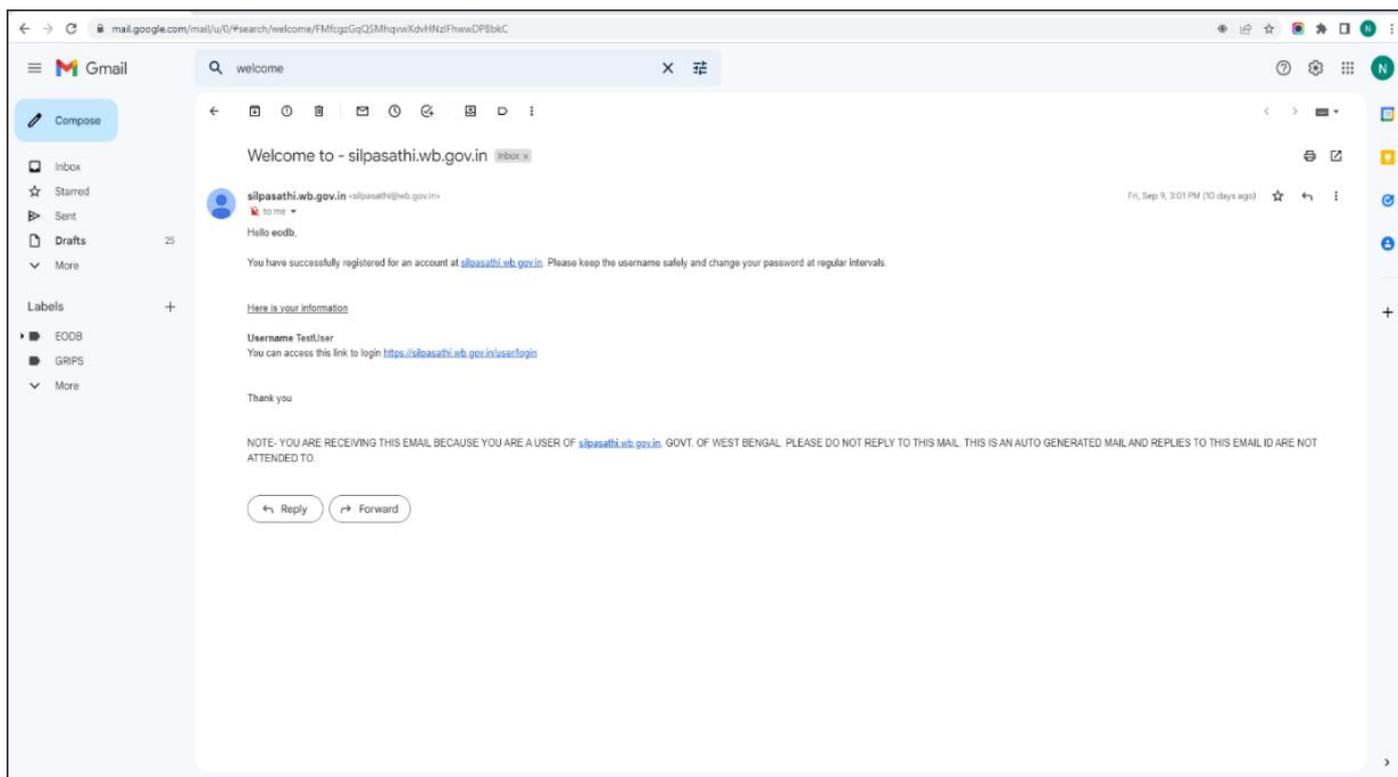


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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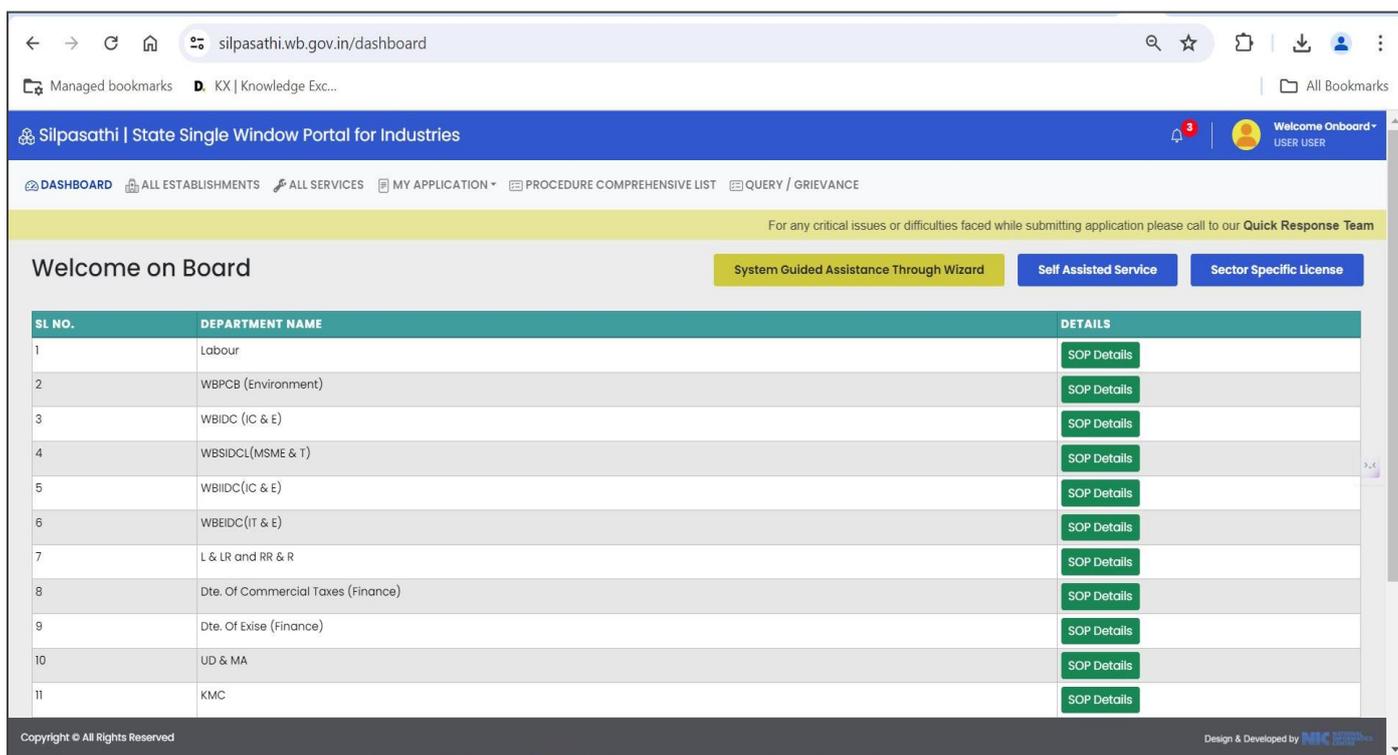
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

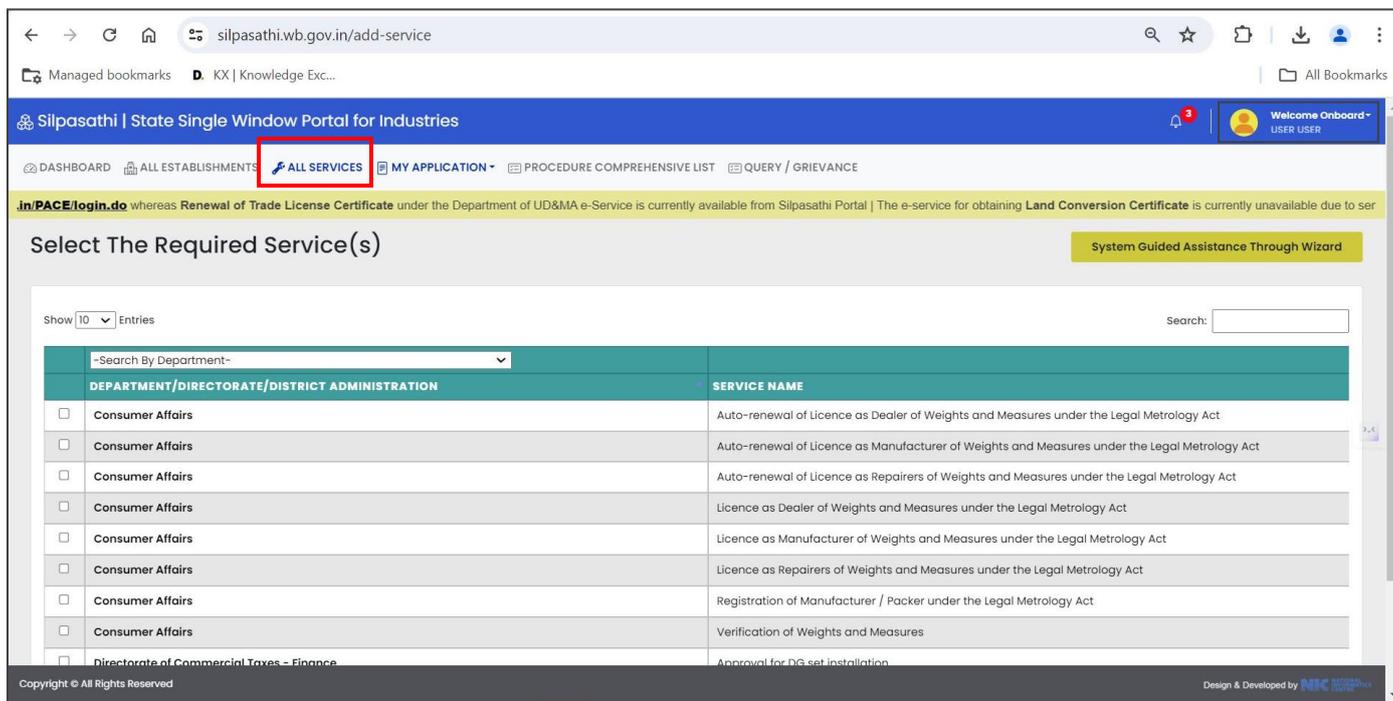


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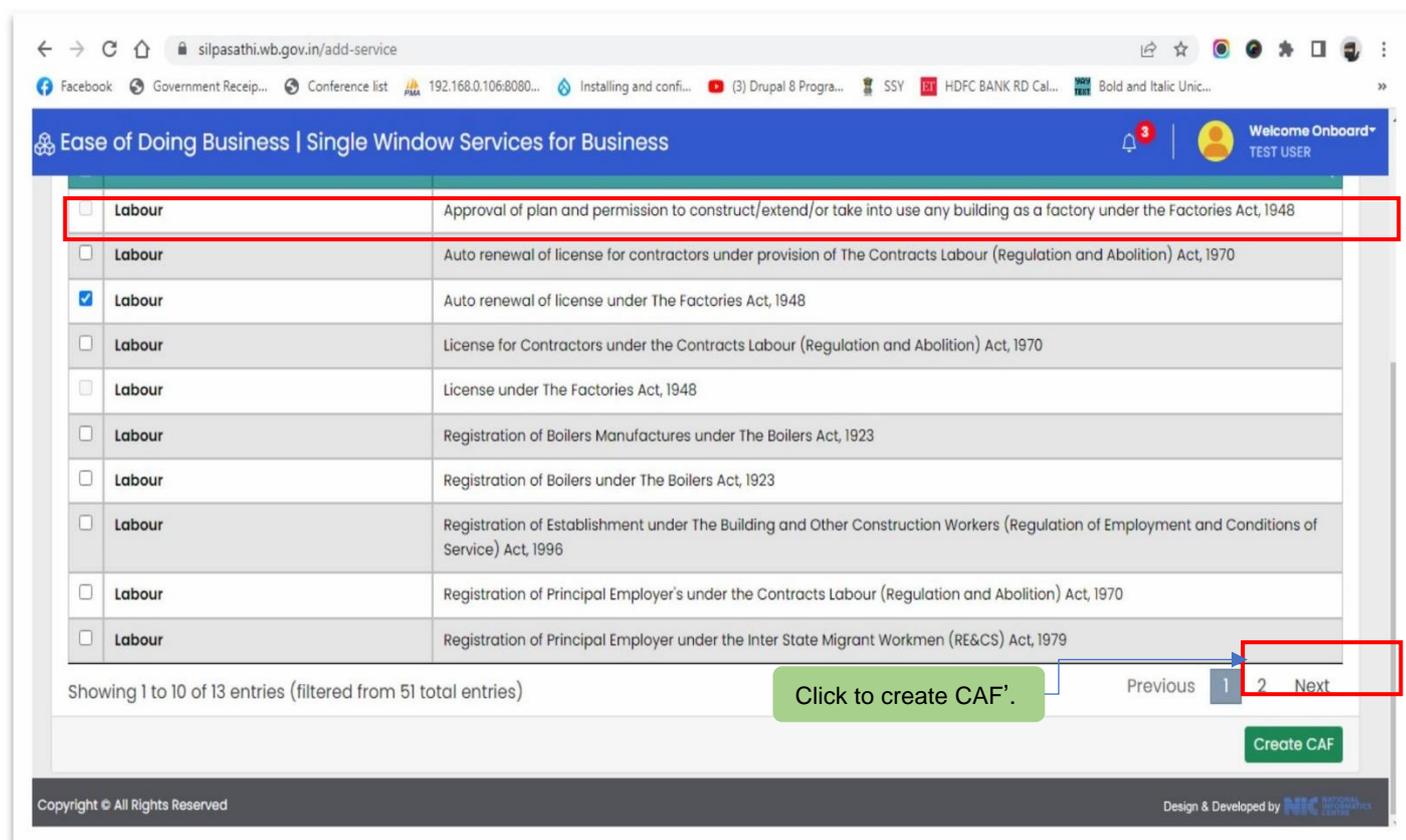
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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Auto-renewal of License under The Factories Act, 1948 by Labour Department, Govt. of West Bengal**



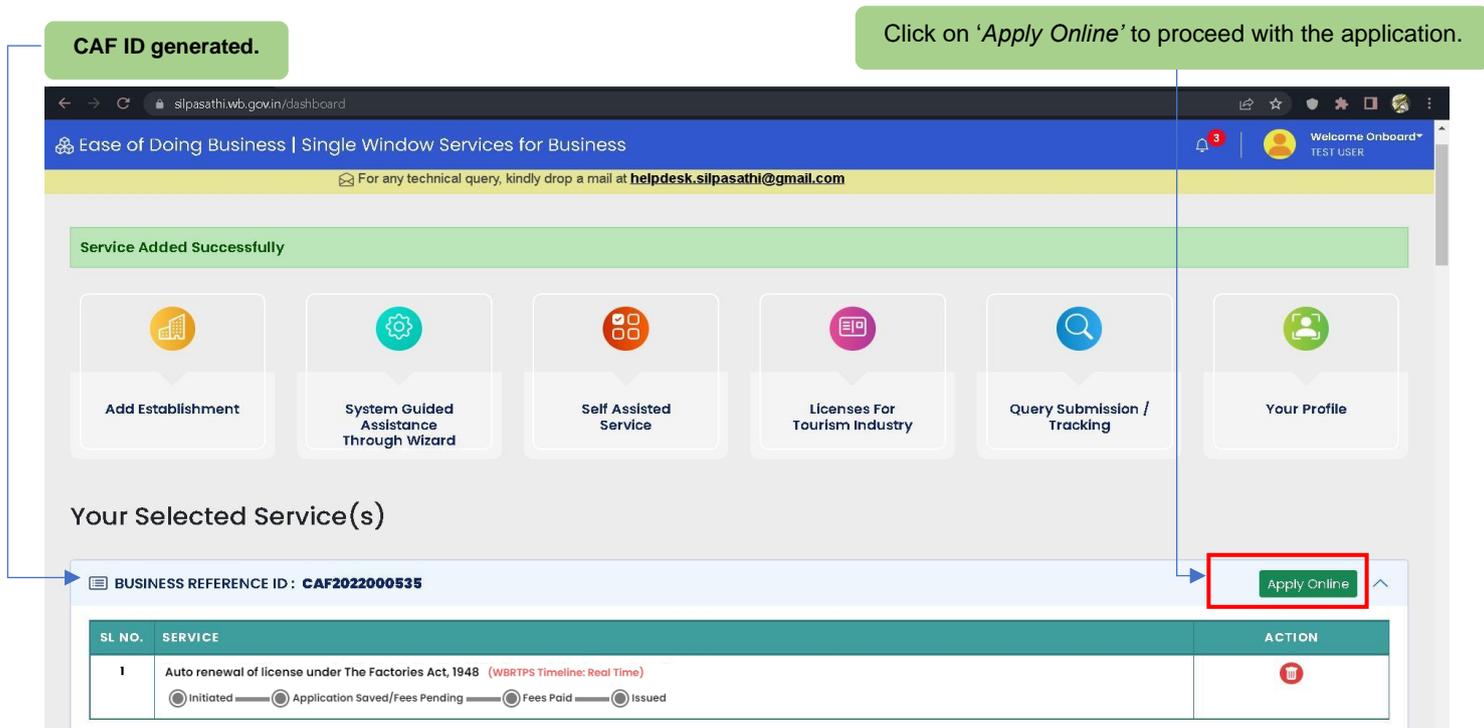
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Auto-renewal of License under The Factories Act, 1948

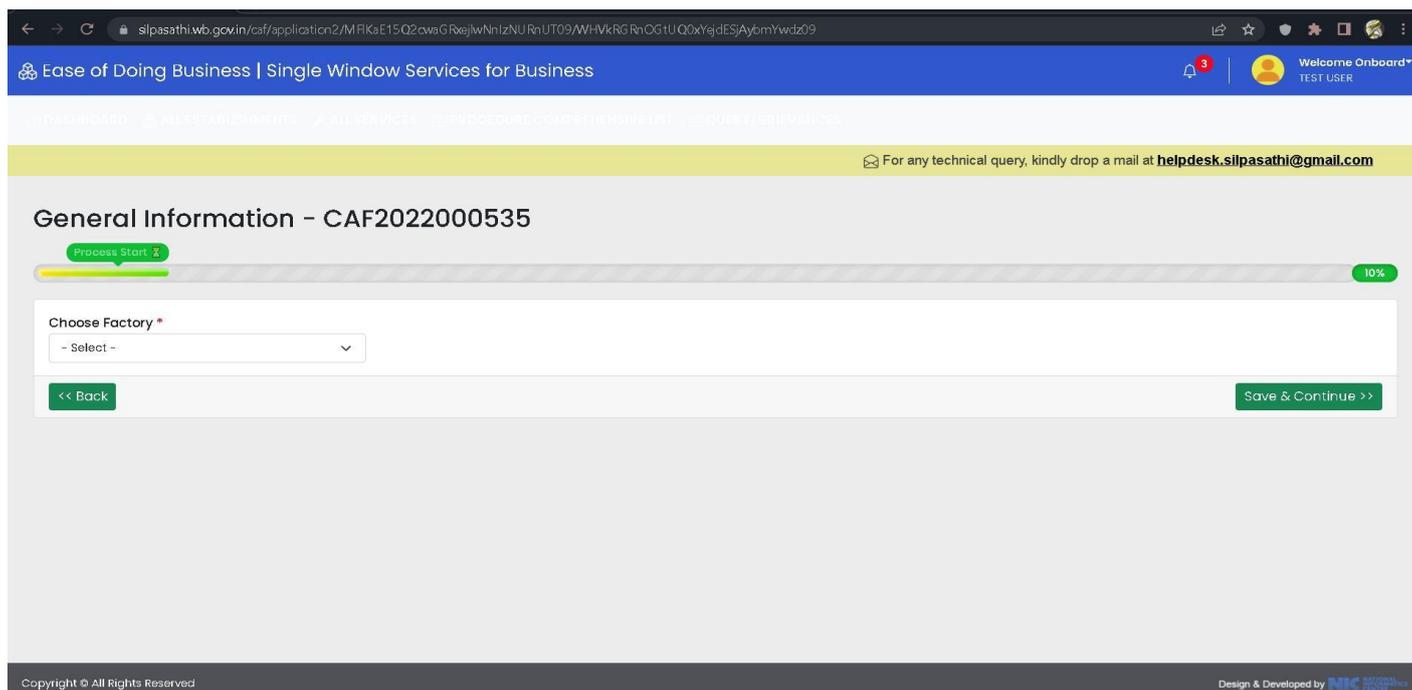
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After selecting the service **Auto-renewal of License under The Factories Act, 1948 by Labour Department, Govt. of West Bengal**, the applicant has to click on **'Create CAF'**. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

Applicant's Dashboard



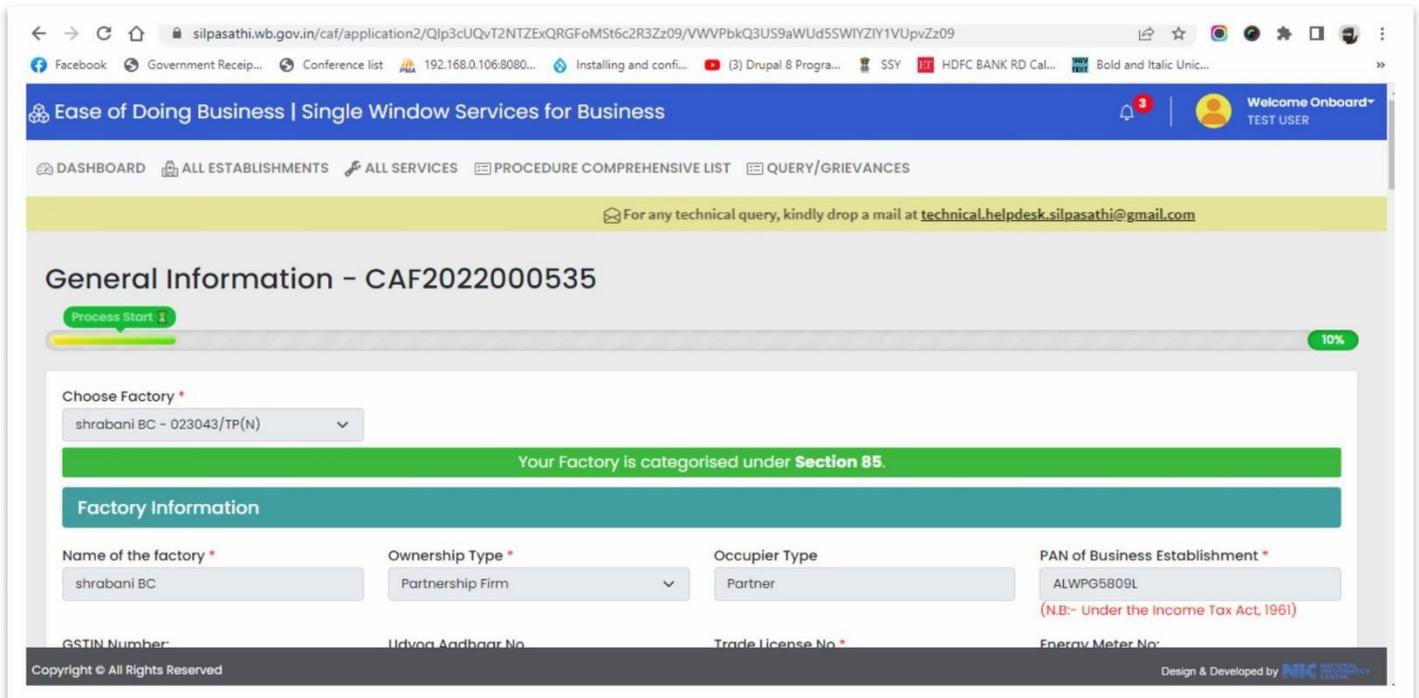
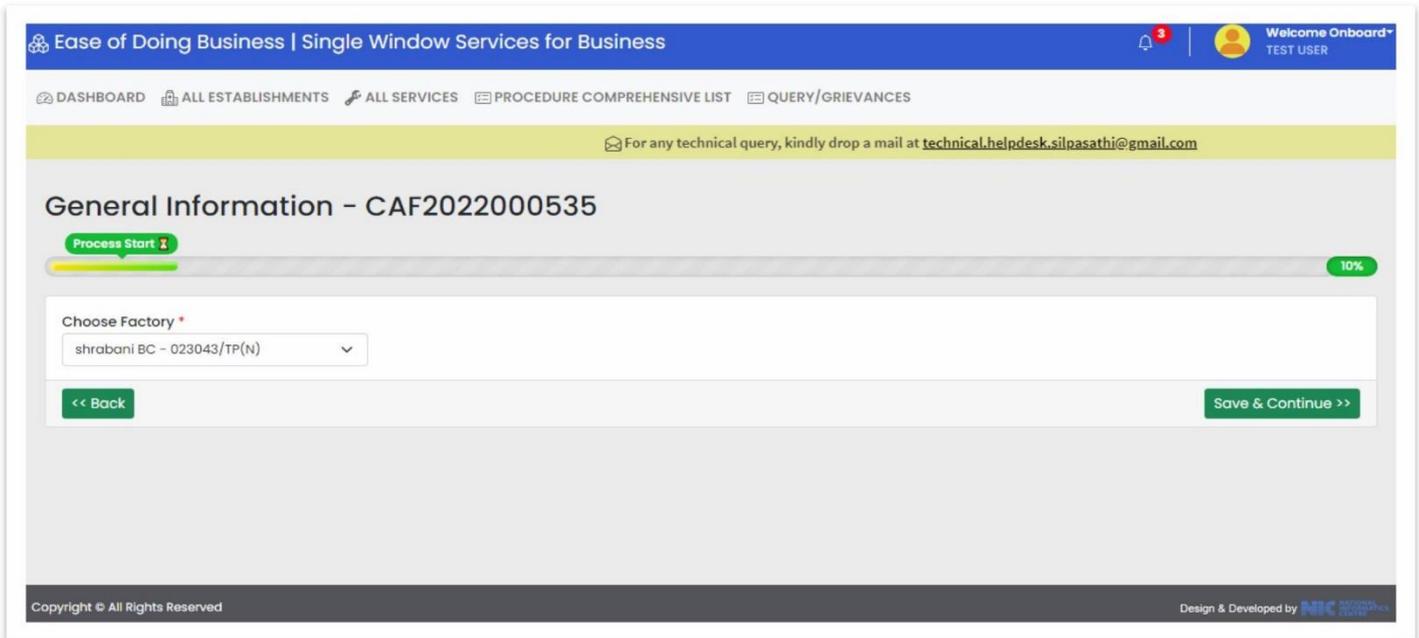
After clicking on **'Apply Online'** option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):



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Ease of Doing Business | Single Window Services for Business

Welcome Onboard
TEST USER

GSTIN Number: 33AADCS0472NI29	Udyog Aadhaar No 125484587878 <small>12 digit number only</small>	Trade License No * 01/TL/DJ/2021 III3	Energy Meter No: Energy Meter No
Factory Category: * Medium	Previous Name of factory Previous Name of factory	Plan Approval Number Plan Approval Number	Plan Approval Date Plan Approval Date

Location Of The Factory

Pincode * 700123	State * West Bengal	District * North 24 Parganas	Sub-Division * Barasat
Estate Type * Industrial Estate	Area Type * Municipality	Municipality * Madhyamgram Municipality	Ward * Ward-12
Police Station * Barasat	Post Office * Panpara S.O (North 24 Parganas)	Mouza Name	JL Number
Factory Zone * Barrackpore	Nearest Landmark	Telephone No.	
Address *		Mobile No. *	Alternate Mobile No.

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FAX No.

Email ID *
shrabani.bala@gmail.com

Address Of The Registered Office / Head Office

Same as Location of the factory

Country * INDIA	Pincode * 700123	State * West Bengal	District * North 24 Parganas
Sub-Division * Barasat	Area Type * Municipality	Municipality * Madhyamgram Municipality	Ward Ward-12
Police Station * Barasat	Post Office * Panpara S.O (North 24 Parganas)		

Address *
3No. Chandigarh , Madhyamgram

Communication Address

Same as Location of the factory Same as Registered office / Head office Others

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The screenshot shows a web browser window with the URL `silpasathi.wb.gov.in/caf/application2/Qlp3cUQvT2NTZExQRGFoMSt6c2R3Zz09/VWVPbkQ3US9aWUd5SWIYZIY1VUpvZz09`. The browser's address bar and tabs are visible at the top. The main content area contains a form with the following sections and fields:

- Police Station ***: A dropdown menu with the value "Barasat".
- Post Office ***: A dropdown menu with the value "Badu S.O (North 24 Parganas)".
- Address ***: A text input field containing "kolkata".
- State The Period Of License**: A teal header bar.
- Last validity date of License ***: A text input field containing "14-06-2023".
- State the period of license required for date from application date ***: A dropdown menu with the value "1".
- Nature Of Manufacturing Process**: A teal header bar.
- Carried/to be carried on the factory ***: A text input field containing "ABC".
- Factory Identification According To WBPCB**: A teal header bar.
- Categories of wbpcb ***: A dropdown menu with the value "White".
- Details Of Owner/Land Lord/Lessor Of The Premises Occupied As A Factory**: A teal header bar.

At the bottom of the form, there is a footer with the text "Copyright © All Rights Reserved" on the left and "Design & Developed by 

The screenshot shows the same web browser window as above, but with the "Factory Identification According To WBPCB" section expanded. The form fields and sections are as follows:

- Categories of wbpcb ***: A dropdown menu with the value "White".
- Details Of Owner/Land Lord/Lessor Of The Premises Occupied As A Factory**: A teal header bar.
- View Owners/land lord/lessor**: A green button.
- Details Of Director**: A teal header bar.
- View Directors**: A green button.
- Details Of Manager**: A teal header bar.
- View Managers**: A green button.
- Details Of Occupier**: A teal header bar.
- First Name ***: A text input field containing "Debdeep".
- Middle Name**: A text input field.
- Last Name ***: A text input field containing "Guha".
- Gender**: A dropdown menu with the value "Male".

At the bottom of the form, there is a footer with the text "Copyright © All Rights Reserved" on the left and "Design & Developed by 

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silpasathi.wb.gov.in/caf/application2/QJp3cUQvT2NTZExQRGFoMSt6c2R3Zz09/VVWPbkQ3U59aWUd55WYIY1VUpvZz09

Facebook Government Receip... Conference list 192.168.0.106:8080... Installing and confi... (3) Drupal 8 Progra... SSSY HDFC BANK RD Ca... Bold and Italic Unic...

First Name * Debdeep Middle Name Last Name * Guha Gender Male

Date of birth * 15-10-1987 Father's/Husband's name * Suman Guha Telephone Number Mobile Number * 9897551225

Email id * shrabani.bala@gmail.com Fax No.

Occupier Permanent Address

Country * INDIA Pincode * 700125 State * West Bengal District * North 24 Parganas

Sub Division * Barasat Area Type * Municipality Municipality * Barasat Municipality Ward * Ward-II

Police Station * Barasat Post Office * Noapara S.O (North 24 Parganas) Aadhar * 125484587878 Enter Your Street Name / Road Name * Indrapastha

Enter Your House No * 2/A Address * kolkata

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silpasathi.wb.gov.in/caf/application2/QJp3cUQvT2NTZExQRGFoMSt6c2R3Zz09/VVWPbkQ3U59aWUd55WYIY1VUpvZz09

Facebook Government Receip... Conference list 192.168.0.106:8080... Installing and confi... (3) Drupal 8 Progra... SSSY HDFC BANK RD Ca... Bold and Italic Unic...

(i). Same as Occupier Permanent Address

Country * INDIA Pincode * 700125 State * West Bengal District * North 24 Parganas

Sub Division * Barasat Area Type * Municipality Municipality * Barasat Municipality (viii). Ward * Ward-II

(ix). Police Station * Barasat (x). Post Office * Noapara S.O (North 24 Parganas) (xi). Aadhar * 125484587878 (xii). Enter Your Street Name / Road Name * Indrapastha

(xiii). Enter Your House No * 2/A Address * kolkata

No.S Of Workers (Permanent)

Men	Women	Adolescents Male	Adolescent Female	Children Male	Children Female
0	5	0	0	0	0

No.S Of Workers (Contractual)

Men	Women	Adolescents Male	Adolescent Female	Children Male	Children Female

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The screenshot shows a web browser window with the URL silpasathi.wb.gov.in/caf/application2/Qlp3cUQvT2NTZExQRGFoMSt6c2R3Zz09/VWVPbkQ3U59aWUd5SWIYZIY1VUpvZz09. The form contains the following fields:

- Sub Division: Barasat
- Area Type: Municipality
- Municipality: Barasat Municipality
- (viii). Ward: Ward-II
- (ix). Police Station: Barasat
- (x). Post Office: Noapara S.O (North 24 Parganas)
- (xi). Aadhar: 125484587878
- (xii). Enter Your Street Name / Road Name: Indrapastha
- (xiii). Enter Your House No: 2/A
- Address: kolkata

Below the address fields, there are two sections for worker counts:

- No.S Of Workers (Permanent)**
 - Men: 0
 - Women: 5
 - Adolescents Male: 0
 - Adolescent Female: 0
 - Children Male: 0
 - Children Female: 0
- No.S Of Workers (Contractual)**
 - Men: 0
 - Women: 0
 - Adolescents Male: 2
 - Adolescent Female: 0
 - Children Male: 0
 - Children Female: 0

At the bottom, there are buttons for '<< Back' and 'Save & Continue >>'. The footer includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

Upon completion of the application process along with document submission, the applicant clicks on the **'Submit'** button for final submission of the application.

The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.

The screenshot shows the 'Upload Documents' page on the SilpaSathi portal. A green notification box at the top states: 'Common application form data partially saved.' Below this, the page title is 'Upload Documents - CAF2022000535'. The main content area lists several document types for upload, each with a 'Browse...' button and an 'Upload' button:

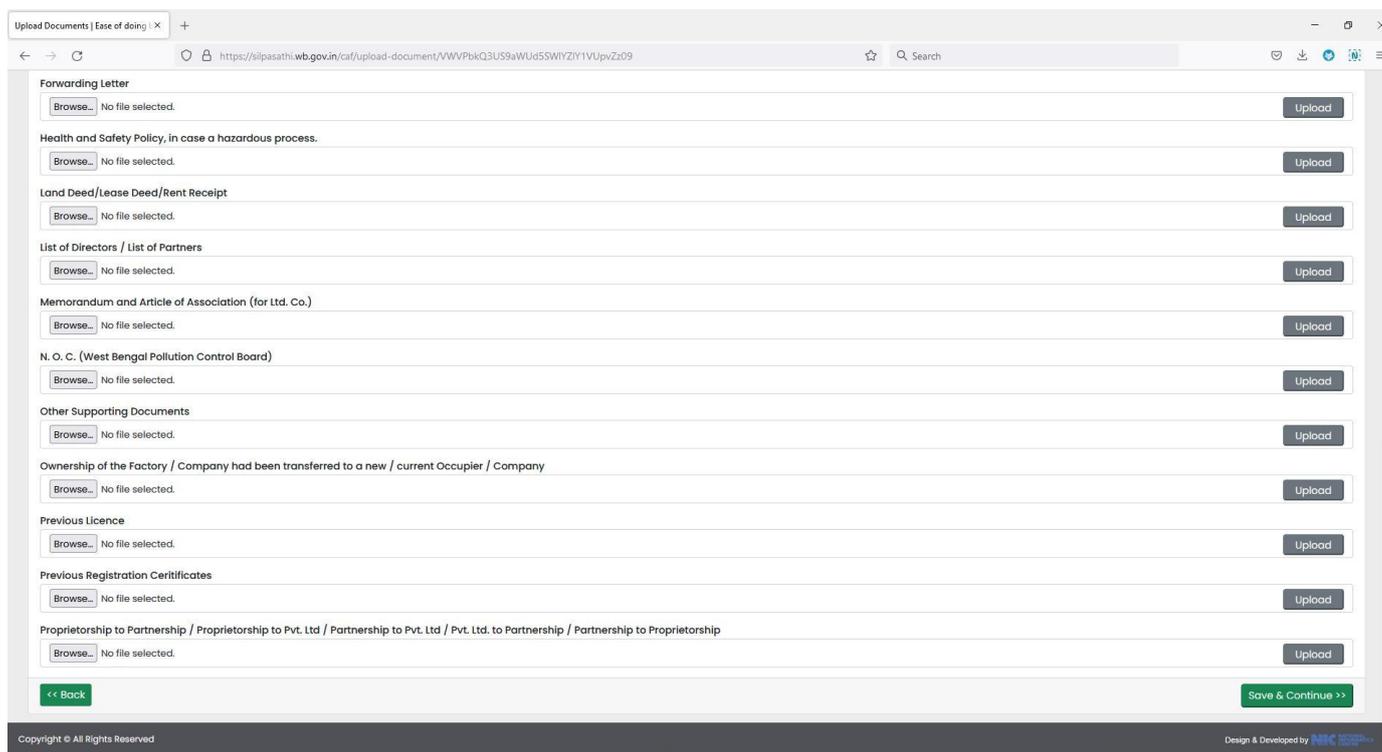
- Authenticated copy of purchase Deed/Lease Deed/ Rent Receipt as the case may be in respect of the premises to be used as Factory
- Authenticated document regarding deposition of fees.
- Authentication Copy of Consent to operate issued by WBPCB for the factories having a hazardous process as defined under section 2(Cb) read with schedule I of factories Act,1948 as amended or a declaration for exempted category industries as notified by the West Bengal Pollution Control Board
- Trade License
- Organisation PAN
- Declaration, duly signed by the Occupier, showing the date starting of manufacturing process (exact date) along with number of workers engaged there in on the date installed power, as applicable.
- E. S. I.

The footer contains 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

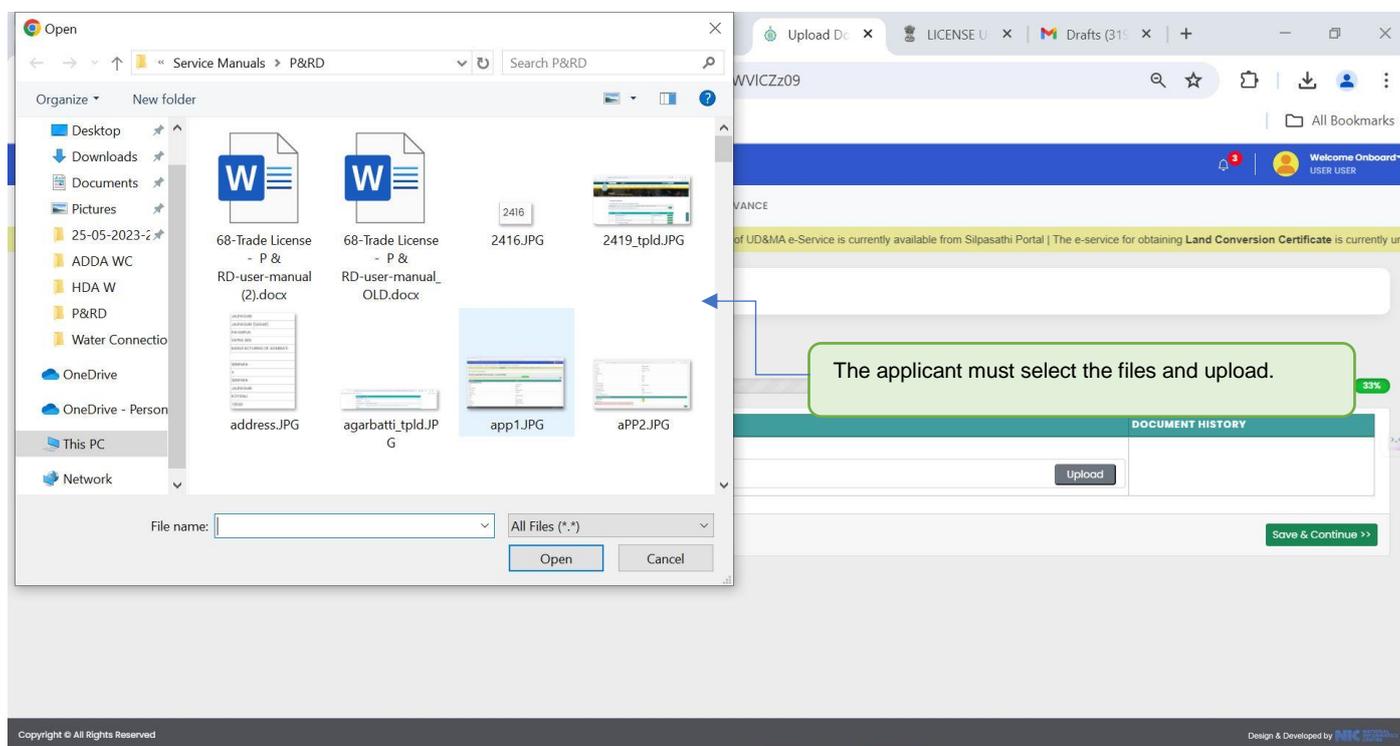
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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on 'Browse'. Once the required file is selected, the applicant has to click on 'Upload' button to upload the files successfully.

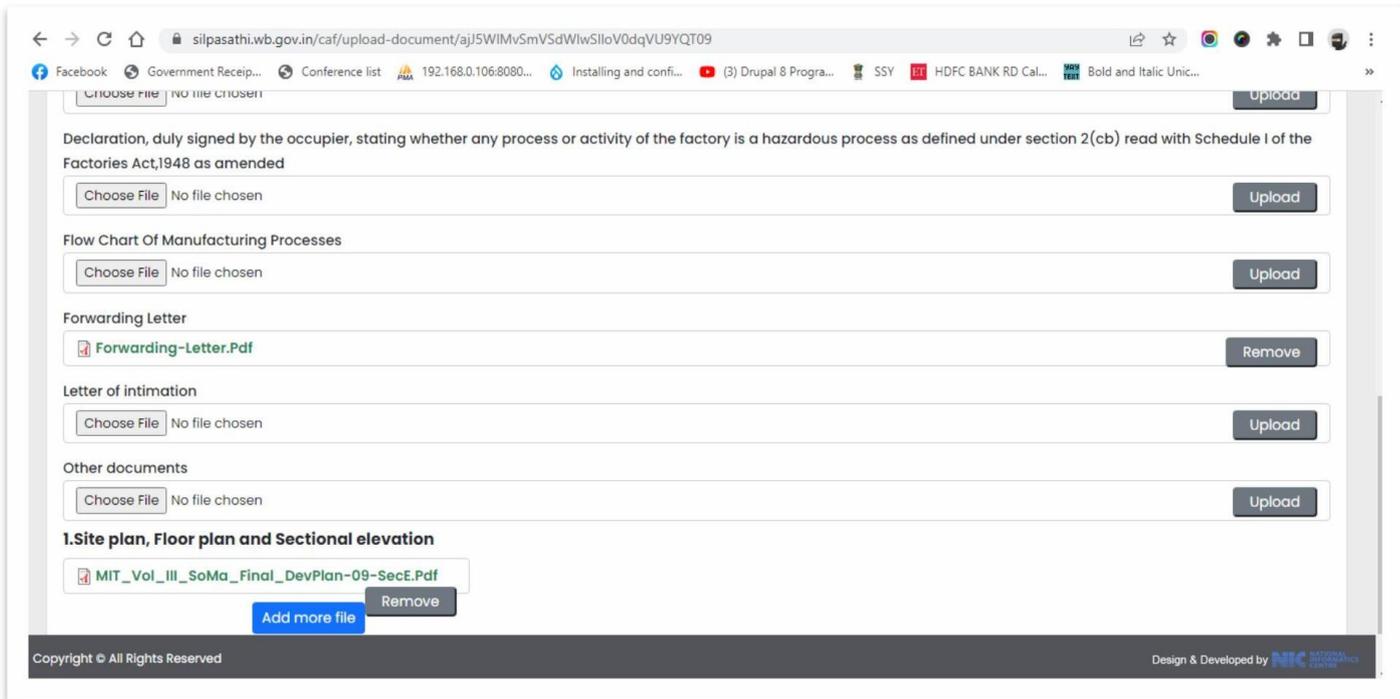


The applicant is required to upload **both the required documents in pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on 'Save and Continue' to proceed with the application.

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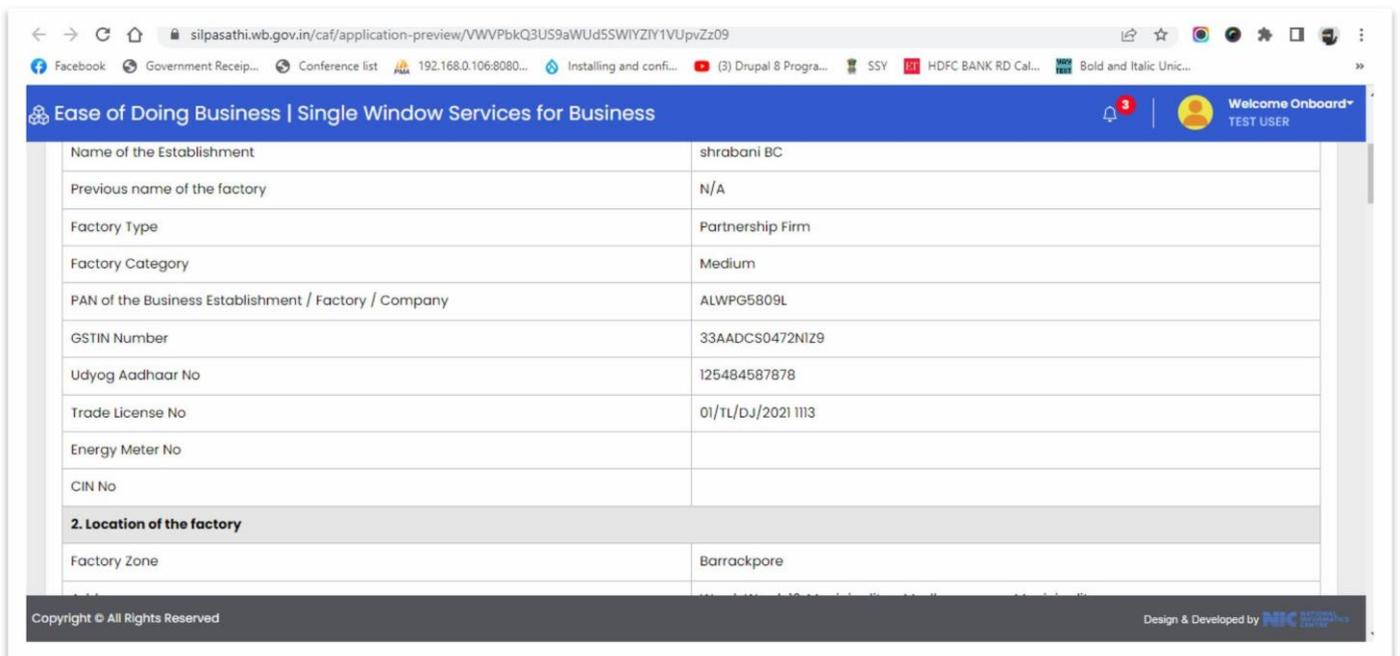
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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.

Application Form



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The screenshot shows a web browser window with the URL silpasathi.wb.gov.in/caf/application-preview/VWVPbkQ3US9aWUd5SWIYZIY1VUpvZz09. The page displays a form for '2. Location of the factory'. The form fields and their values are as follows:

2. Location of the factory	
Factory Zone	Barrackpore
Address	Ward-Ward-12, Municipality - Madhyamgram Municipality , Barasat, PS - Barasat , North 24 Parganas , PIN- 700123, West Bengal, 3No. Chandigarh , Madhyamgram
Nearest Landmark	N/A
Estate Type	Industrial Estate
Telephone No.	N/A
Mobile No.	9875512255
Alternate Mobile No.	N/A
Fax No.	N/A
Email Id	shrabani.bala@gmail.com
3. Address of the Registered office / Head office	
Address	Ward-Ward-12, Municipality - Madhyamgram Municipality , Barasat, PS - Barasat

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The screenshot shows the continuation of the application preview page. The form fields and their values are as follows:

Address	Barasat, PS - Barasat , North 24 Parganas , PIN- 700123, West Bengal, 3No. Chandigarh , Madhyamgram
4. Communication Address	
Address	Ward-Ward-12, Municipality - Barasat Municipality , Barasat, PS - Barasat , North 24 Parganas , PIN- 700128, West Bengal, kolkata
5. Factory Identification According to WBPCB	
Categories of wbpcb	White
Reference number of approval of arrangements	N/A
Date of approval of arrangements	N/A
6. State the period of license	
Date from which the premises is occupied or been taken into use as factory	14-06-2023
State the period of license required	3 year(s)
Valid Upto Date	14-06-2026 (valid from : 2026-06-14)
7. Power Details	

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The screenshot shows a web browser window with the URL silpasathi.wb.gov.in/caf/application-preview/VWVPbkQ3US9aWUd5SWIYZIY1VUpvZz09. The page displays a form for '10. Manager Details'. The form fields are as follows:

Name	shrabani Bala
Gender	Male
Country	INDIA
Address	Ward-Ward-10, Municipality - Barasat Municipality , Barasat, PS - Barasat , North 24 Parganas , PIN- 700128, West Bengal madhyamgram
Street Name	indrapastha
House No.	5/B
10. Manager Details	
Details	
Name	DF kJ
Age	56
Relationship	S/O-GH
Country	INDIA

At the bottom of the page, there is a footer with 'Copyright © All Rights Reserved' on the left and 'Design & Developed by NIC' on the right.

The screenshot shows a web browser window with the URL silpasathi.wb.gov.in/caf/application-preview/VWVPbkQ3US9aWUd5SWIYZIY1VUpvZz09. The page displays a form for '12. Occupier Details'. The form fields are as follows:

Name	CD GH
Age	45
Relationship	S/O-TY
Country	INDIA
Address	Ward-Ward-11, Municipality - Barasat Municipality , Barasat, PS - Barasat , North 24 Parganas , PIN- 700130, West Bengal Madhyamgram
Street Name	Indrapastha
House No.	5/B
12. Occupier Details	
Name	Debdeep Guha
Name of Father/Husband	Suman Guha
Gender	Male
Age	34

At the bottom of the page, there is a footer with 'Copyright © All Rights Reserved' on the left and 'Design & Developed by NIC' on the right.

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silpasathi.wb.gov.in/caf/application-preview/VWVPbkQ3US9aWUd55WYIZIY1VUpvZz09

House No. 2/A

15. Worker Details (Total :: 7)

Permanent		Contractual	
Men	0	Men	0
Women	5	Women	0
Adolescents Male	0	Adolescents Male	2
Adolescent Female	0	Adolescent Female	0
Children Male	0	Children Male	0
Children Female	0	Children Female	0

UPLOADED SUPPORTING DOCUMENTS

For Limited and Private Limited Company -Authenticated copy of Memorandum and Article of Association/For Partnership Firm-Authenticated copy of Partnership Deed	View
Authenticated copy of purchase Deed/Lease Deed/ Rent Receipt as the case may be in respect of the premises to be used as Factory	View
Authentication Copy of Consent to operate issued by WBPCB for the factories having a hazardous process a defined under section 2(Cb) read with schedule I of factories Act,1948 as amended or a declaration for exempted category industries as notified by the	View

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silpasathi.wb.gov.in/caf/application-preview/VWVPbkQ3US9aWUd55WYIZIY1VUpvZz09

hazardous process a defined under section 2(Cb) read with schedule I of factories Act,1948 as amended or a declaration for exempted category industries as notified by the West Bengal Pollution Control Board	
Declaration,duly signed by the Occupier , showing the date starting of manufacturing process (exact date)along with number of workers engaged there in on the date installed power, as applicable.	View
Memorandum and Article of Association (for Ltd. Co.)	View
Authenticated document regarding deposition of fees.	View
Previous Registration Certificates	View
Ownership of the Factory / Company had been transferred to a new / current Occupier / Company	View
Company PAN Card (Pvt. Ltd. Co. / Ltd., Partnership Co.) or Pan Card of Proprietor/Owner.	View
N. O. C. (West Bengal Pollution Control Board)	View

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

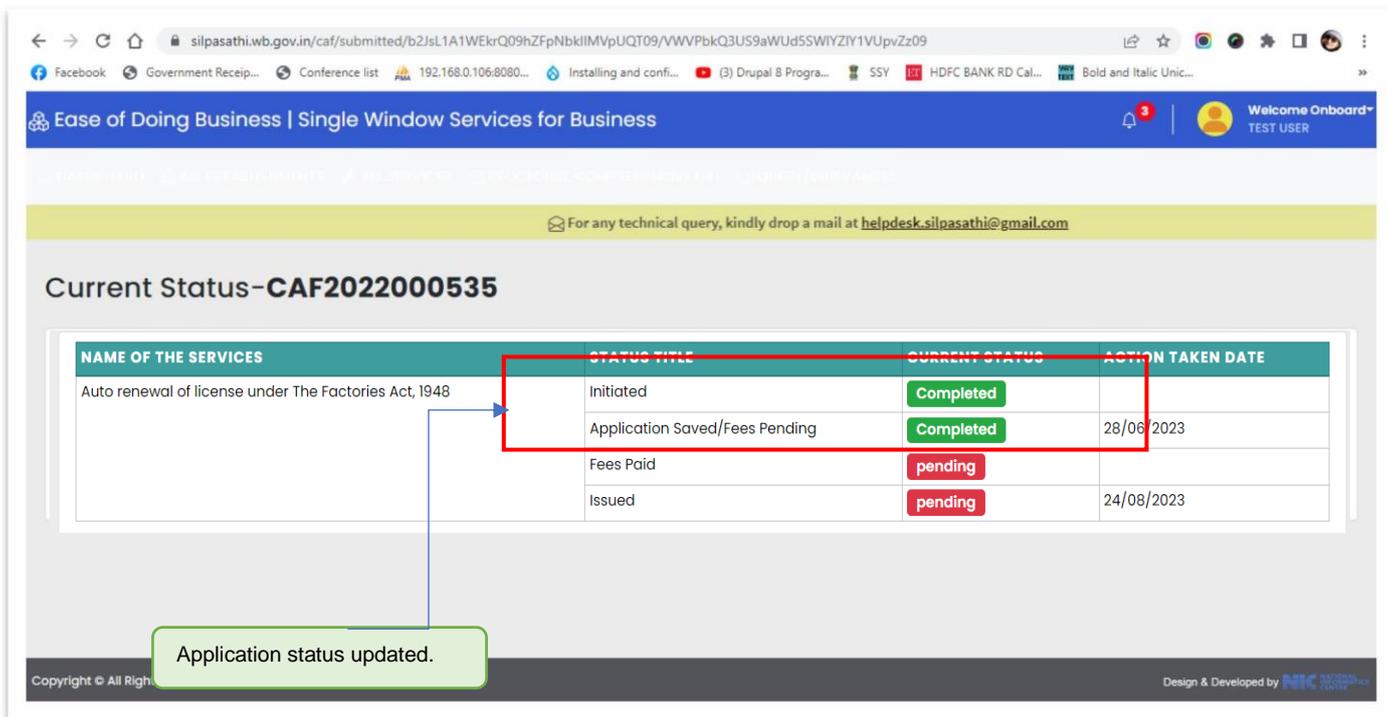
[Submit](#)

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User Manual

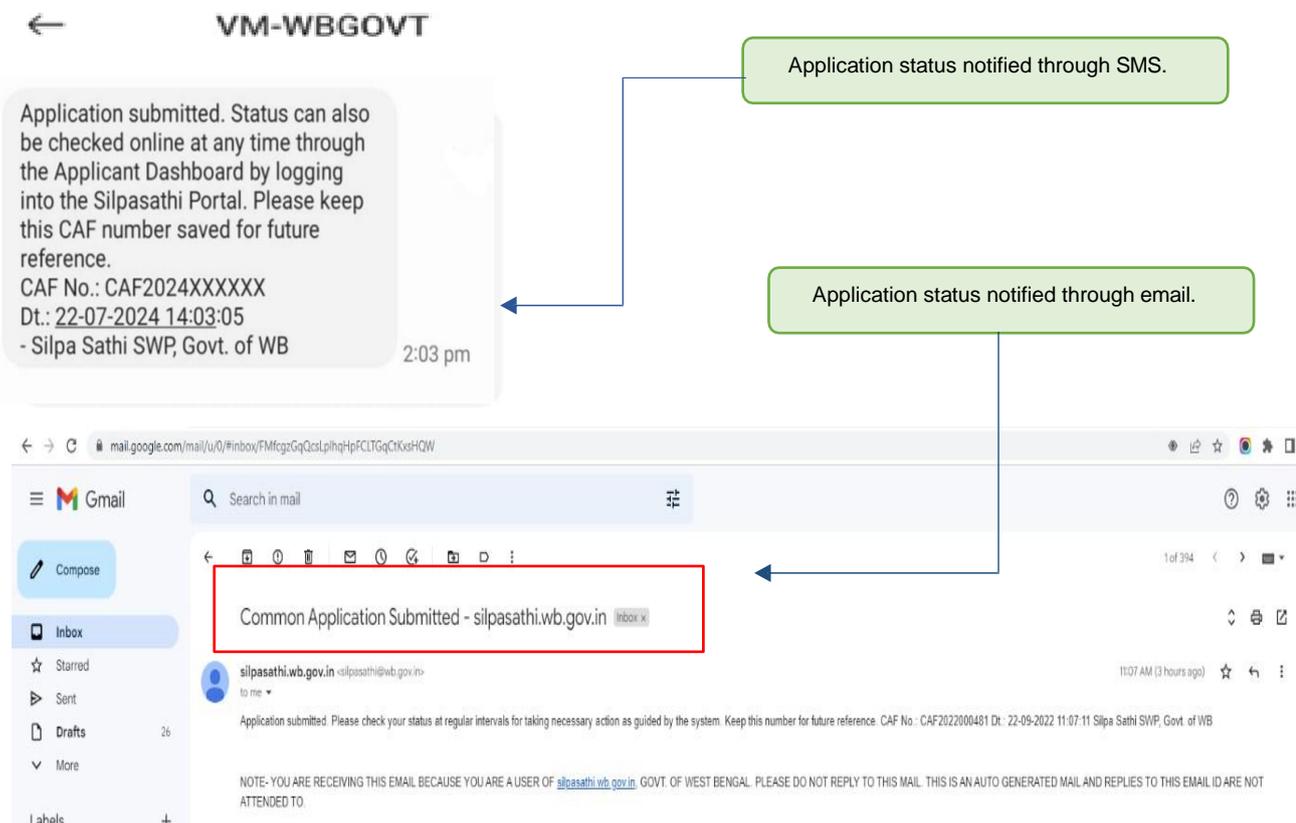
Auto-renewal of License under The Factories Act, 1948

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)



On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.



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2. Online Payment of fees

The screenshot shows the SilpaSathi dashboard with a navigation bar at the top. Below the navigation bar, there is a green banner that says "Service Added Successfully". Underneath, there are six service cards: "Add Establishment", "System Guided Assistance Through Wizard", "Self Assisted Service", "Licenses For Tourism Industry", "Query Submission / Tracking", and "Your Profile". Below these cards, there is a section titled "Your Selected Service(s)" which displays a table with one row for the selected service.

SL NO.	SERVICE	ACTION
1	Auto renewal of license under The Factories Act, 1948 (WBRTPS Timeline: Real Time) Initiated Application Saved/Fees Pending Fees Paid Issued	Proceed to Payment

The screenshot shows the payment details page. It includes a header with the portal name and user information. Below the header, there is a table with payment details and a note. The table has columns for Dept. Payment Reference Number, CAF Number, Name, Email, and Mobile. Below this, there is a section for "Service wise fees details" with a table showing the service name, purpose, head of account, and payable amount. At the bottom, there are buttons for "Back" and "Proceed for Payment".

Dept. Payment Reference Number	E008522535679672916
CAF Number	CAF2022000535
Name	Test User
Email	Shrohani.bala@gmail.com
Mobile	9875512255

Note: By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly.

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	Auto renewal of license under The Factories Act, 1948	Renewal Fees	0230-00-104-001-16	
Total				

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The screenshot shows the 'DEPOSITOR'S DETAILS' section of the iFMS portal. It features a table titled 'Details of Payment' with the following data:

Details of Payment	
Department: Directorate of Factories	No. Of Head: 1
Depositor Name: Test User	Address: Kolkata
Mobile No: 9875512255	E-Mail: Shrabani.bala@gmail.com
Identification No: 08130120221664349295	Payment Ref. No.: CAF2022000535
In favour of: Labour	Payment Mode: NA
Period From: 28/09/2022	Period To: 28/09/2022
Total Amount[₹]: 1	Remarks: Payment for -Auto renewal of license under The Factories Act, 1948

The screenshot shows the 'CHALLAN DETAILS' section of the iFMS portal. It features a table with the following data:

SUB SERVICE	IDENTIFICATION NO	HEAD OF ACCOUNT	HEAD DESCRIPTION	AMOUNT[₹]
Payment of Factory License Fee	08130120221664349295	0230-00-104-001-16	Factory License Fee	1
				Total Amount: 1
				IN WORDS: ONE ONLY.

Below the table, there is a 'Select Payment Mode' dropdown menu with 'SBI EPay' selected. There are 'CONFIRM' and 'CANCEL' buttons below the dropdown.

The screenshot shows the 'Payments through GRIPS portal' section of the iFMS portal. It features a form titled 'Select Bank to make payment' with the following data:

Payments through GRIPS portal
Directorate of Factories
Payment Mode: SBI EPay

Select Bank to make payment

Bank Easy Search:

Select Bank: SBI EPay

There are 'RESET', 'PROCEED', and 'CANCEL' buttons below the form.

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wbifms.gov.in says
Please note GRN: 192022230130783958 for future reference.
OK

DEPOSITOR'S DETAILS

Challan Details For GRN NO.:192022230130783958			
Payment Status:	Pending	Bank Name:	SBI EPay
GRN Date:	28/09/2022 12:51:29	BRN Date:	Pending
No. of Challan:	1	BRN:	Pending
Identification No:	08130120221664349295	Dept. Ref. No.:	CAF2022000535
Depositor Name:	Test User	Address:	Kolkata
On behalf Of:	Labour	Depositor's Type:	Citizen
Mobile No.:	9875512255	E-Mail:	Shrabani.bala@gmail.com
Period From:	28/09/2022	Period To:	28/09/2022
Total Amount[₹]:	1	System Time:	28/09/2022 12:51:29

PAYMENT DETAILS

SERVICE TYPE	IDENTIFICATION NO	HEAD DESCRIPTION	HEAD OF ACCOUNT	AMOUNT[₹]
Payment of Factory License Fee	08130120221664349295	Factory License Fee	0230-00-104-001-16	1
				Total Amount: 1
				IN WORDS: ONE ONLY.

PROCEED CANCEL

Please wait! Redirecting to bank.
Don't refresh or close the browser.

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The screenshot shows a web browser window with the URL wbifms.gov.in/GRIPS/makePaymentCapcha.do. The page header includes the iFMS WEST BENGAL logo, the GRIPS logo, and the Finance Department Government of West Bengal logo. The main content area is a confirmation form with the following details:

Please Don't Close The Browser and Confirm The Below Details	
Govt. Reference No (GRN):	192022230130783958
Depositor Name:	Test User
Total Amount:	1
Bank:	SBI EPay
Payment Mode:	SBI Epay
Department Name:	Directorate of Factories
Captcha:	SH5RFG

Below the table are three buttons: RESET CAPTCHA, CONFIRM, and CANCEL. At the bottom of the page, there is a navigation menu with links: Home, Payment of Taxes & Non-taxes Revenue, Reprint of Challan, GRN Status, Search your Challan, and Departmental Activities. The footer states: Site Maintained by TATA Consultancy Services Ltd.

The screenshot shows the SBIePay payment interface. The URL is sbiepay.sbi/secure/AggregatorHostedListener#no-back-button. The page features the SBIePay logo and a navigation menu on the left with options: Debit/Credit/Prepaid Cards, Internet Banking, BHIM UPI, Wallets, and NEFT. The main content area is titled "Payment Details" and contains the following sections:

- Payment Details:** A sidebar menu with options: Debit/Credit/Prepaid Cards, Internet Banking, BHIM UPI, Wallets, and NEFT.
- Card Payment Section:** A form titled "Please enter your card details" with fields for Card Number, Expiry Date/Valid Thru (Month and Year), and CVV/CVC 4-DBC. Below these fields is a "Name of the card holder" field with the placeholder "Name as on card". There is a checkbox for "Use your GSTIN for claiming input tax (Optional)" which is checked. A yellow "Pay Now" button and a "Cancel" link are at the bottom of this section.
- Order Summary:** A summary box on the right containing:
 - Order No.: 192022230064993918
 - Merchant Name: GRIPS Finance Dept West Bengal
 - Amount: 2.00
 - Processing fee:
 - GST:
 - Total:
 - APM ID: PG_TRANS_396

At the bottom of the page, there is a link: "You can check the transaction status using the following link - Click Here" and logos for RuPay, MasterCard, Verified by VISA, and Symantec.

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The screenshot shows the 'Current Status-CAF2022000535' page. It features a table with the following data:

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Auto renewal of license under The Factories Act, 1948	Initiated	Completed	
	Application Saved/Fees Pending	Completed	28/06/2023
	Fees Paid	Completed	
	Issued	pending	24/08/2023

The screenshot shows the dashboard with a 'Service Added Successfully' message and six service options: Add Establishment, System Guided Assistance Through Wizard, Self Assisted Service, Licenses For Tourism Industry, Query Submission / Tracking, and Your Profile. Below this, the 'Your Selected Service(s)' section displays the following details:

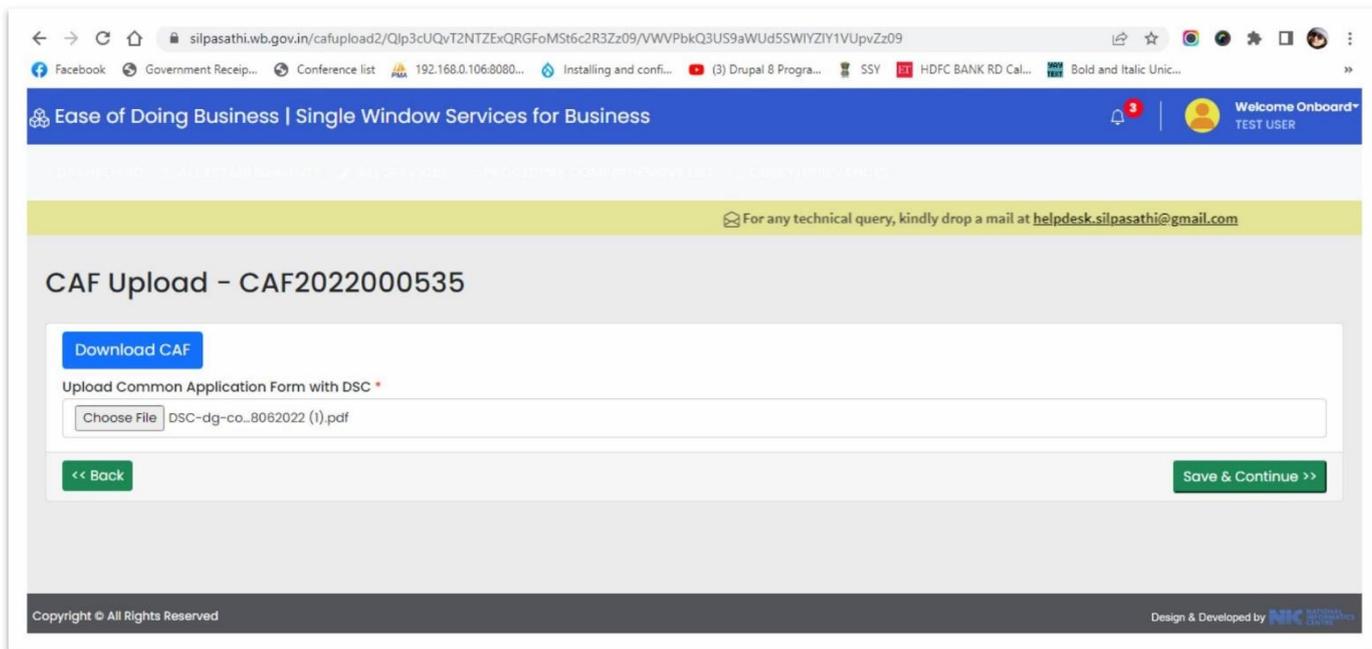
BUSINESS REFERENCE ID: CAF2022000535 Check Status

SL NO.	SERVICE	ACTION
1	Auto renewal of license under The Factories Act, 1948 (WBRTPS Timeline: Real Time) Initiated — Application Saved/Fees Pending — Fees Paid — Issued	Upload CAF with DSC

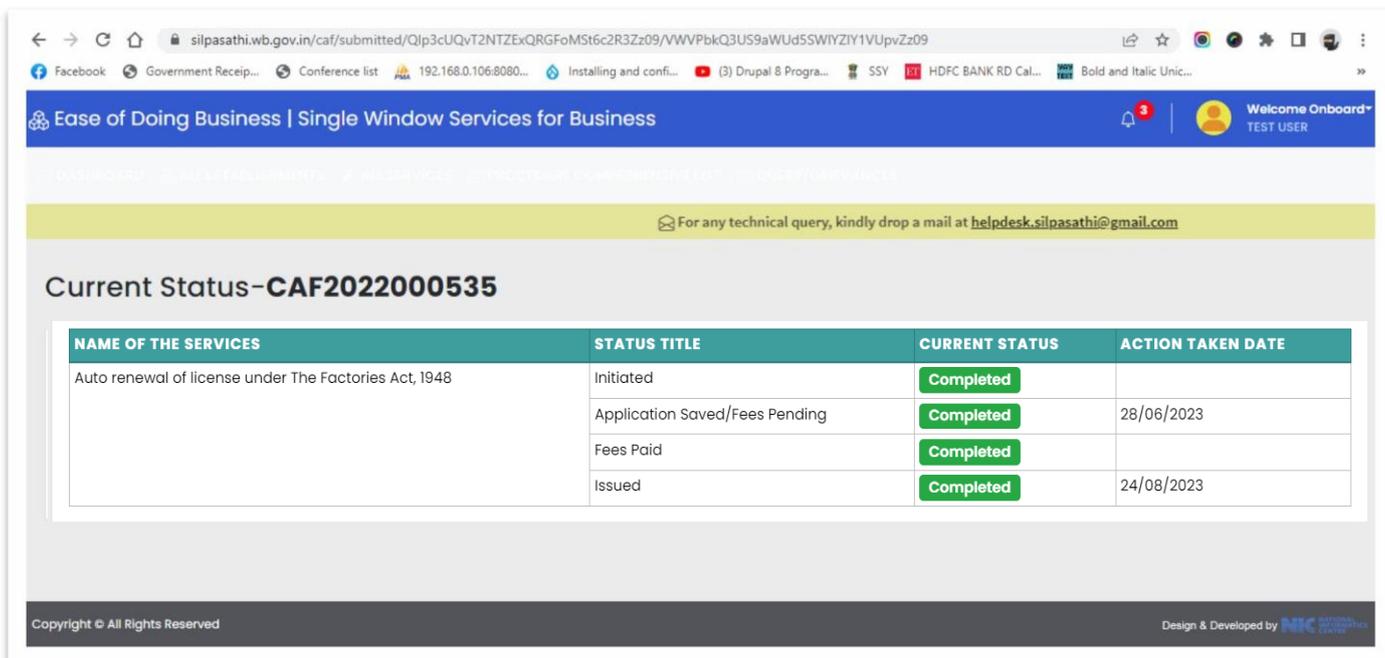
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Once the CAF is successfully submitted, the concerned application will be sent for inspection and subsequently after Approval by the authority, the applicant will receive in the online system the Registration certificate & License approved by the Department.



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Auto-renewal of License under The Factories Act, 1948

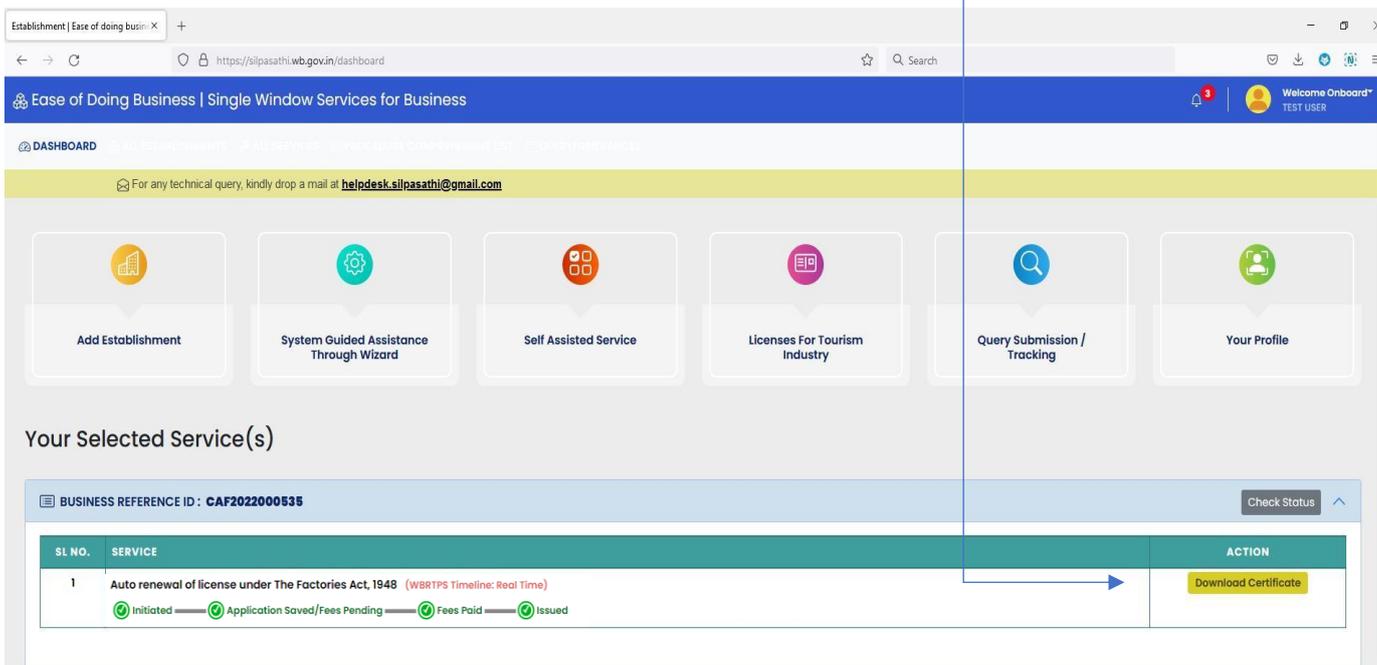
Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

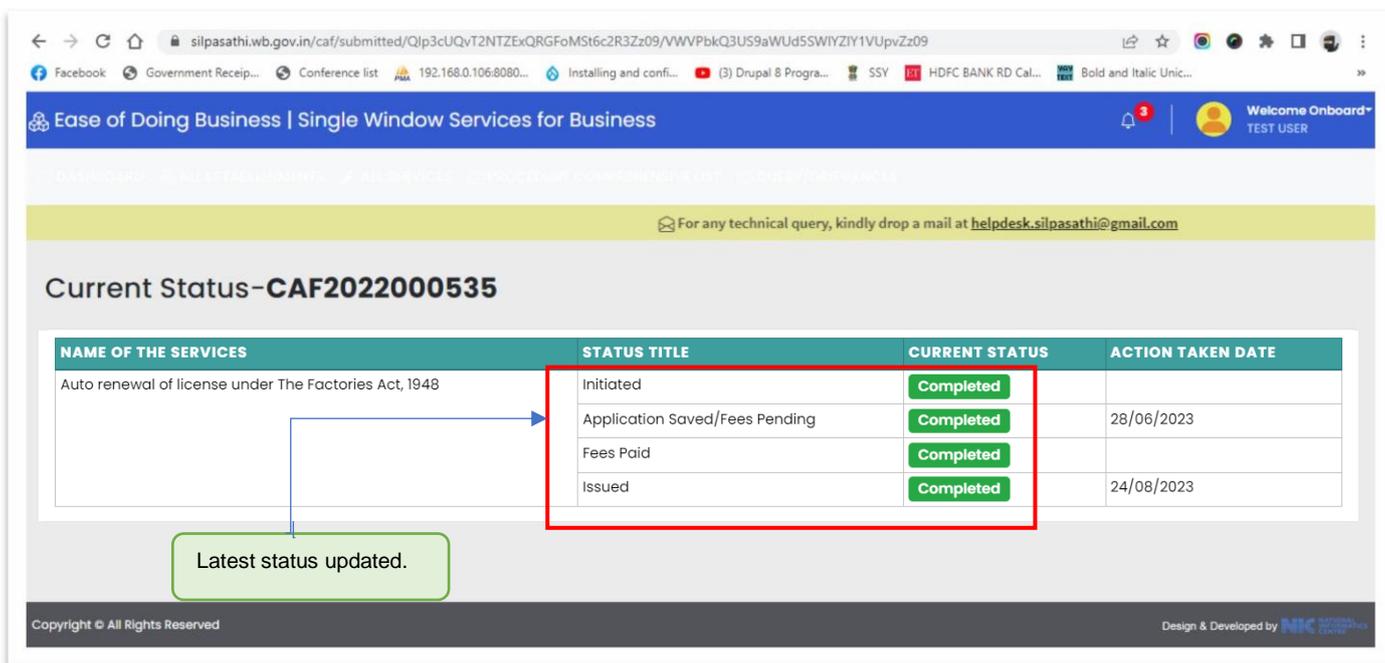
Applicant's Dashboard

Click on 'Check Status' to check the latest status of the application.



Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).



Note: Applicant can click on 'Check Status' at periodic intervals and can view the latest status of the application

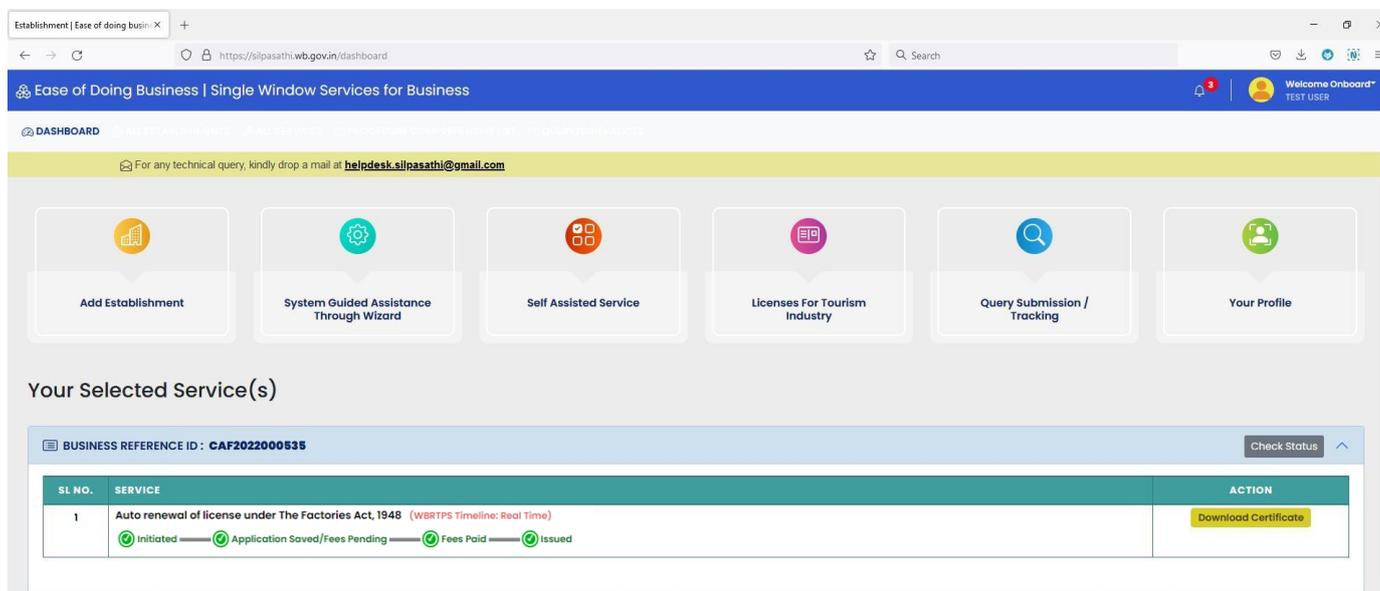
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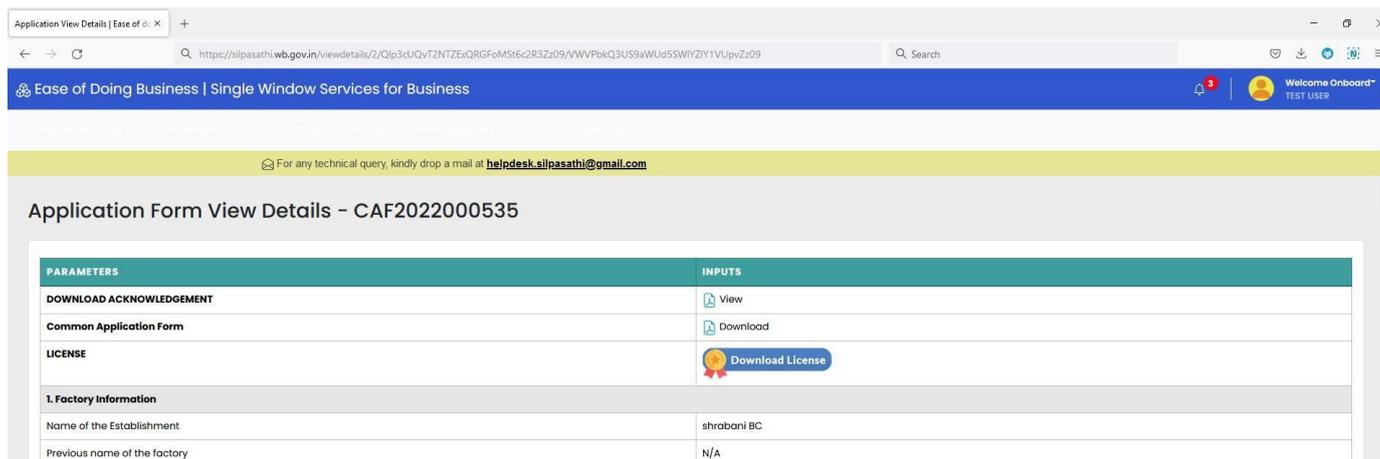
Online Download of final approval certificate

Click on '**Download Certificate**'



Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on '**Download Certificate**' icon to download the Final Approval Certificate issued.



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The screenshot shows a web browser window with the URL `silpasathi.wb.gov.in/read-bytea-file-all/aWQ%3D/MTEx/NjE%3D/ZmFjdF9pbmZvcmlhdGlvbi9jYWY%3D/ZmsZV9jb250ZW50cw%3D%3D/cGxhbi9jZ...`. The page displays a license renewal form for a factory in West Bengal. The form includes a QR code in the top right corner. The license details are as follows:

FORM-2
(Sections 13(4), 7(1) and 8(2))
GOVERNMENT OF WEST BENGAL

DIRECTORATE OF FACTORIES
LICENCE TO WORK A FACTORY

License No. 02304/TF(N) Reg. No. 081/TF(N)/2022 Date of issue/validity 15TH JUN 2022 HP 03 Worker 19
Fee Rs. 2000/- Licence is hereby granted to DEEDEEP GUHA & OTHERS, valid only for the factory known as
SHELANE situated at 3RD CHANGARH - RAJHYANGRAM, WARD-12, RAJHYANGRAM
MUNICIPALITY BARASAT, PS - BARASAT - PO - PANARA S.O (NORTH 24 PARGANAS), NORTH 24
PARGANAS - PIN- 700123, WEST BENGAL, subject provisions of the Factories Act, 1948, and the rules made
thereunder.

The licence shall remain in force till 14th Jun 2024

The 25th Jul 2022 Deputy Chief of Factories, West Bengal
for The Chief Inspector of Factories, West Bengal

RENEWALS

Valid up to	HP	Worker	Fee for renewal	Date of payment	Late fee for renewal	Signature of Joint Chief Inspector of Factories, West Bengal
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TRANSFERS

To whom transferred	Date of Transfer	Date of payment of transfer fee	Signature of Joint Chief Inspector of Factories, West Bengal
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AMENDMENTS

Date of amendment	Amended worker	Amended HP	Date of payment of amendment fee	additional fee	Signature of Joint Chief Inspector of Factories, West Bengal
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This Licence is Computer generated and does not require any signature. For authenticity of this Certificate, please scan the QR Code on the top right corner.

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Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)



FORM-3
[Serials(1),6(4),7(1) and 8(2)]
GOVERNMENT OF WEST BENGAL



DIRECTORATE OF FACTORIES
LICENCE TO WORK A FACTORY

License No. 023043/TP(N) Reg. No. 001/TP(N)/Z/2022. Date of amenability 15TH JUN 2022 HP 0() Worker 19
Fee Rs. 1000/- Licence is hereby granted to DEBDEEP GUHA & OTHERS, valid only for the factory known as
SHRABANI BC situated at 3NO. CHANDIGARH , MADHYAMGRAM, WARD-12, MADHYAMGRAM
MUNICIPALITY, BARASAT, PS - BARASAT , PO - PANPARA S.O (NORTH 24 PARGANAS), NORTH 24
PARGANAS , PIN- 700123, WEST BENGAL, subject provisions of the Factories Act, 1948, and the rules made
thereunder.

The licence shall remain in force till 14th Jun 2024

The 25th Jul 2022 Deputy Chief of Factories, West Bengal
for The Chief Inspector of Factories, West Bengal

RENEWALS

Valid up to	H.P	Worker	Fee for renewal	Date of payment	Late fee for renewal	Signature of Joint Chief Inspector of Factories, West Bengal

TRANSFERS

To whom transferred	Date of Transfer	Date of payment of transfer fee	Signature of Joint Chief Inspector of Factories, West Bengal

AMENDMENTS

Date of amendment	Amended worker	Amended H.P	Date of payment of Amendment fee	additional fee	Signature of Joint Chief Inspector of Factories, West Bengal

This Licence is Computer generated and does not require any signature. For authenticity of this Certificate, please scan the QR Code on the top right corner.

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4. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

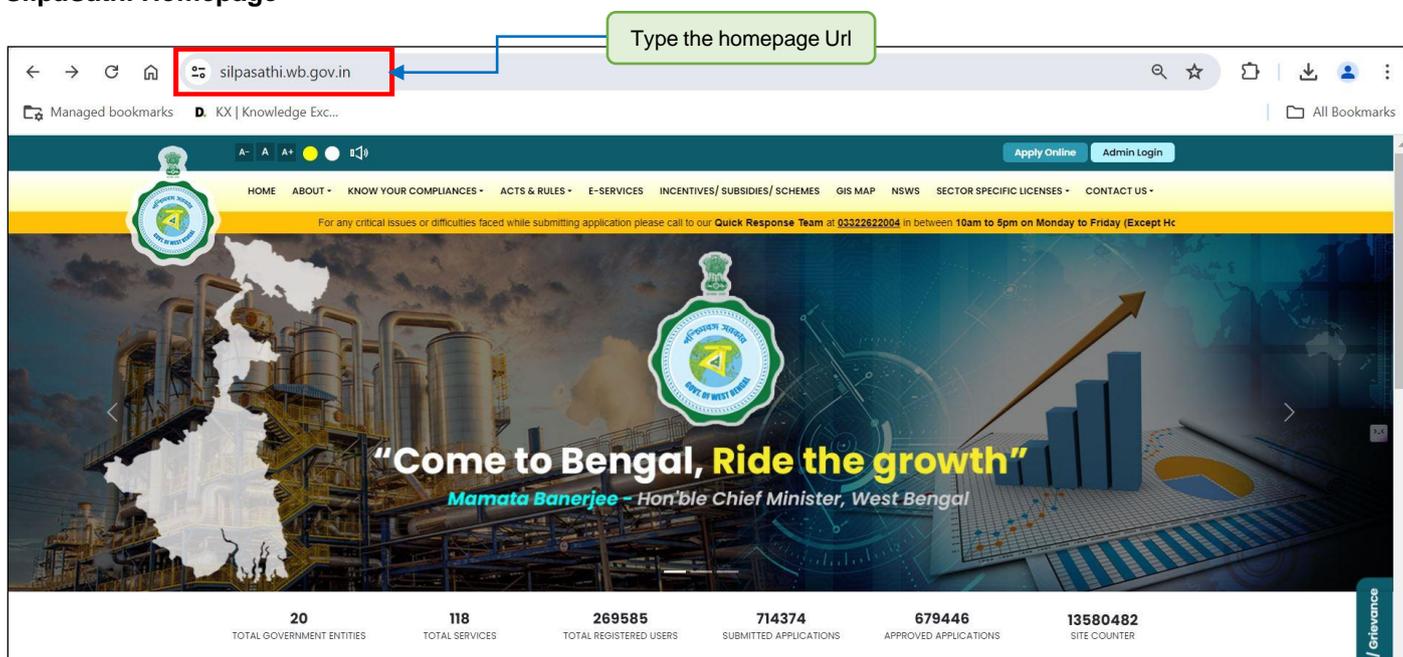
Third part verification process

The applicant or any user has to log in to www.silpasathi.wb.gov.in.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

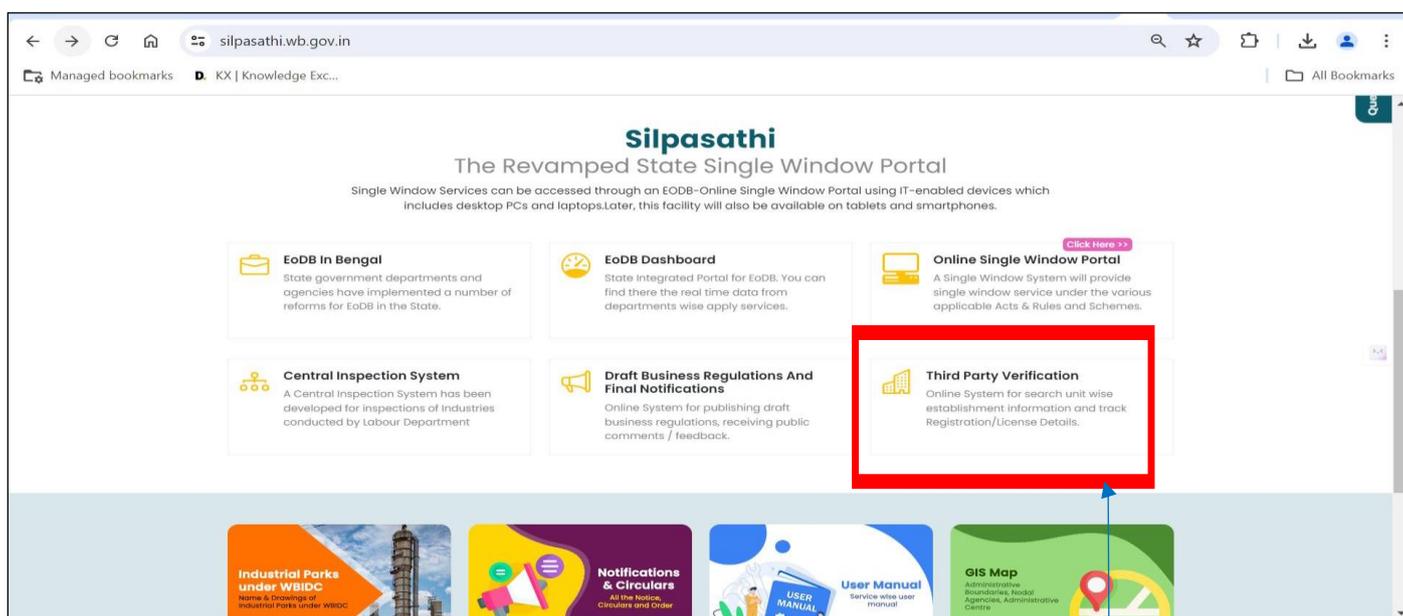
(Screenshots below):

SilpaSathi Homepage



The screenshot shows the SilpaSathi homepage in a web browser. The address bar contains the URL silpasathi.wb.gov.in, which is highlighted by a red box. A green callout box with the text "Type the homepage Url" has an arrow pointing to this box. The homepage features a navigation menu, a banner with the slogan "Come to Bengal, Ride the growth" and a quote from Mamata Banerjee, and a statistics section with the following data:

Category	Value
TOTAL GOVERNMENT ENTITIES	20
TOTAL SERVICES	118
TOTAL REGISTERED USERS	269585
SUBMITTED APPLICATIONS	714374
APPROVED APPLICATIONS	679446
SITE COUNTER	13580482



The screenshot shows the SilpaSathi homepage with the heading "The Revamped State Single Window Portal". Below the heading, there are several service tiles. The "Third Party Verification" tile is highlighted with a red box. A green callout box with the text "Select 'Third Party Verification'" has an arrow pointing to this tile. The "Third Party Verification" tile description is: "Online System for search unit wise establishment information and track Registration/License Details."

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Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

Third Party Verification

Track Registration/License details through **Silpasathi Portal**

Select Services * Allotment of land in Industrial Area (WBIDC) - (Industry, C

Registration Number / License Number / Others * Search

Sl No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	Click Here >>
2	Building Plan Approval	UD&MA	Click Here >>
3	Issuance of approval post plinth inspection	UD&MA	Click Here >>
4	Issuance of Occupancy Certificate	UD&MA	Click Here >>

Enter Registration number/ License number to view details.

Track Registration/License Details

Select Services * Auto renewal of license under The Factories Act, 1948 - (La

Registration Number / License Number / Others * 023043/TP(N) Search

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License details can be viewed after entering correct license number and clicking on Search.

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The third party can view the details as illustrated below:

Track Registration/License Details

Select Services *
Auto renewal of license under The Factories Act, 1948 - (lc v

Registration Number / license Number / Others *
023043/TP(N) Search

Parameter	Output
Registration / License Number	Registration No. : 091/TP(N)/2/2022 License No. : 023043/TP(N)
Registration / License Date	Registration Date. : 25-07-2022 License Date. : 01-01-1970 License Valid Upto : 01-01-1970
Name of the Establishment	shrabani BC
Location of the Factory	Ward-Ward-12, Municipality - Madhyamgram Municipality, Barasat, PS - Barasat, North 24 Parganas , PIN- 700123, West Bengal, 3No. Chandighat , Madhyamgram Zone : Barrackpore